



INDEPENDENT SCHOOL DISTRICT 719
4540 Tower Street SE
Prior Lake, Minnesota 55372

**Regular School Board Meeting Minutes
of the Board of Education**

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Crosby, in the board room at the District Services Center on November 13, 2023 at 6:00 p.m.

Chair Crosby led the Pledge of Allegiance.

Board Members Present: Lisa Atkinson, Julie Bernick, Amy Bullyan, Amy Crosby, Mary Frantz, Jessica Olstad, Student Representative Dan Bergan

Board Members Absent: Enrique Velázquez

Administration Present: Executive Director of Business Services Fredrickson, Executive Director of Administrative Services Herman, Executive Director of Academic Services Edwards, District Administrators

Per board policy 203, Board Chair Crosby called for anyone wishing to address the board during the open forum segment on the board agenda and three (3) people spoke during this forum.

A motion was made by Amy Bullyan, seconded by Julie Bernick, to approve the agenda.
Motion carried: 6 – 0

A motion was made by Jessica Olstad, seconded by Mary Frantz, to approve the consent agenda:

A. Financial Items:

- Check/Wire Transfer Disbursement Summary from October 2023
- Wire Transfer, EFT & ACH Banking Activity from October 2023
- Bank reconciliation statements from September 2023
- PMA Financial from October 2023
- Monthly Wire Detail from October 2023
- Monthly Health/Dental Wire Detail from October 2023
- Monthly Check Detail from October 2023
- Monthly ACH Detail from October 2023

B. Purchase Orders above \$25,000:

- None

C. Monthly Financial Report

D. Enrollment Report

E. Approval of school board minutes as follows:

- Regular board meeting – October 9, 2023
- Board study session – October 30, 2023

F. Personnel Items:

1. Candidates for employment as follows:

Certified:
None

Coaches:

- Matthew Baer – Assistant Mock Trial Coach – HS (resignation)
- John Hafdal – Head Boys' Golf Coach – HS (resignation)
- Aubrey Holznagel – Assistant Cheer Coach (B Squad) – HS (resignation)
- Savannah Knudson – Assistant Cheer Coach (B Squad) – HS (resignation)
- Madeline Kohlbeck – Assistant Girls Hockey Coach (Goalie) – HS (resignation)
- Norman Smith – Assistant Strength Coach (.33) – HS (resignation)

Support Staff:

- Jorge Arce Parra – Special Education Para – Dist. (resignation)
 - Hannah Broughten – Noon Supervisor – RR (resignation)
 - Artem Bruslvtsev Sr. – Child Nutrition Helper – HS (resignation)
 - Artem Bruslvtsev Jr. – Child Nutrition Helper – HS (reassignment)
 - Otilmary Chavez – Kids' Company Assistant/Noon Supervisor – LODL (resignation)
 - Liudmyla Dobushevskya – Student Support Para (K) (MTS) – HRE (new position)
 - Iryna Fedorenko – Kids' Company Assistant (Before School) – HRE (resignation)
 - Raisa Golovchuk – Lunchroom Supervisor – HOMS (resignation)
 - Sheryl Haugen – Student Support Services Finance Administrative Assistant – DSC (new position)
 - Marybeth Hodgens – Early Childhood Teaching Assistant – EW (new position)
 - Mykola Kruk – Custodian – HOMS (resignation)
 - Andera Kuzemchak – Student Support Para (K) – FH (new position)
 - Natalia Liashchova – Child Nutrition Helper – HS (resignation)
 - Darlin Elias Mancía Martínez – Custodian – HS (resignation)
 - Andrea Martins – Special Education Para (Resource) – TOMS (resignation)
 - Karl Olson – Campus Supervisor – HS (resignation)
 - James Pierce – Child Nutrition Helper – TOMS (resignation)
 - Lance Portwood – Child Nutrition Helper – HOMS (resignation)
 - Ruby Watkins – Custodian (MTS) – TOMS (leave of absence)
2. Approval of New PLSAS Administrator
- Michael Knutson – Assistant Director of Human Resources - DSC
3. Resignations, terminations and non-renewals as follows:
- Anin Alvarado - Noon Supervisor - HRE (effective November 10, 2023)
 - Brad Bulver - Head Boys Golf Coach - HS (effective August 18, 2023)
 - Cassi Carlson - Child Nutrition Helper - HOMS (effective October 27, 2023)
 - Ann Govig - Assistant Track & Field Coach - HS (effective immediately)
 - Sheryl Haugen - Administrative Assistant - HR & Student Services - DSC (effective October 27, 2023)
 - Olivia Kressler - Assistant Gymnastics Coach - HS (effective immediately)
 - Sam Kepner - Assistant Boys Lacrosse Coach - HS (effective immediately)
 - Michelle Kieser - ECFE Assistant - EW (effective November 3, 2023)
 - Jemma Killmer - .5 DECA - HS (effective immediately)
 - Jarred Oftedahl - Varsity Assistant Wrestling Coach - HS (effective immediately)
 - James Pierce - Child Nutrition Helper - TOMS (effective October 16, 2023)
 - Joel Pykkonen - .5 Girls Hockey Goalie Coach - HS (effective immediately)
 - Brenda Scherber - Campus Supervisor - HS (effective October 17, 2023)
 - Thomas Schiller - Campus Supervisor - HS (effective September 20, 2023)
 - Kellie Simonson - Special Education Para - Center Based - HS (effective October 20, 2023)
 - BreAnne Solem - ECFE Assistant/ECSE Para - EW (effective December 20, 2023)
4. District Retirement as follows:
- Linda Roach – Administrative Assistant – Child Nutrition DSC (33 years of service)

