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**INDEPENDENT SCHOOL DISTRICT 719**  
4540 Tower Street SE  
Prior Lake, Minnesota 55372

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**Regular School Board Meeting Minutes  
of the Board of Education**

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The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Frantz, in the board room at the District Services Center on March 11, 2024 at 6:00 p.m.

Chair Frantz led the Pledge of Allegiance.

Board Members Present: Lisa Atkinson, Julie Bernick, Amy Bullyan, Amy Crosby, Mary Frantz, Jessica Olstad, Enrique Velázquez

Board Members Absent: Student Representative Dan Bergan

Administration Present: Executive Director of Business Services Fredrickson, Executive Director of Administrative Services Herman, District Administrators

A moment of silence was held for the recent loss of two board members' parents.

Per board policy 203, Board Chair Frantz called for anyone wishing to address the board during the open forum segment on the board agenda and four people spoke during this forum.

A motion was made by Amy Crosby, seconded by Jessica Olstad, to approve the agenda.  
Motion carried: 7 – 0

Director Atkinson requested item B under the consent agenda be moved to New Business for discussion.

A motion was made by Enrique Velázquez, seconded by Jessica Olstad, to approve the consent agenda, as amended:

A. Financial Items:

- Check/Wire Transfer Disbursement Summary from February 2024
- Wire Transfer, EFT & ACH Banking Activity from February 2024
- Bank reconciliation statement from January 2024
- PMA Financial from February 2024
- Monthly Wire Detail from February 2024
- Monthly Health/Dental Wire Detail from February 2024
- Monthly Check Detail from February 2024
- Monthly ACH Detail from February 2024

B. Purchase Orders above \$25,000 (*moved to new business*)

C. Monthly Financial Report

D. Approval of school board minutes as follows:

- Regular board meeting – February 12, 2024
- Board study session – February 26, 2024

E. Personnel Items:

1. Candidates for employment as follows:

Certified:

- Megan Fanum – Elementary Teacher –(MTS) – RR (leave of absence)
- Annah Frost – Speech Language Pathologist – EW (resignation)
- Collette (Kelly) Williams – 5th Grade Teacher (MTS) – GD (leave of absence)

Coaches:

- Sarah (Beth) Fuller - .5 - 9A Softball Coach – HS (resignation)
- Nicholas Hjerpe – 9th Grade Girls Basketball Coach – HS (resignation)
- Meghan McGowan – Assistant Girls Lacrosse Coach (JV) (.75) – HS (resignation)
- Melissa Rock – Head Boys Cross Country Coach – HS (resignation)
- Nicolas Seiler – Assistant Girls Track & Field Coach – HS (resignation)
- Kelly Thomas – Assistant Synchronized Swimming Coach – HS (resignation)

Support Staff:

- Marcia Albers – Child Nutrition Helper – TOMS (resignation)
- Jennifer Farquhar – Payroll Specialist – DSC (resignation)
- Molly Halverson – Special Education Para – Center Based – HRE (resignation)
- Sabrina Hauschildt – Kids' Company Student Support – HRE (resignation)
- Silvia Paredes Recalde – Noon Supervisor – LODL (resignation)
- Victoria Ranua – Early Childhood Assistant (Nature Preschool) – JP (resignation)
- Peter Stinar – Custodian (MTS) – HS (leave of absence)
- Nicole White – Child Nutrition Helper – TOMS (resignation)

2. District Retirements with gratitude for years of service as follows:

- \* Laurie Davis-Friedges - Special Education Teacher - HOMS (24 years of service)
- \* Catherine Edwardh - Kids' Company Assistant - EW/JP (23 years of service)
- \* Candice Jenkins - Special Ed Teacher - Bridges ALC (9 years of service)
- \* Trodee Jore- Early Childhood Teacher - EW (26 years of service)
- \* Mary Lezer - ECFE Assistant - EW (20 years of service)
- \* Lorraine Niemann Pederson - Kids' Company Assistant - GD (12 years of service)
- \* Janet Olson - Occupational Therapist - RR/TOMS/HOMS/FH (15 years of service)
- \* Julie Pyle - Art Teacher - HOMS (34 years of service)
- \* Gina Schumacher - 2nd Grade Teacher - GD (25 years of service)
- \* Maria Sullivan - 5th Grade Teacher - RR (23 years of service)
- \* Kristi Tsahalis - Speech-Language Pathologist - EW (17 years of service)
- \* Kathryn Winkelman - FACS Teacher - HOMS (3 years of service)

