



INDEPENDENT SCHOOL DISTRICT 719
4540 Tower Street SE
Prior Lake, Minnesota 55372

**Regular School Board Meeting Minutes
of the Board of Education**

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Crosby, in the board room at the District Services Center on October 9, 2023 at 6:00 p.m.

Chair Crosby led the Pledge of Allegiance.

Board Members Present: Lisa Atkinson, Julie Bernick, Amy Bullyan, Amy Crosby, Mary Frantz, Jessica Olstad
Enrique Velázquez, Student Representative Dan Bergan

Board Members Absent: None

Administration Present: Superintendent Thomas, Executive Director of Business Services Fredrickson,
Executive Director of Administrative Services Herman, Executive Director of
Academic Services Edwards, District Administrators

Per board policy 203, Board Chair Crosby called for anyone wishing to address the board during the open forum segment on the board agenda and one person spoke during this forum.

A motion was made by Jessica Olstad, seconded by Enrique Velázquez, to approve the agenda.
Motion carried: 7 – 0

Director Atkinson requested item 8C. (Monthly Financial Reports) be removed from the consent agenda and moved to new business.

A motion was made by Jessica Olstad, seconded by Julie Bernick, to approve the consent agenda, as amended:

- A. Financial Items:
 - Check/Wire Transfer Disbursement Summary from September 2023
 - Wire Transfer, EFT & ACH Banking Activity from September 2023
 - Bank reconciliation statements from June, July & August 2023
 - PMA Financial from September 2023
 - Monthly Wire Detail from September 2023
 - Monthly Health/Dental Wire Detail from September 2023
 - Monthly Check Detail from September 2023
 - Monthly ACH Detail from September 2023
- B. Purchase Orders above \$25,000:
 - Door Service of the TC - \$38,438
 - MN Sodding Co. - \$46,302
- C. Monthly Financial Reports Moved to New Business
- D. Enrollment Report
- E. Approval of school board minutes as follows:
 - Regular board meeting – September 11, 2023
 - Board study session – September 25, 2023

F. Personnel Items:

1. Candidates for employment as follows:

Certified:

- Traci Anderson – Speech Language Pathologist – Dist. (resignation)
- Ronda Brostrom – Math Teacher (.2 Overload) – HS (reassignment)
- Jay Clawson – Science Teacher (.2 Overload) – HS (reassignment)
- Jessica Coleman – Spanish Teacher (.2) – HOMS/TOMS (resignation)
- Yasmarie Correa – Spanish Immersion Teacher (K) (MTS) – LODL (leave of absence)
- Leah Kalgren - Spanish Teacher (.2) – HOMS/TOMS (resignation)
- David Lawson – After School Independent Study Program Teacher – Bridges (reassignment)
- Janean Mestnik – Math Teacher (.2 Overload) – HS (reassignment)
- Brian Schleisman - After School Independent Study Program Teacher – Bridges (reassignment)
- Alexius Serefeas - After School Independent Study Program Teacher – Bridges (reassignment)
- Lisa Swope - Spanish Teacher (.2) – HOMS/TOMS (resignation)

Coaches:

- Sheri Brunner – Fall Musical Production Manager – HS (resignation)
- Chloe Guttormson – Fall Musical Wardrobe Manager – HS (resignation)
- Justin Haycraft – Assistant Girls Swim Coach – HS (resignation)
- Katie Haycraft – Head Girls Swim/Dive Coach – HS (resignation)
- Jemma Killmer – DECA Advisor (.5) – HS (resignation)
- Heidi Michaelson – MS Girls Swim Coach – TOMS/HOMS (resignation)
- Daniel Steger – Assistant Nordic Ski Coach – HS (resignation)

Support Staff:

