



INDEPENDENT SCHOOL DISTRICT 719
4540 Tower Street SE
Prior Lake, Minnesota 55372

**Regular School Board Meeting Minutes
of the Board of Education**

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Crosby, in the board room at the District Services Center on February 13, 2023 at 6:00 p.m.

Chair Crosby led the Pledge of Allegiance.

Board Members Present: Lisa Atkinson, Amy Bullyan, Amy Crosby, Mary Frantz, Jessica Olstad, Enrique Velázquez, Student Rep Ariana Olson

Board Members Absent: Julie Bernick

Administration Present: Superintendent Thomas, Executive Director of Business Services Fredrickson, District Administrators

Per board policy 203, Board Chair Crosby called for anyone wishing to address the board during the open forum segment on the board agenda and two people spoke during this forum.

A motion was made by Enrique Velázquez, seconded by Jessica Olstad, to approve the agenda.
Motion carried: 6 – 0

A motion was made by Jessica Olstad, seconded by Mary Frantz, to approve the consent agenda, as follows:

A. Financial Items:

- Check/wire transfer disbursement summary for January 2023
- Wire transfer, EFT and ACH banking activity for January 2023
- Bank reconciliation statement for December 2022
- PMA investment statement
- Monthly wire detail for January 2023
- Monthly health/dental wire detail for January 2023
- Monthly check detail for January 2023
- Monthly ACH detail for January 2023

B. Contracts exceeding \$25,000

C. Monthly enrollment report

D. Approval of school board minutes as follows:

- Organizational Meeting – January 9, 2023
- Regular board meeting – January 9, 2023
- Board professional development session – January 23, 2023
- Board study session- January 23, 2023

E. Personnel Items:

1. Candidates for employment as follows:

Certified:

- Molly Bennett – Kindergarten Teacher (MTS) – GD (leave of absence)
- Nicole Boehmer – Daily Building Substitute – Dist. (new position)
- Emma Diercks – Kindergarten Teacher (MTS) - RR (leave of absence)
- Amanda Hainline – Dean of Students (TOSA) – FH (new position)
- Taylor Harris – Kindergarten Teacher (MTS) – RR (leave of absence)
- Isabelle Kumsher – Kindergarten Teacher (MTS) – FH (leave of absence)

Coaches:

- Ann Govig – Assistant Girls Track & Field Coach (Jumps) – HS (resignation)
- Kaitlyn Koren – B Squad Softball Coach – HS (resignation)
- Sandrine Lemercier – Assistant Girls Track & Field Coach (Distance) – HS (resignation)
- Sarah Loechler – MS Track Coach – TOMS/HOMS (resignation)
- Jonathan Tolbert – Assistant Softball Coach (JV) – HS (resignation)

Support Staff:

- Kimberly Bergan – Campus Supervisor – HS (resignation)
- Marci Blankmeyer – Noon Supervisor – Dist. (resignation)
- Alyssa Bresnahan – Lead Building Administrative Assistant – HS (resignation)
- Yuliia Brychka – Custodian – HS (reassignment)
- Jessica Dalton – Staff Accountant – DSC (resignation)
- Gina Hendrickson – Early Childhood Special Education Para (AM) – EW (new position)
- Maria Herrera Lugo – Special Education Para – RR (resignation)
- Paula Johnson – Child Nutrition Assistant Manager to Child Nutrition Site Manager – HOMS (resignation)
- Jacqueline Jordan – Enrollment and District Administrative Assistant – DSC (resignation)
- Ivan Kruk – Custodian – HS (reassignment)
- Jamie McIntosh – Child Nutrition Assistant Helper – HRE (resignation)
- Jennifer Merz – Child Nutrition – WW (resignation)
- Marie Petry – Special Education Para – Dist. (resignation)
- Genevieve Schave – Early Childhood Assistant – Nature Preschool (AM) – JP (resignation)
- Genevieve Schave – Early Childhood Assistant – Nature Preschool (PM) – JP (resignation)
- Julia Solarz – Kids' Company Assistant – RR (reassignment)
- Julia Solarz – Noon Supervisor – RR (resignation)
- BreAnne Solem – Early Childhood Special Education Para (PM) – EW (new position)
- Shawn Sollie – Media Support – HOMS (resignation)
- Matthew Timm – Senior Accountant – DSC (new position)
- Laura Walswick – Special Education Para – JP (resignation)
- Johanna Welter – Child Nutrition Assistant – TOMS (resignation)
- Kristina Zaytsev – Special Education Para – HRE (resignation)