*They will be honored at the District Retirement Celebration on May 16, 2024 at PLHS from 3:30 to 5:00 p.m.*

3. Resignations, terminations and non-renewals:

- Brian Amundson - Special Education Teacher - HRE (effective February 8, 2024)
- Artem Bruslavtsev Jr. - Child Nutrition - HS (effective March 4, 2024)
- Artem Bruslavtsev Sr. - Child Nutrition - HS (effective March 4, 2024)
- Bradley Dalen - Custodian - Night Lead - HS (effective March 15, 2024)
- Colleen Jax - Special Education Teacher - HRE (effective June 7, 2024)
- Dorothy Lanier - Special Education Para - GD (effective February 29, 2024)
- Maria Lecceardone-Brown - NHS Advisor - HS (effective at the end of the school year 23/24)
- Illia Pustovyi - Custodian - TOMS (effective February 16, 2024)
- Genevieve Schave - ECFE Assistant - EW (effective February 29, 2024)
- Julie Smith - Early Childhood Teacher (.2 FTE) - EW (effective July 1, 2024)
- Lisa Strong - Daily Building Sub - HRE/GD/LODL (effective March 29, 2024)
- Trudi White - Elementary Teacher - GD (effective June 6, 2024)

4. Leaves of Absence as follows:

- Rachel Borgen - 3rd Grade Teacher - FH (family leave - 2024-25 school year)
- Amy Edstrom - Math Teacher - TOMS (medical leave - February 29 to March 29, 2024)
- Kelly Iverson-Egge - Media Specialist - RR (family leave - .2 FTE 2024-25 school year)
- Missy McFadden - Differentiation Specialist - Dist. (family leave - 2024-25 school year)
- Michele Perkins - Dean of Students - JP (medical leave - April 8 to May 5, 2024)
- Lesia Shymko - Custodian - HS (personal leave - May 1 to May 22, 2024)
- Sara Sommers - Social Studies Teacher - HS (family leave - .2 FTE 2024-25 school year)
- Amy Schwingler - Media Specialist - HRE (family leave - .2 FTE 2024-25 school year)
- Maya Walther - Spanish Teacher - TOMS (medical leave - February 29 to March 10, 2024)
- Alyssa Warner - Kids' Company Asst/Noon Supervisor - HRE (personal leave - March 1 to March 22, 2024)
- Andrea Webb - Kindergarten Teacher - FH (family leave - 2024-25 school year)
- Joel Wittles - Custodian - HS (medical leave - February 5 to April 19, 2024)

Motion carried: 7 – 0

Member Frantz introduced the following resolution and moved its adoption:

**RESOLUTION FOR ACCEPTANCE OF GIFTS**

The motion for adoption of the foregoing resolution was duly seconded and upon vote being taken thereon, the following voted in favor thereof: Atkinson, Bernick, Bullyan, Crosby, Frantz, Olstad, Velázquez

The following voted against the same: none

The foregoing resolution was approved this 11th day of March 2024.

*(full resolution on file at the district office)*

**LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE**

- We recognized the Child Nutrition Team and Students at Five Hawks Elementary highlighting their Tower Garden.
- We recognized WestWood staff highlighting Calm Corners made possible through a Prairie Care Grant at WestWood Elementary School.

Executive Director of Administrative Services Herman presented a resolution.  
Board Member Crosby introduced the following resolution and moved its adoption:

**RESOLUTION TERMINATING EMPLOYMENT OF CERTAIN DISTRICT EMPLOYEES**

WHEREAS, as a result of changes to educational programs due to financial limitations, the District needs to reduce positions and expenditures in various areas served by the District;

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 719, Prior Lake-Savage Area Schools as follows:

1. That the employment of the following individuals is terminated effective June 30,2024:
  - Early Learning Coordinator – Erin Metoxen
  - MNCAPS Coordinator – Glenna Stone
2. The administration is directed to notify each of these employees in writing that their employment has been terminated due to financial limitations.