- Stacia Buss – Noon Supervisor – WW (resignation)
- Julie Capaul – Testing Facilitator – Dist. (seasonal)
- Zoe Condra – Lunchroom Supervisor – HOMS (resignation)
- Liudmyla Dobushevskya – Noon Supervisor – HRE (resignation)
- Kimberly Dovre – Student Support Para (K) (MTS) – FH (new position)
- Tracey Dulain – Child Nutrition Helper – TOMS (resignation)
- Amy Gagliardi – Early Childhood Developmental Screener – EW (new position)
- Randy Geister – Noon Supervisor – RR (resignation)
- Josephine Gururaj – Noon Supervisor – GD (resignation)
- Jacqueline Jordan – Operations Finance Admin Assistant – DSC (new position)
- Renee Kaiser-Muelken – ECSE Para – EW (resignation)
- Payton Korba – Special Ed Para (Resource) – WW (resignation)
- Michelle McGinn- Kids' Company Assistant – FH (resignation)
- Ann McKinley – Child Nutrition (part-time) – RR (resignation)
- Theresa Murray – Special Ed Para (Center Based) – HS (resignation)
- Katie Pauly – Child Nutrition Helper – HS (resignation)
- Marie Petry – Campus Supervisor – TOMS (resignation)
- Kristie Probst – Special Education Admin Assistant – RR (resignation)
- Kelsie Rein – Kids' Company Assistant (preschool child care) – JP (resignation)
- Ismael Robles Vazquez – Campus Supervisor – HS (resignation)
- Linda Saumer – Child Nutrition – HOMS (resignation)
- Thomas Schiller – Campus Supervisor – HS (reassignment)
- Lesia Shymko – Custodian (Floater) – HS (resignation)
- Julie Slowinske – Testing Facilitator – Dist. (seasonal)
- Natalia Smirnova – Lunchroom Supervisor – HOMS (resignation)
- Krystyna Soloviova - Testing Facilitator – Dist. (seasonal)
- Kelley Stiele – ECSE Para – EW (resignation)

- Mercedes Van Cleve – Cultural Liaison – American Indian Ed – Dist. (new position)
 - Brooke Whaylen – Laker Online Admin Assistant – LO (resignation)
 - Brooke Whaylen - Testing Facilitator – Dist. (seasonal)
 - Teela Williamson – Noon Supervisor – GD (resignation)
2. Resignations, terminations and non-renewals as follows:
- Matt Baer - Knowledge Bowl Advisor (.25) - HS (effective immediately)
 - Christopher Dunn - Custodian - HS (effective October 13, 2023)
 - Maggie D'Silva - Girls (10A) Volleyball Coach - HS (effective June 9, 2023)
 - Ethan Fontana - Campus Supervisor - HS (effective September 7, 2023)
 - Araceli Greener - Special Ed Para (Center Based) - GD (effective August 29, 2023)
 - Hodan Hassan - Noon Supervisor - GD (effective September 15, 2023)
 - Justin Haycraft - Girls Head Swim Coach - HS (effective immediately)
 - Katie Haycraft - Assistant Girls Swim Coach - HS (effective immediately)
 - Kenneth Jilk - Outside Maintenance - DSC (effective October 2, 2023)
 - Jacqueline Jordan - Enrollment Admin Assistant - DSC (effective October 13, 2023)
 - Carolyn Kiminski - Special Ed Para (Resource) - TOMS (effective September 18, 2023)
 - Lisa Manning - Special Ed Para (Center Based) - RR (effective October 12, 2023)
 - John Maresh - Boys CC Coach - HS (effective end of 2023 season)
 - Kristine Miller - DAPE (Adaptive PE) (MTS) - Dist. (effective September 26, 2023)
 - Casey Mithun - Boys Head Lacrosse Coach - HS (effective immediately)
 - Ismael Robles-Vazquez - Special Ed Para - JP (effective October 8, 2023)
 - Linda Saumer - Child Nutrition Helper - HOMS (effective August 29, 2023)
 - Natalia Smirnova - Lunchroom Supervisor - HOMS (effective November 3, 2023)
3. District Retirement as follows:
- Deborah Beuch – Senior HR Specialist – DSC (30 years of service)
4. Leave of Absence as follows:
- James Corbey - Lunchroom Supervisor - HS (medical leave - September 7, 2023 to TBD)
 - Bezabh Farris - Custodian - TOMS (personal leave - September 1 to October 22, 2023)
 - Madison Gaetz - Special Education Teacher - FH (maternity leave - February 29 until end of school year 2024)
 - Jordan Hatchett - 3rd Grade Teacher - RR (maternity leave - January 14 to March 11, 2024)
 - Kathryn Hellevik - 1st Grade Teacher - JP) maternity leave - February 10 to April 29, 2024)
 - Kirsten Ketelsen - School Psychologist - WW/HRE (FMLA - intermittent September 22 to October 30, 2023)
 - Marianne Madson - Kindergarten Teacher - RR (maternity leave - February 9 to June 6, 2024)
 - Sonia Quintero - Kindergarten Teacher - LODL (medical leave - September 12 to November 13, 2023)
 - Brooke Ryan - Special Ed Para (Resource) - HOMS (maternity leave - December 15, 2023 to March 7, 2024)

Motion carried: 7 – 0

Member Bernick introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS

The motion for adoption of the foregoing resolution was duly seconded by Member Bullyan, and upon vote being taken thereon, the following voted in favor thereof: Atkinson, Bernick, Bullyan, Crosby, Frantz, Olstad, Velázquez

The following voted against the same: none

The foregoing resolution was approved this 9th day of October 2023.

