



INDEPENDENT SCHOOL DISTRICT 719
4540 Tower Street SE
Prior Lake, Minnesota 55372

**Regular School Board Meeting Minutes
of the Board of Education**

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Frantz, in the board room at the District Services Center on September 9, 2024 at 6:00 p.m.

Chair Frantz led the Pledge of Allegiance.

Board Members Present: Lisa Atkinson, Amy Bullyan, Amy Crosby, Mary Frantz, Jessica Olstad, Enrique Velázquez (6:06 pm), Student Rep Anh Pham

Board Members Absent: Julie Bernick

Administration Present: Executive Director of Business Services Fredrickson, Executive Director of Administrative Services Herman, Executive Director of Academic Services Edwards, District Administrators

Per board policy 203, Board Chair Frantz called for anyone wishing to address the board during the open forum segment on the board agenda and one person spoke during this forum.

Board Chair Frantz removed Policy 606.5: Library Materials from the agenda as requested by Executive Director of Administrative Services Herman.

A motion was made by Amy Crosby, seconded by Jessica Olstad, to approve the agenda, as amended.
Motion carried: 5 – 0

An item was requested by Director Atkinson to be moved to new business from the consent agenda as follows:

- 7B: Purchase orders above \$25,000

Director Velázquez entered at this time.

A motion was made by Amy Crosby, seconded by Jessica Olstad, to approve the consent agenda, as amended.

A. Financial Items:

- Check/Wire Transfer Disbursement Summary
- Wire Transfer, EFT and ACH Banking Activity
- Bank Reconciliation Statement (*available when audit complete*)
- PMA Financial
- Monthly Wire Transfer
- Monthly Health/Dental Wire Detail
- Monthly Check Detail
- Monthly ACH Detail

B. Purchase Orders above \$25,000: (*moved to new business*)

C. Monthly Financial Report (*available when audit complete*)

D. Enrollment Report (*moved to new business for this meeting*)

E. Approval of school board minutes as follows:

- Regular board meeting – August 12, 2024
- Board retreat – August 26, 2024
- Board study session – August 26, 2024

F. Personnel Items:

1. Candidates for employment as follows:

Certified:

- Frederick Deleon – Dakota Language Teacher – HS (new position)
- Kelly Dietzler – MS Communications Teacher – HOMS (resignation)
- Laura Lundquist – Art Teacher (.2) – RR (leave of absence)
- Colin O'Connor – Special Education Teacher (Resource) – TOMS/HOMS (new position)
- Laura Petrie – Music Teacher (MTS) – WW (leave of absence)
- Glenna Stone – Special Education Teacher (Resource) – Dist. (resignation)
- Alan Thompson – Dean of Students (TOSA) – WW (reassignment)

Coaches:

- Kylie Sieben – Assistant Girls Swim Coach (Diving) – HS (effective August 26, 2024)

Support Staff:

- Tina Anderson – Financial/Attendance Administrative Assistant – TOMS (resignation)
- Emilia Brauer – Kids' Company Student Support – LODL (resignation)
- Haley Carlson – Special Ed Para (Center-Based) – Dist. (resignation)
- Kasimara Dabu- Child Nutrition Assistant Site Manager – GD (resignation)
- Chris Dicke – ECFE Assistant – EW (resignation)
- Nora Dileva – Kids' Company Student Support – JP (resignation)
- Iryna Dronova – Child Nutrition Helper – HOMS (resignation)
- Jennifer Farquhar – Senior Payroll Specialist – DSC (resignation)
- Allyson Frantz – Special Ed Para (Resource) – JP (resignation)
- Mariia Haponenko – Custodian Floater – Dist. (resignation)
- Volodymyr Haponenko – 2nd Shift Custodian – HS (resignation)
- Abby Henry – Kids' Company Student Support – RR (resignation)
- Jeanne Hermanutz – Student Services & Attendance Administrative Asst. – TOMS (resignation)
- Sydney Indihar – Kids' Company Assistant (Preschool Child Care PM) – JP (resignation)
- Molly Link – Special Ed Para (Resource) – WW (reassignment)
- Angelina Mahan – Kids' Company Assistant/Noon Supervisor – HRE (resignation)
- Amanda Martin – Child Nutrition Assistant – JP (resignation)
- Sunamita Quiroz Bautista – Child Nutrition Helper – HS (resignation)
- Kelsie Rein – Kids' Company Assistant – Preschool Child Care – EW (resignation)
- Maria Salman – Noon Supervisor – GD (resignation)
- Samantha Schilz – Special Education Para – HS (new position)
- Michelle Severson – Kids' Company Assistant – HRE (resignation)
- Julie Slowinske – Early Childhood Assistant – Nature Preschool – JP (resignation)
- Darci Smith – Child Nutrition Assistant Site Manager – FH (resignation)
- Inna Sorochan – Child nutrition – LODL (resignation)
- Liesl Swanepoel – Child Nutrition Assistant Site Manager – JP (reassignment)
- Andrea Tellinghuisen – Child Nutrition Helper – RR (resignation)
- Yujiao Zhang – Child Nutrition – HS (resignation)

