



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Frantz, in the board room at the District Services Center on May 6, 2024 at 6:00 p.m.

Chair Frantz led the Pledge of Allegiance.

Board Members Present: Lisa Atkinson, Amy Bullyan, Amy Crosby, Mary Frantz, Jessica Olstad, Enrique Velázquez

Board Members Absent: Julie Bernick, Student Representative Dan Bergan

Administration Present: Executive Director of Business Services Fredrickson, Executive Director of Administrative Services Herman, Executive Director of Academic Services Edwards, District Administrators

Moment of silence to honor the memory of Director of Operational Services Jim Dellwo and former teacher/coach Brad Bulver.

Per board policy 203, Board Chair Frantz called for anyone wishing to address the board during the open forum segment on the board agenda and eight people spoke during this forum.

Board Chair Frantz appointed Director Olstad to serve as Board Treasurer pro-tem in the absence of Board Treasurer Bernick.

A motion was made by Amy Crosby, seconded by Enrique Velázquez, to approve the agenda.

Motion carried: 6 – 0

A motion was made by Amy Crosby, seconded by Jessica Olstad, to approve the consent agenda.

A. Financial Items:

- Check/Wire Transfer Disbursement Summary from April 2024
- Wire Transfer, EFT & ACH Banking Activity from April 2024
- Bank reconciliation statement from March 2024
- PMA Financial from April 2024
- Monthly Wire Detail from April 2024
- Monthly Health/Dental Wire Detail from April 2024
- Monthly Check Detail from April 2024
- Monthly ACH Detail from April 2024

B. Purchase Orders above \$25,000

- ACT-ACT and Pre-ACT tests - \$42,124

C. Monthly Financial Report

D. Enrollment Report

E. Approval of school board minutes as follows:

- Regular board meeting – April 8, 2024
- Board study session – April 22, 2024

F. Personnel Items:

1. Candidates for employment as follows:

Certified:

- Sara Anderson – Art Teacher – HOMS (resignation)
- Rochelle Klamm – FACS Teacher – HOMS (resignation)
- Denice Klingberg – World Language Spanish Teacher (MTS) – TOMS (leave of absence)
- Emily Morse – 4th Grade Teacher (MTS) – WW (leave of absence)
- Lori Parker – Speech Language Pathologist – ECFE – EW (resignation)
- Elizabeth Riffe – Special Education for EC Summer Program – EW (seasonal)
- Brian Schleisman – Summer School Coordinator – HS (seasonal)
- Heather Swann – Daily Building Substitute – HRE (resignation)
- Breanna Yetzer – Early Childhood Special Education Teacher – EW (resignation)
- Erin Metoxen – Assistant Director of Early Learning at ECFE – EW (new position)

Coaches:

- Matthew Crist – Boys' Varsity Hockey Head Coach (.50) – HS (resignation)
- Zachary Jakubowsky – Assistant Baseball Coach – HS (resignation)
- Joe Pankratz – Assistant Boys' Varsity Hockey Coach (.50) – HS (resignation)

Support Staff:

- Madeline Boulanger – Summer Swim Assistant Coordinator – CES (seasonal)
- Anna Britton – Summer Swim Staff – CES (seasonal)
- Phillip Cheng – Child Nutrition Helper – TOMS (resignation)
- Tricia Denn – Child Nutrition Helper – HS (resignation)
- Ashley Holecek – Kids' Company Assistant/Noon Supervisor – FH (resignation)
- Natallia Liashchova – Child Nutrition Helper – HS (resignation)
- Angelina Mahan – Kids' Company Assistant (Before School) – HRE (resignation)
- Alegandro Olivo Santos – Night Lead Custodian – HS (resignation)
- Chloe Reimers – Summer Swim Staff – CES (seasonal)
- Madison Ross – Summer Swim Staff – CES (seasonal)
- Amy Safe – Special Education Para – Dist. (resignation)
- Peter Stinar – Custodian (MTS) – FH (leave of absence)
- Ruby Watkins – Custodian (MTS) – JP (reassignment)
- Caitlyn Weinberger – Summer Swim Staff – CES (seasonal)
- Janelle Yakymi – Lead Administrative Assistant – HS (resignation)
- Molly Zack – Summer Swim Staff – CES (seasonal)

2. District Retirements with gratitude for years of service as follows:

- Dale Boltz – Custodian – HRE (10 years of service)
- Lori Nowacki – Lead Building Administrative Assistant – JP (7 years of service)

They will be honored at the District Retirement Celebration on May 16, 2024 at PLHS from 3:30 to 5:00 p.m.

