

INDEPENDENT SCHOOL DISTRICT 719
PRIOR LAKE - SAVAGE AREA SCHOOLS

803 SECURITY OF BUILDINGS AND GROUNDS

I. PURPOSE

It shall be the policy of this school district to provide prompt and effective action and information concerning any serious breach of building security.

II. GENERAL STATEMENT OF POLICY

Building administrators, along with operations administrators, are charged with developing a consistent security procedures based upon the district criteria below. It is the administration's belief that security should follow best practice, be provided in such a manner as to not cause unneeded fear on the part of students, parents/legal guardians or employees, while being sensitive to potential dangers.

The building administrators, with operations administrators, are responsible for formulating building security procedures to meet the needs of their own building based upon general district criteria. These procedures will include the following:

- A. Identification procedures for visitors and temporary employees or workers.
- B. Annual training and review for all employees concerning safety and building security.
- C. Keep all employees, students and parents/legal guardians informed with accurate information if an incident occurs.
- D. Institute a locked-door program.
- E. Develop a reporting procedure for any unknown people walking around the building
- F. Report incidents to the local police and district administration, as needed, per district threat assessment protocols.
- G. Implement any other procedures that operations administrators and building administrators feel to be necessary.

Each building's security procedure will be submitted to the superintendent's office annually for review, comment and approval.

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