



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Crosby, in the board room at the District Services Center on May 8, 2023 at 6:00 p.m.

Chair Crosby led the Pledge of Allegiance.

Board Members Present: Amy Bullyan, Amy Crosby, Mary Frantz, Enrique Velázquez, Student Rep Regina Medina

Board Members Absent: Lisa Atkinson, Julie Bernick, Jessica Olstad

Administration Present: Superintendent Thomas, Executive Director of Business Services Fredrickson, Executive Director of Administrative Services Herman, District Administrators

In the absence of Board Treasurer Bernick, Board Chair Crosby appointed Enrique Velázquez to fill the position of treasurer pro-tem.

Per board policy 203, Board Chair Crosby called for anyone wishing to address the board during the open forum segment on the board agenda and two people spoke during this forum.

A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to approve the agenda.

Motion carried: 4 – 0

A motion was made by Enrique Velázquez, seconded by Mary Frantz, to approve the consent agenda, as follows:

A. Financial Items:

- Check/wire transfer disbursement summary for March & April 2023
- Wire transfer, EFT and ACH banking activity for March & April 2023
- Bank reconciliation statement for March 2023
- PMA investment statement
- Monthly wire detail for March & April 2023
- Monthly health/dental wire detail for March & April 2023
- Monthly check detail for March & April 2023
- Monthly ACH detail for March & April 2023

B. Enrollment Report

C. Approval of school board minutes as follows:

- Regular board meeting – April 10, 2023
- Special board meeting – April 17, 2023
- Board study session – April 24, 2023

D. Personnel Items:

1. Candidates for employment as follows:

Certified:

- Emily Archer – Speech Language Pathologist – Dist. (new position)
- Amber Ash – Special Education Teacher – HRE (resignation)
- David Bloom – Science Teacher – Bridges ALC (new position)
- Lisa Becker – German Teacher – HS (retirement)
- Chase Burkhart – Choir Teacher – TOMS (reassignment)
- Abby Cowles – Special Education Teacher – Dist. (new position)

- Mary Dooley – German Teacher (.6 FTE) – HOMS (retirement)
- Jennifer Ekstrand – Special Education Teacher (MTS) – HRE (leave of absence)
- Ashley Feehan – Special Education Teacher – Dist. (resignation)
- Dakota Hall – Physics Teacher – HS (resignation)
- Kristin Hodnefield – School Counselor – Dist. (new position)
- Zachary Johnson – Dean of Students (TOSA) – TOMS/HOMS (new position)
- Kyle Kesselring – Communications Arts/Literature (English) Teacher – HS (resignation)
- Bradley Landgrebe – Special Education Teacher – Dist. (resignation)
- Zachary MacLean – School Counselor – Dist. (new position)
- Bryan Munger – Math Teacher – HS (resignation)
- Sara Murr – Global Studies Teacher (MTS) – HOMS (leave of absence)
- Michelle Okerstrom – Special Education Teacher – Dist. (leave of absence)
- Angela Rimbo – 3rd Grade Teacher (SAGE) – WW (resignation)
- Kaitlin Rubash – Math Teacher – HS (reassignment)
- Tyler Schernbeck – Special Education Teacher – HRE (reassignment)
- Jason Snobrich – Spanish Immersion Teacher – LODL (reassignment)
- Nicholas Seiler – Math Teacher – HS (retirement)
- Carly Thompson – Physical Education/Health Teacher – TOMS (retirement)
- Kelsey Tushie-Lessard – Spanish Immersion Teacher – LODL (new position)
- Kevin Wagner – Social Worker (.5 FTE) – Bridges ALC (new position)
- Joyce Walstad – Special Education Teacher – Dist. (new position)
- Maya Walther – Spanish Teacher – TOMS (resignation)

Coaches:

- Jacqueline Damberg – MS Boys Tennis Coach (.50) – TOMS/HOMS (resignation)
- Kyle Kesselring – Assistant Strength Coach (.17%) – HS (resignation)
- Jade Lawrence – Assistant Strength Coach (.17%) – HS (resignation)
- Heidi Michaelson – MS Track Coach – TOMS/HOMS (new position)

