

INDEPENDENT SCHOOL DISTRICT 719
PRIOR LAKE - SAVAGE AREA SCHOOLS**810 HEALTH AND SAFETY POLICY****I. PURPOSE**

The purpose of this policy is to assist the school district in promoting health and safety, reducing injuries, and complying with federal, state, and local health and safety laws and regulations.

II. GENERAL STATEMENT OF POLICY

The objective of the health and safety program will be:

- A. to provide a safe and healthy learning environment;
- B. to increase safety awareness;
- C. to help prevent accidents, illnesses, and injuries;
- D. to reduce liability;
- E. to assign duties and responsibilities to school district staff to implement and maintain the health and safety program;
- F. to establish written procedures for the identification and management of hazards or potential hazards;
- G. to train school district staff on safe work practices; and
- H. to comply with all health and safety, environmental, and occupational health laws, rules, and regulations.

The school district's health and safety committee will be appointed by the superintendent. The committee will provide recommendations to the administration regarding plans and procedures to implement this policy and to establish procedures for identifying, analyzing, and controlling hazards, minimizing risks, and training school district staff on safe work practices. The committee will also recommend procedures for investigating accidents and enforcement of workplace safety rules.

Procedures

- A. Based upon recommendations from the committee, the administration will adopt and implement written plans and procedures for identification and management of the health and safety program within the school district in accordance with federal, state, and local laws, rules, and regulations.
- B. The school district shall monitor and make good faith efforts to comply with any new or amended laws, rules, or regulations to control potential hazards.

Program and Plans

- A. The administration will implement a health and safety program that includes specific plan requirements in various areas. Areas that may be considered include, but are not limited to, the following:
1. Asbestos
 2. Fire and Life Safety
 3. Lighting
 4. Structural Safety
 5. Combustible and Hazardous Materials Storage
 6. Indoor Air Quality
 7. Mechanical Ventilation
 8. Mold Cleanup and Abatement
 9. Accident and Injury Reduction Program: Model AWAIR Program for Minnesota Schools
 10. Infectious Waste/Bloodborne Pathogens
 11. Community Right to Know
 12. Compressed Gas Safety
 13. Confined Space Standard
 14. Electrical Safety
 15. First Aid/CPR/AED
 16. Food Safety Inspection
 17. Forklift Safety
 18. Hazardous Waste
 19. Hearing Conservation
 20. Hoist/Lift/Elevator Safety
 21. Integrated Pest Management
 22. Laboratory Safety Standard/Chemical Hygiene Plan
 23. Lead
 24. Control of Hazardous Energy Sources (Lockout/Tagout)
 25. Machine Guarding
 26. Mercury
 27. Personal Protection Equipment (PPE)
 28. Playground Safety
 29. Radon
 30. Respiratory Protection
 31. Underground and Above Ground Storage Tanks
 32. Welding/Cutting/Brazing

33. Chlorine
34. Ladder/Fall Protection
35. Laboratory Safety
36. National Emissions Standards for Hazardous Air Pollutants for School Generators established by the United States EPA
37. Other areas determined to be appropriate by the health and safety advisory committee.

If a risk is not present in the school district, the preparation of a plan or procedure for that risk will not be necessary.

- B. The administration shall establish procedures to ensure, to the extent practicable, that all employees are properly trained and instructed in job procedures, crisis response duties, and emergency response actions where exposure or possible exposure to hazards and potential hazards may occur.
- C. The administration shall conduct or arrange safety inspections and drills. Any identified hazards, unsafe conditions, or unsafe practices will be documented and corrective action taken to the extent practicable to control that hazard, unsafe condition, or unsafe practice.
- D. Communication from employees regarding hazards, unsafe or potentially unsafe working conditions, and unsafe or potentially unsafe practices is encouraged in either written or oral form.
- E. The administration shall conduct periodic workplace inspections to identify potential hazards and safety concerns.
- F. In the event of an accident or a near miss, the school district shall promptly initiate an accident investigation to be conducted in order to determine the cause of the incident and to take action to prevent a similar incident.

Budget

The superintendent or designee shall be responsible to provide for periodic school board review and approval of the various plan requirements of the health and safety program. Annually the school board shall review the projected revenues and expenditures for this program and make necessary adjustments.

Legal References: MN Stat. § 123B.56 (Health, Safety, and Environmental Management)
MN Stat. § 123B.57 (Capital Expenditure; Health and Safety Projects)
MN Stat. § 182.676 (Safety Committees)
MN Rules Part 5208.0010 (Accident and Injury Reduction Program;
Applicability)
MN Rules Part 5208.0070 (Accident and Injury Reduction Program;
Alternative Forms of Committee)

Cross References: [Policy 407.1 \(Employee Right to Know - Exposure to Hazardous Substances\)](#)
[Policy 701 \(Establishment and Adoption of School District Budget\)](#)
[Policy 806 \(Crisis Management Policy\)](#)

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