5. Leaves of Absence as follows:

- David Brown - ALC Coordinator - Bridges (Military Duty - January 5, 2024 to January 27, 2025)
- James Corbey - Lunchroom Supervisor - HS (medical leave - Update to November 5, 2023)
- Katie Jaeb - 5th Grade Teacher - WW (medical leave – December 27, 2023 to March 27, 2024)
- Alexandra Kolodziej - 4th Grade Teacher - FH (maternity leave - February 29 to June 3, 2024)
- Claire Malecha - 3rd Grade Teacher - HRE (maternity leave - March 4 to May 24, 2024)
- Sophia Raffaele - Special Education Teacher - HS (maternity leave - March 4 to May 6, 2024)
- Elizabeth Satterlund - Autism & Behavior Consultant - TOMS/HOMS/HS/Bridges (medical leave - December 18, 2023 to January 30, 2024)
- Emily Swanson - ECSE Teacher - EW (maternity leave - April 8 to June 10, 2024)
- Lisa Theis - Health Aide - GD (family leave - October 23 to December 14, 2023)
- Megan Young - 5th Grade Teacher - GD (maternity leave - March 22, 2024 to end of school year)

G. 2023-24 PLSAS Organizational Chart

H. Assurance of Compliance Report

Motion carried: 6 – 0

Member Bullyan introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS

The motion for adoption of the foregoing resolution was duly seconded by Member Atkinson and upon vote being taken thereon, the following voted in favor thereof: Atkinson, Bernick, Bullyan, Crosby, Frantz, Olstad

The following voted against the same: none

The foregoing resolution was approved this 13th day of November 2023.

(full resolution on file at the district office)

LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE

- The Laker Educational Foundation, in partnership with the ECMC Foundation, presented to the PLHS Tech Ed Department, a check in the amount of \$10,000, to support students through the Laker Impact Grant. Those in attendance were Stacey Trussoni representing ECMC, Jayme Anderson representing LEF, and Dan Sikowski and John Bezek representing the Tech Ed department at Prior Lake High School.
- MASMS Staff Recognition Awards as follows:
 - 2023 Lifetime Achievement Award to Maureen Mullen, Assistant Director of Operational Services
 - 2023 Outstanding Contributor Award to Paul Hadden, Lead Certified Inside Maintenance Technician

Executive Director of Administrative Services Herman presented a 2023-24 additional educational support staffing request.