3. Resignations, terminations and non-renewals:

- Matt Crist - (.5) Assistant Boys Hockey Coach - HS (effective immediately)
- Thea Kelly - Boys/Girls Assistant Diving Coach - HS (effective immediately)
- Anne Koloski - Kids' Company Assistant - FH (effective June 5, 2024)
- Susan Lysaker - Child Nutrition Helper - HS (effective April 12, 2024)
- Jon Miller - Head Boys' Basketball Coach - HS (effective immediately)
- Joe Pankratz - (.5) Head Hockey Coach - HS (effective immediately)
- Lori Parker - Assistant Director of Student Support Services - EW (effective July 19, 2024)
- Christine Perry - Kids' Company SPED Para - HRE (effective April 24, 2024)

- Sophia Raffaele - Special Education Teacher - HS (effective June 6, 2024)
- Silvia Paredes Recalde - Noon Supervisor - LODL (effective April 26, 2024)
- Alegandro Olivo Santos - Custodian - HS (effective March 28, 2024)
- Lila Wallin - Kids' Company Student Support - JP (effective March 28, 2024)
- Eva Wolner - Special Education Para - RR (effective June 6, 2024)

4. Leaves of Absence as follows:

- Christine Blake - Lead Administrative Assistant - WW (personal leave - June 17 to July 24, 2024)
- Michael Bollinger - Technology Field Technician - DSC (paternity leave - May 30 to August 22, 2024)
- Faith Coleman - Early Childhood Special Ed Teacher - EW (maternity leave - June 19 to August TBD 2024)
- Clark Fleming - Custodian - FH (medical leave - April 29, 2024 to TBD)
- Andrea Folger - Special Education Teacher - JP (medical leave - May 3 to 20, 2024)
- Berenice Ruiz - Kids' Company Assistant/Noon SP - LODL (family leave - July 5 to August 1, 2024)
- Marin Schmid - Music Teacher - WW (maternity leave - August 28, 2024 to January 2, 2025)

Motion carried: 6 – 0

RESOLUTION FOR ACCEPTANCE OF GIFTS

Member Frantz introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS

The motion for adoption of the foregoing resolution was duly seconded and upon vote being taken thereon, the following voted in favor thereof: Atkinson, Bullyan, Crosby, Frantz, Olstad, Velázquez

The following voted against the same: none

The foregoing resolution was approved this 6th day of May 2024.

(full resolution on file at the district office)

LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE

- We recognized the Laker Educational Foundation for their generous donation of over \$10,000 for the spring grant awards. A past grant recipient, teacher Lori Bui and her students demonstrated Spintronics that was purchased with grant funds in 2023.

Executive Director of Administrative Services Herman presented a reassignment.

A motion was made by Amy Bullyan, seconded by Jessica Olstad, to approve reassignment of Maureen Mullen to Interim Director of Operational Services, as presented.

Motion carried: 6 – 0

Executive Director of Administrative Services Herman presented an additional certified staffing request for 2024-25.

A motion was made by Amy Bullyan, seconded by Jessica Olstad, to approve the following additional staffing as presented:

- 0.2 Dakota Language and Culture Teacher – HS - \$24,140

Motion carried: 6 – 0

Casey Blochowiak, representing Studer Education, and Director of Assessment & Improvement Zumbusch presented the 2024 stakeholder survey results. This was a report only. No board action was requested.

American Indian Parent Advisory Committee (AIPAC) Executive Committee Chairperson Katrina LaRock-Rousseau and Vice Chairperson Brigitte Purdy presented an American Indian Education Parent Advisory Committee written statement on their vote of non-concurrence with program offerings. This was a report only. No board action was requested.

