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**INDEPENDENT SCHOOL DISTRICT 719**  
4540 Tower Street SE  
Prior Lake, Minnesota 55372

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**Regular School Board Meeting Minutes  
of the Board of Education**

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The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Frantz, in the board room at the District Services Center on October 14, 2024 at 6:01 p.m.

Chair Frantz led the Pledge of Allegiance.

Board Members Present: Lisa Atkinson, Julie Bernick, Amy Bullyan, Amy Crosby, Mary Frantz, Jessica Olstad, Student Rep Anh Pham

Board Members Absent: None

Administration Present: Executive Director of Business Services Fredrickson, Executive Director of Administrative Services Herman, Executive Director of Academic Services Edwards, District Administrators

Per board policy 203, Board Chair Frantz called for anyone wishing to address the board during the open forum segment on the board agenda and one person spoke during this forum.

A motion was made by Jessica Olstad, seconded by Amy Crosby, to approve the agenda.  
Motion carried: 6 – 0

Two items were requested by Director Atkinson to be moved to new business from the consent agenda as follows:

- A7: Monthly Check Detail
- B: Purchase orders above \$25,000

A motion was made by Amy Crosby, seconded by Jessica Olstad, to approve the consent agenda, as amended.

A. Financial Items:

- Check/Wire Transfer Disbursement Summary
- Wire Transfer, EFT and ACH Banking Activity
- Bank Reconciliation Statement
- PMA Financial
- Monthly Wire Transfer
- Monthly Health/Dental Wire Detail
- Monthly Check Detail (*moved to new business*)
- Monthly ACH Detail

B. Purchase Orders above \$25,000: (*moved to new business*)

C. Monthly Financial Report (*June, July, August*)

D. Enrollment Report (*moved to new business for this meeting*)

E. Approval of school board minutes as follows:

- Regular board meeting – September 9, 2024
- Board study/special session – September 23, 2024

F. Personnel Items:

1. Candidates for employment as follows:

Certified:

- Amanda Suchanek - Special Education Teacher (MTS) - HRE (leave of absence)

Coaches:

- Lee Korby - Eco Team Advisor (HS Junior Naturalist) - HS (resignation)
- Abraham Sanchez Garcia - B Squad Boys Basketball Coach (10A) - HS (resignation)
- Terry Schaff - Assistant Boys Basketball Coach - HS (resignation)
- Nicolas Seiler - Head Boys Track & Field Coach - HS (resignation)
- Julie Siegle - Assistant Gymnastics Coach - HS (resignation)
- Olivia Spitzer - Assistant Gymnastics Coach - HS (resignation)
- Sean Straka - Assistant Nordic Ski Coach - HS (resignation)

Support Staff:

- Angela Anderson - Administrative Assistant - Finance - HS (retirement)
- Sasha Beuc - Child Nutrition - LODL (resignation)
- Julie Capaul - Student Support Para RR (new position)
- Dana Dawson - Special Education Para - HS (resignation)
- Raijrael De Leon - Cultural Liaison - American Indian Education - Dist. (resignation)
- Christian Gravelle - Special Education Para - HS (new position)
- Samantha Gray - Payroll Specialist - DSC (resignation)
- Nicole Isaacson - Student Support Para - 1st Gr. - HRE (new position)
- Lesia Kaploukhyi - Child Nutrition - HS (resignation)
- Lance Katers - Outside Maintenance - Dist. (resignation)
- Kayviana Logan - Special Education Para - WW (new position)
- Lisa Manning - Special Education Para - Dist. (new position)
- Ashley Miller - Special Education Para - FH (resignation)
- Cynthia Morrissey - Child Nutrition - HOMS (reassignment)
- Abilene Paz-Castillo - Child Nutrition - LODL (resignation)
- Yaroslav Pustovyi - Night Lead Custodian - TOMS (reassignment)
- Lilli Swedin - Operational Services Supervisor - DSC (new position)