(full resolution on file at the district office)

LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE

- Our staff recruitment video won a national award. During Laker Pride, we recognized our PLSAS staff that played roles in the video. In attendance were: Rachel McKay, Maggie D'Silva, Dana Reetz and Dan Edwards.

The monthly financial reports were removed from the consent agenda earlier in the meeting for clarification purposes. After discussion, the board voted on the reports from June, July & August 2023.

A motion was made by Amy Bullyan, seconded by Jessica Olstad, to approve the financial reports, as presented.

Motion carried: 7 – 0

Jim Eichten, representing Malloy, Montague, Karnowski & Radosevich (MMKR) presented the 2022-23 audit report. The report included the 2022-23 comprehensive financial report, preliminary management report, preliminary special purpose audit report and corrective action plans.

A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to approve the 2022-23 audit, as presented.

Motion carried: 7 – 0

The board directed the superintendent to set up a preliminary strategic plan planning meeting with Studer Education and the board executive committee. The framework/proposal will be brought back to the full board at a board study session.

POLICY

There were no first or second reading of policies at this meeting.

REPORTS

Superintendent's Report

Superintendent Thomas reported on the following:

- Early release and the many staff professional development opportunities. We are measuring advocacy of these release times and will be reporting back to the board at a board meeting. Thank you to our families and the board for this opportunity.
- Congratulations to our 507 Board Scholars for their amazing accomplishments.
- Redtail Ridge recently held an E-STEM day and Hamilton Ridge hosted naturalists also.
- Laker Hall of Fame was resurrected after a 12-year hiatus. An induction ceremony was held at the Legends with co-sponsorship with the Laker Educational Foundation. The inductees are our legacy leaders.
- State of the District on October 10, 2023, at the district office in the board room.
- The Finance Town Hall meeting will be held on November 6, 2023, at the high school at 7:00 pm.

Administrative Reports

- Executive Director of Administrative Services Herman called out the retirement of Deb Beuch after 30 years of service and thanked her for her dedication.
- Executive Director of Business Services Fredrickson, honoring her ancestors, mentioned Indigenous People's Day.

Board Reports

- Student Representative Bergan reported on completion of homecoming, standing committee work including community service, fundraising and development. Additionally, the exec committee will be working towards a goal to become more unified and hoping to sponsor various events with other student groups.

- Director Olstad reported on finalizing the Equity Advisory Committee application list, serving with Director Velázquez as Legislative Delegates for Area 17 where they are able to advocate at the state level for our students and staff.
- Director Bullyan attended Early Learning Advisory Council meeting featuring a future Laker baby bag with a welcome baby class, attending a legal seminar for educators and appreciates the work of our team members.
- Vice-Chair Frantz reported on the Community Education Advisory Council meeting and shared statistics of their programs and classes. The Advisory Council is still recruiting members. Frantz also reported on the Board Scholar event.
- Director Velazquez reported on the upcoming Policy Committee meeting and Southwest Metro has initiated a pilot project to recruit staffing from outside of our country, especially for Tier 4 programs.
- Director Atkinson reported on the homecoming football game, attending the Teaching & Learning Advisory Committee, mentioned parents can learn more regarding the new math program on November 9th. Mention was also made on the T/L topics discussed.
- Chair Crosby attended an AMSD meeting that hosted a student panel discussion about the future of education. Prior Lake High School student Anh Pham was one of the panelists. Thank you to Mary Frantz for running the last meeting in Amy's absence.

A motion was made by Lisa Atkinson, seconded by Enrique Velázquez, to adjourn the regular meeting and transition to closed sessions.

Motion carried: 7 – 0

Meeting adjourned at 7:36 p.m.

The meeting was closed in accordance with the Open Meeting Law (Minn. Stat. 13D.05) for the purpose of discussing data classified as not public.

The meeting re-opened at 9:05 p.m.

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to open this closed session and transition to the next closed session.

Motion carried: 7 – 0

The meeting was then closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

A motion was made by Enrique Velázquez, seconded by Lisa Atkinson, to open the closed session.

Motion carried: 7 – 0

The meeting re-opened at 9:23 p.m.

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to adjourn.

Motion carried: 7 – 0

Meeting adjourned at 9:23 p.m.

Mary Frantz, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

MF/mw