Executive Director of Academic Services Edwards and Director of Assessment and Improvement Zumbusch presented the CPM middle school math curriculum report. This was a report only. A motion was made by Director Atkinson to move the approval to June. The motion did not receive a second so therefore the motion failed. The board will take action on this curriculum on May 13, 2024.

Executive Director of Business Services Fredrickson presented the 2024-25 preliminary budget. This was a report only. The board will take action to approve the budget in June.

Executive Director of Business Services Fredrickson requested board approval to begin the issuance of 2024-25 purchase orders for supplies that are needed prior the preliminary budget approval. A motion was made by Jessica Olstad, seconded by Amy Bullyan, to approve this annual request, as presented. Motion carried: 6 – 0

Board Chair Frantz read a proclamation recognizing Youth Appreciation Week May 6-10, 2024. Dr. Scott Carlson and Maria Belden and some Junior Optimists spoke in appreciation of youth.

Board Director Olstad read a proclamation recognizing School Communicators Appreciation Week May 6-10, 2024. Superintendent Thomas spoke in appreciation of our school communicators.

Board Director Velázquez read a proclamation recognizing National Speech & Language Pathologist Appreciation Week May 13-18, 2024. Superintendent Thomas spoke in appreciation of our Speech & Language Pathologists.

POLICY

Policies were presented for a second reading and board approval. Review and first reading took place at the April 22, 2024 study session.

A motion was made by Amy Bullyan, seconded by Enrique Velazquez, to approve the policies as a group, as presented:

- Policy 425: District Staff Development
- Policy 504: Student Dress & Appearance
- Policy 509.1: Kindergarten - Early Entrance
- Policy 602: Organization of School Calendar & School Day | School Closing Procedure
- Policy 604: Continuous Improvement of Programs
- Policy 607: Class Size
- Policy 610: Field Trips
- Policy 613: Graduation-Early Completion of Requirements
- Policy 613.1: Credit Transfer at Prior Lake High School
- Policy 616: School District System Accountability
- Policy 620: Credit for Learning
- Policy 621.1: Weighted Grading System
- Policy 621.2: Academic Recognition Program

Motion carried: 6 – 0

REPORTS

Superintendent's Report

Superintendent Thomas highlighted the following:

- The strategic plan draft will be presented at the May 13, 2024 meeting for discussion and will be brought to the board in June for approval.
- Our district has earned the ASBO Certificate of Excellence in Financial Reporting for the fifteenth year in a row. Congratulations to Tammy and our business office team.
- For 2024-25 school year, we will be implementing a new standard response protocol plan developed by the I Love You Guys Foundation in partnership with our local law enforcement and emergency responders.
- Held two recent community engagement sessions:
 - second annual realtors meeting
 - Town Hall on School Finance (information located on our website)
- District Retirement Celebration will be held on Thursday, May 16, 2024 at the high school from 3:30 to 5:00 p.m.

Administrative Reports

- None

Board Reports

- Chair Frantz did a shout out to student rep Dan Bergan.
- Director Olstad reported on the Equity Advisory Committee planning the Coffee and Conversations on May 28th.
- Director Velázquez reported on SW Metro settling their teacher contract, working on balancing the budget and the retirement of Superintendent Kermes.
- Director Atkinson reported on Teaching & Learning Committee with discussion regarding calculation of credits, class rank, READ act and training, possible additional funding, depending on upcoming legislation policy 606 could be brought back to the curriculum committee and the policy committee for revision.
- Board Vice-Chair Bullyan attended the Town Hall meeting and wanted to mention the honoring of Jim Dellwo and Brad Bulver.

A motion was made by Amy Bullyan, seconded by Lisa Atkinson, to adjourn the regular meeting and transition to the closed session.

Motion carried: 6 – 0

Meeting adjourned at 9:40 p.m.

The meeting was closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy at 9:45 p.m.

Director Atkinson left at this time.

A motion was made by Amy Crosby, seconded by Enrique Velázquez, to open the closed session.

Motion carried: 5 – 0

Meeting opened at 9:51 p.m.

A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to adjourn.
Motion carried: 5 – 0

Meeting adjourned at 9:52 p.m.

Amy Bullyan, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

AB/mw