2. Resignations, terminations and non-renewals:

- Aaron Anderson - Technology Field Technician - DSC (effective September 23, 2024)
- Tamara Curlo - Assistant MS Track Coach - MS (effective September 28, 2024)
- Dana Dawson - Special Ed Para - HS (effective September 25, 2024)
- Kathryn Fahrenkamp - Assistant Gymnastics Coach - HS (effective September 23, 2024)
- Michael Gidley - Assistant Boys' Basketball Coach - HS (effective September 18, 2024)
- Arpita Paul - Child Nutrition (PT) - FH (effective October 15, 2024)
- Nicolas Seiler - Assistant Girls' Track & Field Coach - HS (effective September 24, 2024)
- Inna Sorochan - Child Nutrition (PT) - LODL (effective September 16, 2024)
- Krystyna Soloviova - Kids' Company Assistant - LODL (effective August 23, 2024)
- Teela Williamson - Noon Supervisor - GD (effective September 24, 2024)
- Daniel Zuelke - Assistant Wrestling Coach - HS (effective September 24, 2024)

3. District Retirements with gratitude for the years of service to the district as follows:

- Robin Schmitz - Health Aide - WW (20 years of service)
- Karla Schutz - Kindergarten Teacher - GD (27 years of service)

4. Leaves of Absence as follows:

- James Anderson - Lead Custodian - HOMS (medical leave - Sept. 20 - intermittent)
- Joy Kamano - ESL Teacher - FH (medical leave - Nov. 13, 2024 to Jan. 8, 2025)
- Jessica Louis - Special Education Teacher - TOMS (maternity leave - Feb. 3 to Apr. 27, 2025)
- Yenifer Mendoza Rodriguez - Gr. 1 Spanish Immersion Teacher - LODL (maternity leave - Jan. 2 to Mar. 28, 2025)
- Kristina Oltvedt - Special Ed Para - HRE (medical - Sept. 18 - TBD)
- Mary Jo Pauly - Art & SAILS Teacher - TOMS (medical leave - Sept. 23 to Dec. 1, 2024)

Motion carried: 6 - 0

Member Olstad introduced the following resolution and moved its adoption:

**RESOLUTION FOR ACCEPTANCE OF GIFTS**

The motion for adoption of the foregoing resolution was duly seconded by Director Bullyan and upon vote being taken thereon, the following voted in favor thereof: Atkinson, Bernick, Bullyan, Crosby, Frantz, Olstad

The following voted against the same: none

The foregoing resolution was approved this 14th day of October 2024.

*(full resolution on file at the district office)*

**LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE**

• Strategic Priority: Optimizing Resources

Executive Director of Business Services Fredrickson, Executive Director of Administrative Services Herman, Executive Director of Academic Services Edwards and Hamilton Ridge Principal Fredrickson presented.

Items that were removed from the consent agenda were addressed at this time.

After discussion, a motion was made by Amy Crosby, seconded by Julie Bernick, to approve the following:

- Monthly Check Detail
- Purchase orders above \$25,000:
  - Flagship Recreation - \$34,548
  - MMKR - \$25,000
  - Abre - \$43,500

Voting in favor: Bernick, Bullyan, Crosby, Frantz, Olstad

Voting against: Atkinson

Motion carried: 5 - 1

Jim Eichten, representing MMKR, presented the 2023-24 final audit for board action.

A motion was made by Amy Crosby, seconded by Jessica Olstad, to approve the audit, as presented.

Motion carried: 6 - 0

Executive Director of Business Services Fredrickson presented the district enrollment that included the October 1<sup>st</sup> numbers. This was a report only. No board action was requested.

Executive Director of Business Services Fredrickson presented the five (5) year forecasting model. This was a report only. No board action was requested.

Executive Director of Administrative Services Herman and Executive Director of Business Services Fredrickson, presented the annual class size and staffing report. This was a report only. No board action was requested.

