

INDEPENDENT SCHOOL DISTRICT 719
PRIOR LAKE - SAVAGE AREA SCHOOLS**702 ACCOUNTING****I. PURPOSE**

The purpose of this policy is to adopt the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts provided for in guidelines adopted by the Minnesota Department of Education.

II. DEFINITION

Uniform Financial Accounting and Reporting Standards (UFARS) are state standards requiring districts to use detailed tracking of revenues and expenditures in order to meet legislative requirements for school districts and to provide financial accountability for public fund allocations. The UFARS system is an integral part of the accounting and reporting process for school districts.

III. GENERAL STATEMENT OF POLICY

It is the policy of this school district to comply with the Uniform Financial Accounting and Reporting Standards (UFARS) for Minnesota School Districts.

A. Maintenance of Books and Accounts

The school district shall maintain its books and records and do its accounting in compliance with UFARS provided for in the guidelines adopted by the Minnesota Department of Education and in compliance with applicable state laws and rules relating to reporting of revenues and expenditures.

B. Permanent Fund Transfers

Unless otherwise authorized pursuant to Minnesota Statute section 123B.80 or any other law, fund transfers shall be made in compliance with UFARS and permanent fund transfers shall only be made in compliance with Minnesota Statute section 123B.79 or other applicable statute.

C. Reporting

The school board shall provide for an annual audit of the books and records of the school district to assure compliance of its records with UFARS. Each year the school district shall also provide for the publication of the financial information specified in Minnesota Statute.

Legal References: MN Stat. § 123B.02 (General Powers of Independent School Districts) School District Powers)
MN Stat. § 123B.09 (Boards of Independent School Districts) School Board Powers)
MN Stat. § 123B.10 (Publication of Financial Information)
MN Stat. § 123B.14, Subd. 7 (Officers of Independent School Districts - Duties of School Board Clerk)
MN Stat. § 123B.75 (Revenue; Reporting)
MN Stat. § 123B.76 (Expenditures; Reporting)
MN Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)
MN Stat. § 123B.78 (Cash Flow;, School District Revenues;, Borrowing for Current Operating Costs; Capital Expenditure, Deficits)
MN Stat. § 123B.79 (Permanent Fund Transfers)
MN Stat. § 123B.80 (Exceptions for Permanent Fund Transfers)

Cross References: [Policy 703 \(Annual Audit\)](#)

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An Equal Opportunity School District