2. Resignations, terminations and non-renewals:

- Jorge Arce Parra - Special Ed Para - RR (effective June 6, 2024)
- Erin Hester - Eco Team/HS Jr. Naturalist - Advisor - HS (effective August 28, 2024)
- Mariana Quintana Nunez - Cultural Liaison - Dist. (effective June 6, 2024)
- Angelika Permeth - Special Ed Para - HS (effective June 6, 2024)
- Victoria Ranua - ECFE Assistant - JP (effective May 31, 2024)
- Kailey Schlink - Girls Hockey Assistant Coach - HS (effective August 26, 2024)
- Johanna Welter - Child Nutrition Helper - TOMS (effective June 5, 2024)

3. Leaves of Absence as follows:

- Samuel Franson - Special Ed Teacher - HRE (family leave - December 2, 2024 to January 12, 2025)
- Julianne Hanson - Psychologist - GD (family leave - August 27 to August 30, 2024 plus intermittent September 1, 2024 to June 5, 2025)
- Julie Haugan - Math/Atlas Teacher - TOMS (medical leave - November 11 to December 20, 2024)
- Britney Haugh - 1st Grade Teacher - RR (maternity leave - January 26 to June 5, 2025)
- Kate Helland - Special Ed Teacher - GD (medical leave - August 26 to October 13, 2024)

Motion carried: 6 - 0

Member Bullyan introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS

The motion for adoption of the foregoing resolution was duly seconded by Director Olstad and upon vote being taken thereon, the following voted in favor thereof: Atkinson, Bullyan, Crosby, Frantz, Olstad, Velázquez

The following voted against the same: none

The foregoing resolution was approved this 9th day of September 2024.

(full resolution on file at the district office)

LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE

• Strategic Priority: Academic Excellence

Peer Coach Michelle Guzman, Curriculum Specialist Gwen Moldan, Principal Katy Schuerman and Executive Director of Academic Services Dan Edwards showcased the READ Act Plan.

Executive Director of Administrative Services Herman presented additional staffing for 2024-25.

A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to approve the following additional staffing:

- 10th Grade (B Squad) Football Coach - \$4,466 (Booster Funded)

Motion carried: 6 – 0

Executive Director of Administrative Services Herman presented additional staffing for 2024-25.

A motion was made by Amy Crosby, seconded by Enrique Velázquez, to approve the following additional staffing – para hours increase:

- Cued Language Transliterators – Increase hours 0.5 hrs/day (\$2,500)

Motion carried: 6 – 0

Executive Director of Administrative Services Herman presented the 2024-26 Prior Lake-Savage Federation of Administrative Assistants (PLSFAA) tentative agreement.

A motion was made by Amy Crosby, seconded by Enrique Velázquez, to approve the 2024-26 agreement, as presented.

Motion carried: 6 – 0

Executive Director of Administrative Services Herman presented the 2024-26 Health Aides tentative agreement.

A motion was made by Enrique Velázquez, seconded by Jessica Olstad, to approve the 2024-26 agreement, as presented.

Motion carried: 6 – 0

The item that was removed from the consent agenda was addressed at this time.