2. Resignations, terminations and non-renewals as follows:

- Teresa Beaudette - Media Support - HOMS (effective January 20, 2023)
- Molly Bennett - Media Specialist (MTS) - GD (effective March 12, 2023)
- Theodora Curtis - ABE Instructor - Dist. (effective January 31, 2023)
- Janelle Gessner - Child Nutrition Cashier - HRE (effective March 10, 2023)
- Emma Jackson - Special Ed Para - RR (effective January 10, 2023)
- Jennifer Kluender - Child Nutrition Helper - TOMS (effective January 5, 2023)
- Andy Lissick - B Squad Tennis Coach - HS (effective immediately)
- Andrea Martins - Special Education Para - HS (effective January 9, 2023)
- Josephine Schmaltz - Kids' Company Assistant/Noon SP - HRE (effective January 30, 2023)
- BreAnne Solem - Noon SP - HS (effective January 26, 2023)
- Matthew Timm - Staff Accountant - DSC (effective February 13, 2023)
- Irina Veselova - Child Nutrition Helper - TOMS (effective February 3, 2023)
- Andrea Zavada - Special Education Para - TOMS (effective January 17, 2023)

3. District retirements with gratitude for years of service as follows:

- Julie Capaul - Lead Building Administrative Assistant - RR (26 years of service)
- Sarah Carpenter - Child Nutrition Manager - HOMS (22 years of service)
- Beverley Null - Building Administrative Assistant - HRE (20 years of service)
- Lynn Wiczorek - Data Systems Specialist - DSC (9 years of service)

4. Leaves of absence as follows:

- Barb Beckius - Special Ed Para/Kids' Company Assistant - RR (medical leave - January 20, 2023 to TBD)
- Ricky Benitez - Custodian - RR (medical leave - January 24 to February 23, 2023)
- Joanne Clites - Counseling Admin Asst. (MTS) - HS (January 30 to March 15, 2023)
- Randy Dehmlow - Inside Maintenance - Dist. (medical leave - January 25 to March 6, 2023)
- Mark Hunter - Special Education Para - TOMS (medical leave extension to April 1, 2023)
- Kimberly King - Special Education Para - FH (medical leave extension to March 26, 2023)
- Kellie McCabe - Math Teacher - HS (maternity leave - July 11 to September 5, 2023)
- Berenice Ruiz - Kids' Company Assistant/Noon SP - LODL (medical leave - February 20 to March 26, 2023)
- Karen Russell - Speech Language Pathologist - JP (medical leave - February 21 to April 19, 2023)
- Kyle Schenkelberg - Social Studies - TOMS (family leave - March 27 to May 22, 2023)
- Amber Sevald - Spanish Teacher - HS (medical leave - February 28 to April 12, 2023)
- Joe Stege - Lead Field Technician - DSC (medical leave - November 16 to TBD - intermittent leave)

Motion carried: 6 – 0

Member Frantz introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Olstad, and upon vote being taken thereon, the following voted in favor thereof: Atkinson, Bullyan, Crosby, Frantz, Olstad Velázquez
The following voted against the same: none

The foregoing resolution was approved this 13th day of February 2023.

LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE

We recognized the following:

- Hidden Oaks 8th grade student Chase Walgrave, along with Global Studies Teacher Lorinda Welch and Hidden Oaks Assistant Principal Melissa Knettel, for his placement of second at state for his Patriot's Pen essay.

In the absence of Executive Director of Administrative Services Herman, Superintendent Thomas presented a resolution. Board Member Velazquez introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFORE

WHEREAS, the financial condition of the school district and a reduction in student course enrollment dictates that the school board must reduce expenditures immediately, and

WHEREAS, this reduction in expenditure must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

THEREFORE BE IT RESOLVED, by the School Board of Independent School District No. 719 as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions as per the board fund balance policy.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member Olstad and upon vote being taken thereon, the following voted in favor thereof: Atkinson, Bullyan, Crosby, Frantz, Olstad, Velázquez
and the following voted against the same: none
whereupon said resolution was declared duly passed and adopted.

In the absence of Executive Director of Administrative Services Herman, Executive Director of Business Services Fredrickson requested approval of a MSEA Memorandum of Understanding.
A motion was made by Mary Frantz, seconded by Enrique Velázquez, to approve the MOU as presented.
Motion carried: 6 – 0

Jeff Seeley, representing Ehlers & Associates, presented the bond sale, closing and redemption date for the general obligation school building and capital facilities refunding bonds, Series 2023A.
A motion was made by Amy Bullyan, seconded by Mary Frantz, to approve the sale as presented.
Motion carried: 6 – 0

Director of Assessment, Evaluation & District Improvement Zumbusch presented the mid-year data review. This is a quarterly board report. No action was requested.

