



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

School Board Members: Lisa Atkinson, Julie Bernick, Amy Bullyan, Amy Crosby, Mary Frantz, Jessica Olstad, Enrique Velázquez

School Board Study Session Minutes

March 28, 2023
District Services Center
Large Conference Room

The study session of the Board of Education of Independent School District 719 was called to order by Acting Board Chair Frantz, in the absence of Board Chair Crosby, in the large conference room at the District Services Center on March 28, 2023 at 6:00 p.m.

Board members present: Atkinson, Bullyan, Frantz, Olstad, Velázquez (6:11 p.m.)

Board members absent: Bernick, Crosby

Administrators Present: Superintendent Thomas, Executive Director of Business Services Fredrickson, Executive Director of Administrative Services Herman, District Administrators

Acting Board Chair Frantz welcomed everyone and appointed Director Olstad to serve as the Vice-Chair/Clerk pro-tem for the balance of this meeting.

Three community members spoke during the public forum portion of the agenda.

Superintendent Thomas opened the meeting with the meeting purpose and agenda items.

Acting Board Chair Frantz reviewed the school board 2022-23 agenda and working document. This document is provided at all study sessions.

Director Velázquez entered at this time.

Executive Director of Business Services Fredrickson updated the board on 2023-24 enrollment. This was a report only. No board action was requested.

Executive Director of Business Services Fredrickson updated the board on the preliminary 2023-24 budget including legislative costing and impact. This was a report only. No board action was requested.

Executive Director of Administrative Services Herman updated the board on staffing for 2023-24. This was an update only. No board action was requested.

Board Director Bullyan read a proclamation recognizing Equity Services Staff Appreciation Week April 10-14, 2023. Director of Equity and Inclusion Ouk spoke in appreciation of our equity services staff.

Board Director Velázquez read a proclamation recognizing April as National Occupational Therapist Month. Director of Student Support Services Cuka spoke in appreciation of our occupational therapists.

Board Director Atkinson read a proclamation recognizing Media Specialists Appreciation Week April 3-7, 2023. Director of Teaching and Learning Edwards spoke in appreciation of our media specialists.

Acting Board Chair Frantz called for policies for board review and first and second readings.

The following policies were presented for review:

- Policy 606: Selection & Review of Learning Resources
- Policy 806: Crisis Management Policy

A first reading will take place at the April 10, 2023 board meeting with suggested edits.

There were no policies for a first reading at this meeting.

The following policy was presented for a second reading:

- Policy 516: Student Medication

Board approval will take place at the April 10, 2023 board meeting.

Superintendent Thomas mentioned the following:

- Town Hall Meeting on School Finance – April 18, 2023 – PLHS – 7:00 pm

The board discussed future agenda topics. The requests are as follows:

- School safety plan and procedures for board members
- Review of Policy 203

The study session adjourned and transitioned into an open meeting.

Acting Chair Frantz called the meeting to order at 10:03 p.m.

Board members present: Lisa Atkinson, Amy Bullyan, Mary Frantz, Jessica Olstad, Enrique Velázquez

Board members absent: Julie Bernick, Amy Crosby

A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to approve the agenda.

Motion carried: 5 – 0

Executive Director of Administrative Services Herman presented a resolution for approval.

Director Bullyan introduced the following resolution and moved its adoption:

RESOLUTION REDUCING AND DISCONTINUING PROGRAMS AND POSITIONS

BE IT RESOLVED, by the School Board of Independent School District No. 719 as follows:

That the following program will be discontinued:

- Middle School Laker Online Program

The motion for the adoption of the foregoing resolution was duly seconded by Board Member Atkinson and upon vote being taken thereon, the following voted in favor thereof: Atkinson, Bullyan, Frantz, Olstad, Velázquez

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Executive Director of Administrative Services Herman presented probationary teachers for non-renew for board approval.

A motion was made by Enrique Velázquez, seconded by Lisa Atkinson, to approve the list, as presented.

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>FTE</u>
Ash, Amber	Special Ed Teacher	GD	1.00
Boehmer, Nicole	Daily Building Sub	HRE/FHRR	1.00
Colley, Margaret	Daily Building Sub	FH/RR	1.00
Espejel Fuentes, Andres	Spanish Immersion Teacher	LODL	1.00
Garrett, Vanessa	Elementary Teacher	FH	1.00
Guse, Alissa	Elementary Teacher	FH	1.00
Hanson, Mary	Spanish Teacher	PLHS/TOMS	0.80
Johnson, Marian	French Teacher	HS	1.00
Jones, Laura	Sage Teacher	WW	0.40
Julian, Monique	Daily Building Sub	LODL/HRE	1.00
Kamano, Joy	ESL Teacher	FH/JP	1.00
Kesselring, Kyle	English Teacher	HOMS	1.00
King, Heather	ESCE Teacher	EW	1.00
Knutsen, Erik	Social Studies	TO	0.60
Lyons, Summer	Spanish Immersion LTS	LODL	1.00
McGhee, Courtney	Elementary Teacher	WW	1.00