Support Staff:

- Elizabeth Abdelmaksoud – Kids' Company Assistant (Summer Program) – Dist. (seasonal)
- Lizbeth Arce – Special Education Para – Resource – WW (resignation)
- Lily Birkholz – CE Summer Program Support Staff – CE (seasonal)
- Marci Blankmeyer – Lunchroom Supervisor – TOMS/HOMS (resignation)
- Sara Collyard Dahlquist - Kids' Company Assistant (Summer Program) – Dist. (seasonal)
- Emily Connelly – Building Administrative Assistant – HRE (retirement)
- Kyza Duevel – Kids' Company Student Support (Summer Program) – Dist. (seasonal)
- Emma Gerdes - Kids' Company Assistant (Summer Program) – Dist. (seasonal)
- Claire Hilzendeger - Kids' Company Student Support (Summer Program) – Dist. (seasonal)
- Ava Jones - Kids' Company Student Support (Summer Program) – Dist. (seasonal)
- Keri Kuboushek – Lead Building Administrative Assistant – RR (retirement)
- Emily Listrom – Special Education Para – Resource – RR (resignation)
- Emily Listrom - Kids' Company Assistant (Summer Program) – Dist. (seasonal)
- Lynne May – ECFE Assistant (Summer Program) – EW (seasonal)
- Rebecca Milz – Child Nutrition Assistant Manager – HOMS (resignation)
- Rebecca Milz - Kids' Company Assistant (Summer Program) – Dist. (seasonal)
- Paige Petersmeyer - Kids' Company Assistant (Summer Program) – Dist. (seasonal)
- Ann Pieper – ECFE Assistant (Summer Program) – EW (seasonal)
- Nancy Rausch - ECFE Assistant (Summer Program) – EW (seasonal)
- Nicholas Scheffert – Kids' Company Assistant (Summer Program) – Dist. (seasonal)
- Kealey Sillman - Kids' Company Student Support (Summer Program) – Dist. (seasonal)
- Dmytro Soloviov – Custodian – GD (resignation)
- Sadie Stimmler - Kids' Company Student Support (Summer Program) – Dist. (seasonal)

- Kate Sullivan - Kids' Company Student Support (Summer Program) – Dist. (seasonal)
- Margie-Ana Timmons - Kids' Company Assistant (Summer Program) – Dist. (seasonal)
- Jayelin White - Kids' Company Student Support (Summer Program) – Dist. (seasonal)
- Gina Wilson – ECFE Assistant (Summer Program) – EW (seasonal)

2023 Summer Kids' Company Re-Hires (list attached)

2. Resignations, terminations and non-renewals as follows:

- Timothy Allen - English Teacher - HS (effective June 8, 2023)
- Timothy Allen - Assistant Mock Trial Coach - HS (effective June 8, 2023)
- Al Anderson - Assistant Strength Coach - HS (effective immediately)
- Jayme Anderson - Assistant Director of Child Nutrition Services - DSC (effective May 5, 2023)
- Tiffany Carlson - Noon Supervisor - HOMS (effective June 7, 2023)
- Peyton Dahlquist - Kids' Company Assistant/Noon Supervisor - LODL (effective May 19, 2023)
- Megan Fassold - Kids' Company Assistant/Noon Supervisor - FH (effective June 30, 2023)
- Pete Hartman - Assistant Strength Training Coach - HS (effective immediately)
- Guillermo Huaman - Spanish Immersion Teacher - HOMS (effective immediately)
- Erin Kiminski - Special Education Teacher - HOMS (effective June 8, 2023)
- Jacob McCauley - Kids' Company Assistant/Noon Supervisor - GD (effective June 30, 2023)
- Rachel McKay - .5 MS Tennis Coach - TOMS/HOMS (effective immediately)
- Natalie Moran - B Squad Cheer Coach - HS (effective immediately)
- Julie Narow - .5 Assistant Winter Dance Coach - HS (effective immediately)
- Heidi O'Connor - Assistant Nordic Coach - HS (effective immediately)
- Mark O'Connor - Head Nordic Coach - HS (effective immediately)
- Lexi Ramler - .33% Gymnastic Coach - HS (effective immediately)
- Lauren Strobel - Kids' Company Assistant - LODL (effective May 19, 2023)
- Daniel Strohman - B Squad Cheer Coach - HS (effective immediately)
- Samantha Swenson - Physical Education Teacher - WW (effective June 8, 2023)
- George Von Drashek - .67 Gymnastics Coach - HS (effective immediately)
- Whitney Weber - Assistant Director of Special Education - DSC (effective June 30, 2023)