Executive Director of Business Services Fredrickson presented the 2023-24 preliminary budget update. This was a report only. No board action was requested.

Executive Director of Business Services Fredrickson presented a financial report. This was a report only and will be included in the board packets moving forward.

Superintendent Thomas and members of the board executive committee, presented a draft 2023 legislative platform. Board action on the platform will take place at the end of the study session on February 27th.

Activities Director Marshall presented a MSHSL Foundation Grant Resolution for board approval.
A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to approve the resolution, as presented.
Motion carried: 6 - 0

Board Vice-Chair/Clerk Frantz read a proclamation recognizing School Bus Driver Appreciation Week February 20-24, 2023. Director of Operations/Transportation Dellwo spoke in appreciation of our bus drivers.

POLICY

There were no policies for review.

Board Chair Crosby presented the following policy for a first reading:

- Policy 515: Protection of Pupil Records

Second reading will take place at the February 27, 2023 study session.

There were no policies for a second reading at this meeting.

Board Chair Crosby presented policies for approval. These policies have been reviewed and presented for two readings prior to this final approval.

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to approve the following policy with the requested changes:

- Policy 506: Student Discipline

Motion carried: 6 – 0

A motion was made by Enrique Velázquez, seconded by Lisa Atkinson, to approve the following policy as presented:

- Policy 506.1: Bullying Prohibition

Motion carried: 6 – 0

A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to approve the following policies as a group:

- Policy 804: Energy Efficiency
- Policy 101: Legal Status of the School Board
- Policy 101.1: Name of the School District
- Policy 102: Equal Educational Opportunity
- Policy 103: Complaints-Students, Employees, Parents, Other Persons
- Policy 104: School District Mission Statement
- Policy 301: School District Administration
- Policy 302: Superintendent
- Policy 303: Superintendent Selection (Contracts, Duties, Evaluation)
- Policy 304: Superintendent Job Description (Evaluation Timeline)
- Policy 306: Administrator Code of Ethics

Motion carried: 6 – 0

REPORTS

Superintendent's Report

Superintendent Thomas reported on:

- Updating celebratory opportunities in our schools with revisions to our student handbooks this fall.
- Your voices and perspectives matter! Please take some time to complete the anonymous student/staff/parent and community survey.
- We are engaged in a math pilot with our curriculum adoption recommendation coming to the board in March. The two math curriculum materials are available at the district office for the community to have the opportunity to check out.

Administrative Reports

None

Board Reports

- Student Council Rep Ariana Olson reported on the upcoming winter dance with a sweetheart theme. The dance will be held on February 18, 2023 at Prior Lake High School with school events planned leading up to the dance. Congratulations to Ariana for her college acceptance at TCU!

- Director Atkinson reported on attendance at the recent MSBA workshop and attendance at breakout sessions. One breakout in particular was held on student voice. Key takeaways included focusing on relationships with robust conversation around cell phone and tech usage. Director Atkinson spoke to a representative for “Live More Screen Less” focusing on digital well-being and students being responsible with technology. Atkinson additionally reported on attendance at the Teaching & Learning Committee meeting and the math pilot with two different programs under review. In addition, the review process with media center and classroom book selections is being updated with a more robust process for reviewing materials.
- Director Olstad reported on the Teaching & Learning Committee meeting and the time commitment and process that is involved in curriculum choices especially the math curriculum under review.
- Director Bullyan reported on the MSBA conference, and the breakout sessions attended. Bullyan attended a SEE Committee meeting with discussion regarding the free lunch bill passing the house, and discussion on the eligibility guidelines for unemployment for para’s and bus drivers between school years. Bullyan also commented on upcoming committee meetings she will be attending.
- Vice-Chair/Clerk Frantz reminded the board of the upcoming middle school celebration of History Day and the MNCAPS Business Showcase that was very well attended.
- Director Velázquez reported on a SWMetro meeting with new board members, the adjustment of staffing for their online program, EMT competition on February 25, and the Special Education Advisory Council upcoming meeting on February 23rd.

A motion was made by Amy Bullyan, seconded by Lisa Atkinson, to close the meeting in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

Meeting closed at 8:35 p.m.

Director Olstad left at 8:40 p.m.

A motion was made by Enrique Velázquez, seconded by Lisa Atkinson, to reopen the meeting.
Motion carried: 5 – 0

The meeting reopened at 8:44 p.m.

A motion was made by Lisa Atkinson, seconded by Enrique Velázquez, to adjourn.
Motion carried: 5 – 0

Meeting adjourned at 8:45 p.m.

Mary Frantz, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

MF/mw