Redfield, Colleen	Special Ed DW Sub Teacher DW		1.00
Schnobrich, Jason	Reading Intervention Teacher LODL		.2 of .6 FTE
Seth, Jessica	Daily Building Sub	HS	1.00
Shiek, Megan	Daily Building Sub	HO/TO	1.00
Stone, Caitlin	Elementary Teacher	HRE	1.00
Swartout, Megan	Special Ed Teacher	HRE	1.00
Trog, Jordyn	Special Ed Teacher	RR	1.00
Veldman, Ellie	Elementary Teacher	RR	1.00

Motion carried: 5 – 0

Executive Director of Administrative Services Herman presented a request for additional educational support staff for 2022-23.

A motion was made by Jessica Olstad, seconded by Enrique Velázquez, to approve the following position, as presented:

- MCA Testing Advisor (temporary) - \$5,000

Motion carried: 5 – 0

Executive Director of Administrative Services Herman presented a Kids' Company Assistant Settlement for board approval.

A motion was made by Jessica Olstad, seconded by Enrique Velázquez, to approve the 2022-24 Kids' Company Assistant Settlement, as presented.

Motion carried: 5 – 0

Executive Director of Administrative Services Herman presented routine personnel items for approval.

A motion was made by Enrique Velázquez, seconded by Lisa Atkinson, to approve the following:

Candidates for Employment

Certified:

- Margaret Coley – Media Teacher (MTS) (.4 FTE) – WW (resignation)
- Mikayla DeForrest – Science Teacher (MTS) – HS (leave of absence)
- Andres Espejel Fuentes – Spanish Immersion Teacher – LODL (resignation)
- Summer Lyons – Spanish Immersion Teacher – LODL (resignation)

Coaches:

- Edward Andrist – B Squad Boys Tennis Coach – HS (resignation)
- Kailey Dahlberg – Assistant Girls Varsity Hockey Coach – HS (resignation)
- Kirby Meiners – 9th Grade Baseball Coach – HS (resignation)

Support Staff:

- Jennifer Cvengros – Noon Supervisor – GD (resignation)
- Stacey Hadley – Child Nutrition Services – TOMS (resignation)
- Patty Kain – MCA Testing Advisor (Temporary) – Dist. (new position)
- Charlotte Paske – Lunchroom Supervisor – HS (resignation)

Resignations/termination/non-renewals:

- Brad Bulver - Special Education Teacher - HS (effective March 28, 2023)
- Abigail Haferman - Assistant Swim Coordinator - LODL (effective March 12, 2023)
- Jade Lawrence - PE/Health Teacher - HS (effective June 8, 2023)
- Michelle Lein - Assistant Play Director - HS (effective January 30, 2023)
- Jenna O'Brien - 9th Grade Girls Volleyball Coach - HS (effective immediately)
- Nicholas Scheffert - Kids' Company Student Support - WW (effective March 24, 2023)
- Abigail Smith - Kids' Company Assistant - LODL (effective June 8, 2023)

Leaves of Absence:

- James Boegeman - Custodian - HS (medical leave - march 9 to April 9, 2023)
- Jaime Chilson - 5th Grade Teacher - FH (family leave - August 28 to November 27, 2023)
- Amber Corcoran - Math Teacher - TOMS (family leave - .2 FTE 2023-24 school year)
- Clark Fleming - Custodian - FH (medical leave extension through April 17, 2023)
- Nancy Houlihan - Admin Asst./Counseling - HS (medical leave extension through May 8, 2023)
- Kelly Iverson-Egge - Media Specialist - RR (other leave - .2 FTE 2023-24 school year)
- Kimberly King - Special Education Para - FH (medical leave extension through April 12, 2023)
- Carley Leake - Math Teacher - HOMS (maternity/family leave - August 28 to December 18, 2023)
- Amy Schwingler - Media Specialist - HRE (family leave - .2 FTE 2023-24 school year)
- Sara Sommers - Social Studies Teacher - HS (other leave - .2 FTE 2023-24 school year)
- Deron Stamp - Building Engineer - Dist. (medical leave - April 11 to May 9, 2023)
- Andrea Webb - Kindergarten Teacher - FH (family leave - 2023-24 school year)
- Trudi White - 2nd Grade Teacher - GD (other leave - 2023-24 school year)
- Leah Wollenberg - ECSE Para - EW (medical leave - March 22 to April 10, 2023)

Motion carried: 5 – 0

A motion was made by Lisa Atkinson, seconded by Amy Bullyan, to adjourn.

Motion carried: 5 - 0

Meeting adjourned at 10:17 p.m.

Jessica Olstad, Acting Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

JO/mw