Superintendent Thomas presented his 2024-25 goals at the study session in September. A motion was made by Amy Bullyan, seconded by Jessica Olstad, to approve the superintendent goals with alignment to the strategic plan.  
Motion carried: 6 – 0

With the resignation of former Board Director Velazquez, committee assignments were recommended to fill his spot.

A motion was made by Jessica Olstad, seconded by Julie Bernick, to approve the assignments, as follows:

- Policy Committee: Mary Frantz
- Special Education Advisory Council (SEAC): Dan White
- SW Metro Intermediate District: Jessica Olstad

Voting in favor: Bernick, Bullyan, Crosby, Frantz, Olstad

Voting against: Atkinson

Motion carried: 5 - 1

The board was requested to set a date to canvass the election results.

A motion was made by Amy Bullyan, seconded by Julie Bernick, to hold the meeting on Friday, November 15, 2024 at 8:00 am in the large conference room at the District Services Center.

## POLICY

There were no policies presented at this meeting.

## REPORTS

### Superintendent's Report

Superintendent Thomas highlighted the following:

- Recognition and appreciation of staff members Robin Schmitz and Karla Schutz on their retirement.
- Attended the Change Maker Hub with feedback from students on their learning needs.
- Thank you to NHS for their recent blood drive.
- E-STEM days taking place across the district.
- Attendance at a fundraiser for the HS Cheer Squad as they plan for Nationals.
- Homecoming weekend events including the Laker Hall of Fame Induction.

### Administrative Reports

- Executive Director of Administrative Services Herman thanked staff taking care of the needs of students and the community. If you interact, please be kind and respectful.
- Executive Director of Academic Services Edwards reported on the launching of READ Act PD training on Wednesday.
- Executive Director of Business Services Fredrickson mentioned a smudging ceremony with representatives from our Native American community in honor of Indigenous Peoples Day.

Board Reports

- Student Rep Anh Pham reported on a successful homecoming week/weekend, the special events committee working on No Shave November fundraiser, community service committee collaborating with Jr. Optimists with the CE Halloween Party, Student Council honorary elections coming up to elect more members to the Student Council, Indigenous Peoples Day Celebration educating students, and the Latino Hispanic Student Union Bridge Walk.
- Director Olstad reported on SW Metro, the Equity Advisory Committee with the formation of Ad Hoc Committee meeting hosting Connected Conversations on November 7<sup>th</sup>, housing instability, Teaching & Learning Committee review of their charter, levy presentation, SW Metro listening tour with Dr. Horton, MSHSL including of 9<sup>th</sup> grade under the umbrella on a ballot that closes on Friday and safe travels for the DC trip.
- Director Crosby reported on the Finance Committee meeting that reviewed finance policies coming to the board at the October work session and gave a personal shout-out to Mrs. Schutz on her retirement.
- Board Vice-Chair Bullyan reported on the Policy Committee meeting, ECFE is celebrating their 50<sup>th</sup> year, Early Learning Advisory Council meeting coming up, Board Scholar celebration on October 1<sup>st</sup>, STRIVE mentoring beginning October 24 with Bridges ALC students.
- Director Atkinson reported on a Community Education Advisory Committee meeting with a levy update, growing enrollment numbers at Kids' Company and CE having a healthy fund balance. They are still looking for members if anyone interested. CE Halloween Party coming up on October 26<sup>th</sup>.
- Board Chair Frantz reported on Career Day at PLHS, Hispanic Celebration on the bridge, STRIVE mentoring has begun, a SCALE meeting with a positive results update on CPM from Belle Plaine, MNCAPS mentoring has begun and still looking for mentors if interested.

A motion was made by Amy Bullyan, seconded by Amy Crosby, to adjourn.

Motion carried: 6 – 0

Meeting adjourned at 8:30 p.m.

Amy Bullyan, Board Vice-Chair/Clerk  
Independent School District 719  
4540 Tower Street SE  
Prior Lake, MN 55372

AB/mw