After discussion, a motion was made by Jessica Olstad, seconded by Amy Crosby to approve the following:
Purchase orders above \$25,000:

- Illuminate - \$61,896
- EMC Insurance - \$933,702

Motion carried: 6 – 0

Executive Director of Business Services Fredrickson reported on the levy certification and the audit. This was a report only. No board action was requested.

Board Member Bullyan introduced the following resolution and moved its adoption:

BE IT RESOLVED, Prior Lake-Savage Area Schools (PLSAS) authorizes school business to be conducted on Christopher Columbus Day, also declared Indigenous People Day by the Governor's previous proclamation(s), the second Monday of October, per M.S. 645.44, Subd. 5.

The motion for the adoption of the foregoing was duly seconded by Board Member Velázquez, and upon vote being taken thereon, the following voted in favor thereof: Atkinson, Bullyan, Crosby, Frantz, Olstad, Velázquez

and the following voted against the same: none

whereupon said declaration duly passed and adopted.

Board Director Velázquez has submitted his resignation from the school board effective September 13, 2024. Per Board Policy 201.1, the board shall fill the vacancy by a majority vote of the remaining elected members of the board at a regularly scheduled or special meeting of the board. A proposed process to appoint a replacement was presented and board action was requested.

A motion was made by Amy Crosby, seconded by Jessica Olstad, to accept the resignation of Board Director Enrique Velazquez and approve the appointment process for replacing this board director's seat until a special election is held per State Statute and would include a candidacy filing period from September 10 to September 16 at 4:00 pm with an appointment occurring on September 23, 2024. Ballots will remain private with no discussion. 30 days after the appointment, swearing in will occur at the October 28, 2024 board meeting.

Voting in favor: Bullyan, Crosby, Frantz, Olstad, Velázquez

Voting against: Atkinson

Motion carried: 5 – 1

The board thanked Director Velázquez for his years of service to the district.

Board Director Velazquez read a proclamation recognizing IT Professionals Appreciation Week. Director of Technology Milazzo spoke in appreciation of our IT staff.

Superintendent Thomas read a resolution honoring our PLSAS School Board during School Board Recognition Month.

POLICY

The following policies were presented for a second and final reading.

- Policy 506: Student Discipline
- Policy 606: Textbooks and Instructional Materials
- Policy 722: Public Data Requests

A motion was made by Enrique Velázquez, seconded Amy Crosby, to approve the policies, as presented.

Motion carried: 6 - 0

REPORTS

Superintendent's Report

Superintendent Thomas highlighted the following:

- The energy in our classrooms as we started the new school year
- Branding of the district using the learner profiles created last year.
- The process to brand signage, etc. using the core beliefs of our district, student attributes and a positive approach.

Administrative Reports

- Executive Director of Business Services Frederickson mentioned the charts on social media and while we welcome our community's input, the data being shared is incomplete. A deep analysis will be presented at the September 23 meeting and funding issues will be addressed.
- Executive Director of Academic Services Edwards reported on the school year kick-off and our commitment to academic excellence. We are working with our sites to submit their school continuous improvement plans aligned with our new strategic plan by next Friday. The senior leaders will also be completing their department continuous improvement plans. We will bring priorities to the board throughout the coming months to show the document lives and breathes.

Board Reports

- Director Olstad welcomed everyone back to school, welcomed our student rep Anh to the board table and will be attending the Equity Advisory Committee this week.
- Vice-Chair Bullyan mentioned the Friday football game and the upcoming Fall Community Fest.
- Director Atkinson will be attending the Community Education Advisory Council on the 19th.
- Chair Frantz mentioned the AMSD meeting with a presentation by Morris Leatherman. MNCAPS HR day is on the 20th and volunteers are needed.
- Student Rep Anh Pham reported on the student council kick-off, preparing for homecoming with a night on the town vibe and the exec committee creating a welcoming and inclusive community for the student body at events and at school.

A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to adjourn.

Motion carried: 6 – 0

Meeting adjourned at 8:13 p.m.

The meeting was closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy at 8:16 p.m.

A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to open the closed session.

Motion carried: 6 – 0

Meeting opened at 8:29 p.m.

A motion was made by Amy Bullyan, seconded by Amy Crosby, to adjourn.

Motion carried: 6 – 0

Meeting adjourned at 8:30 p.m.

Amy Bullyan, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372