The motion for the adoption of the foregoing resolution was duly seconded by Member Bullyan and upon vote being taken thereon, the following voted in favor thereof: Atkinson, Bernick, Bullyan, Crosby, Frantz, Olstad Velázquez

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted on March 11, 2024.

Item 7B (Purchase Orders above \$25,000) was removed from the consent agenda earlier in this meeting. The board approved the quarterly invoice from SW Metro, as presented.  
Motion carried: 7 – 0

Executive Director of Business Services Fredrickson presented the 2024-25 enrollment update. This was a report only. No board action was taken.

Superintendent Thomas requested that the board approve the district enlisting Morris Leatherman to conduct a tax tolerance survey that would be completed and presented at a board meeting in April. A motion was made by Lisa Atkinson, seconded by Enrique Velázquez, to approve the survey.  
Motion carried: 7 - 0

The 2024-25 school board meeting dates were presented for discussion and approval. A motion was made by Amy Bullyan, seconded by Julie Bernick, to approve the meeting dates, as presented.  
Motion carried: 7 – 0

**POLICY**

Policies were presented for a second reading and board approval. Review and first reading took place at the February 26, 2024 study session.

A motion was made by Amy Crosby, seconded by Enrique Velazquez, to approve the policies as a group, as presented:

- Policy 505: Student Entrance Requirements
- Policy 506: Student Discipline
- Policy 513: Curriculum Acceleration
- Policy 532: International Students
- Policy 601.1: Review of Curriculum Content
- Policy 603: Curriculum Development
- Policy 603.1: School District Curriculum & Instruction Goals
- Policy 611: Homeschool
- Policy 612: Shared Time Programs
- Policy 612.1: Development of Parental Involvement for Title 1 Programs

Motion carried: 7 – 0

## REPORTS

### Superintendent's Report

Superintendent Thomas highlighted the following:

- Strategic plan process update

### Administrative Reports

- Executive Director of Administrative Services Herman reported that we are monitoring programs and staffing.
- Executive Director of Business Services Fredrickson reported on the recent construction lawsuit settlement.

### Board Reports

- Director Olstad reported on Coffee and Conversations with the topic of refugees and will include a panel discussion. The ECFE team is planning a 50<sup>th</sup> anniversary celebration.
- Director Bullyan reported on attending MSBA's Officers Workshop.
- Board Chair Frantz reported on the retirees and the recent superintendent evaluation summary.
- Board Chair Frantz read the student council report submitted by the school board student rep Dan Bergan as follows:

Student Council Committee work:

- The development committee is working to get period products in the bathrooms.
- Fundraising is organizing a bake sale to raise money for the families of police officers Matthew Ruge and Paul Elmstrand, and firefighter-paramedic Adam Finseth.
- Community service is organizing a feed my starving children for student council to volunteer at on March 27.
- Exec is looking for a time to meet with Activities to start getting our spring events on the calendar, numerous fun events to look forward to as the spring sets in!

A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to adjourn the regular meeting and transition to closed sessions.

Motion carried: 7 – 0

Meeting adjourned at 7:32 p.m.

The meeting was closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

A motion was made by Amy Crosby, seconded by Amy Bullyan, to open the closed session and transition to the next closed session.

Motion carried: 7 – 0

Meeting opened and re-closed at 8:22 p.m.

The meeting closed in accordance with the Open Meeting Law (Minn. Stat. 13D.05, subd. 2) for the purpose of discussing alleged victim or mandated reporter of maltreatment.

A motion was made by Enrique Velázquez, seconded by Amy Crosby, to open the closed session.

The meeting re-opened at 8:27 p.m.

A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to adjourn.

Motion carried: 7 – 0

Meeting adjourned at 8:28 p.m.

Amy Bullyan, Board Vice-Chair/Clerk  
Independent School District 719  
4540 Tower Street SE  
Prior Lake, MN 55372

AB/mw