A motion was made by Lisa Atkinson, seconded by Julie Bernick, to approve the 2023-24 additional ESS staffing as follows:

- Kids' Company Para Educator, Before and After – 3.25 hrs./day = \$10,827.83
(support for a pre-k student who requires 1:1 support during preschool child care (before and after Circle of Friends class)

Motion carried: 6 – 0

Activities Director Marshall presented two MSHSL grant applications for board approval.

A motion was made by Amy Bullyan, seconded by Mary Frantz, to approve the following:

- Form A: To offset student activity fees based on free/reduced lunch numbers of athletic and activity participants from the year before
- Form B: To help fund our leadership programs by bringing in outside speakers to help teach leadership to our students.

Motion carried: 6 - 0

Activities Director Marshall presented three cooperative agreements for board approval. A motion was made by Amy Bullyan, seconded by Lisa Atkinson, to approve the following:

1. Synchronized Swimming with Shakopee
2. Boys' Tennis with Jordan
3. Boys' Swim & Dive with Jordan

Motion carried: 6 - 0

Director of Equity & Inclusion Ouk and Director of Assessment & Improvement Zumbusch presented the Worlds' Best Work Force (WBWF) presentation. This was a report only. No board action was requested.

Executive Director of Academic Services Edwards presented the 2024-25 school calendar for approval. A motion was made by Lisa Atkinson, seconded by Amy Bullyan, to approve the SY 2024-25 calendar, as presented.

Motion carried: 6 – 0

Board Vice-Chair Frantz read a proclamation recognizing American Education Week November 13-17, 2023. Board Chair Crosby spoke in appreciation of PLSAS staff.

Board Director Olstad read a proclamation recognizing our substitute educators during Substitute Educators Appreciation Day on November 17, 2023. Board Chair Crosby spoke in appreciation of our substitute educators.

POLICY

Policy Review

- Policy 208: Development, Adoption and Implementation of Policies

A first reading will take place at the November 27, 2023 board meeting.

First Reading of Policy

- Policy 401: Equal Employment Opportunity
- Policy 404: Employment of All Staff
- Policy 405: Veteran's Preference
- Policy 412: Travel Reimbursement
- Policy 509: Enrollment of Non Resident Students
- Policy 511: Student Fundraising
- Policy 533: Student Wellness
- Policy 534: School Meals Policy

A second reading will take place at the November 27, 2023 board meeting.

REPORTS

Superintendent's Report

None

Administrative Reports

None

Board Reports

- Director Olstad reported on the following: Masterworks Concert, the production of Grease, congratulations to all the building Teachers of the Year, attending the Delegate Assembly on December 1-2 and WBWF and our students are not just a test score.

- Director Atkinson reported on the Teaching and Learning Advisory Committee with robust conversation regarding MCA scores and data, meeting individual needs of each learner, new course proposals coming to the board in December and reviewing T/L policies at next Teacher & Learning Advisory Committee before they head to the Policy Committee.
- Board Vice-Chair/Clerk Frantz reported on Masterworks Concert, Board Scholar Event, Bridges mentorship, Finance Town Hall, Dr. Thomas addressing PTC's, first round of scholarship apps, and MN Cyber Security Summit.
- Board Chair Crosby reported on attending the Early Learning Advisory Council with planning discussion and partnering with CAP Agency with their mobile unit at Edgewood for our families in need.
- Board Chair Crosby read a statement regarding negotiations.
- Student Council Rep Dan Bergan reported on committee working on winter Spirit Week and dance, MN Council and Honor Society Make-A-Wish fundraiser and the work of all individual committees.

A motion was made by Lisa Atkinson, seconded by Amy Bullyan, to adjourn the regular meeting and transition to a closed session.

Motion carried: 6 – 0

Meeting adjourned at 8:34 p.m.

The meeting was closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

A motion was made by Amy Bullyan, seconded by Julie Bernick, to open the closed session.

Motion carried: 6 – 0

The meeting re-opened at 9:04 p.m.

A motion was made by Lisa Atkinson, seconded by Julie Bernick, to adjourn.

Motion carried: 6 – 0

Meeting adjourned at 9:05 p.m.

Mary Frantz, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

MF/mw