3. Leaves of absence as follows:

- Paul Brey - Noon Supervisor - RR (medical leave - extended through June 1, 2023)
- Mary Busse - Child Nutrition Assistant Manager - HS (medical leave - March 28 to May 16, 2023)
- Joseph Deutsch - Core Studies Teacher - HS (medical leave April 10 to June 10, 2023)
- Jaime Chilson - 5th Grade Teacher - FH (medical leave - May 1 to June 8, 2023)
- Clark Fleming - Custodian - FH (medical leave - extension through May 15, 2023)
- Abby Maxwell - Math Teacher - HS (maternity leave - August 9 to October 18, 2023)
- Dannelle Paulson - Noon Supervisor - HOMS (personal leave - May 22 to June 7, 2023)
- Julie Smith - B-3 Speech Language Pathologist - EW (other leave - .2 reduction in FTE 2023-24 School Year)
- Bonnie Sumner - Special Education Para - Center Based - RR (medical leave - April 20, 2023 to TBD)
- Taylor Ward - 3rd Grade Teacher - RR (medical leave - April 13 to Fall 2023)

Motion carried: 4 – 0

Member Bullyan introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Frantz, and upon vote being taken thereon, the following voted in favor thereof: Bullyan, Crosby, Frantz, Velázquez

The following voted against the same: none

The foregoing resolution was approved this 8th day of May 2023.

LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE

- We recognized the PBS Series Sci Girls Recognition for high school student Sienna Thin Elk

Superintendent Thomas recommended board approval of the appointment of Emily Herman for the Executive Director of Administrative Services position, effective immediately.
A motion was made by Mary Frantz, seconded by Enrique Velázquez, to approve the position, as recommended.
Motion carried: 4 – 0

Superintendent Thomas recommended board approval of an administrative staffing change, effective July 1, 2023.
A motion was made by Mary Frantz, seconded by Enrique Velázquez, to approve the following staffing change, as presented:

- The Director of Teaching & Learning position restructured to be the Executive Director of Academic Services, effective July 1, 2023 with an additional cost of \$12,809/year.

Motion carried: 4 – 0

Superintendent Thomas presented a 2023-24 Memorandum of Understanding | Agreement for board approval.
A motion was made by Enrique Velázquez, seconded by Amy Bullyan, to approve the following:

- Assistant Director of Teaching, Learning and District Improvement – Julie Siegle
- Middle School Assistant Principal – Melissa Knettel

Motion carried: 4 – 0

Board Member Velázquez introduced the following resolution and moved its adoption:

RESOLUTION APPROVING LAYOFF OF CERTAIN SECRETARIAL EMPLOYEES

WHEREAS, as a result of changes to educational programs due to structural changes, the District needs to reduce positions and expenditures in various areas served by the District;

WHEREAS, Article IX of the 2022-2024 collective bargaining agreement between the District and the Prior Lake-Savage Secretaries Federation, contains seniority and bumping provisions in the event of layoffs;

WHEREAS, the administration notified the affected employees and the bumping process was completed before May 1, 2023.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 719, Prior Lake-Savage as follows:

That the layoff of the following secretaries is approved effective July 1, 2023:

Miller, Julie	Administrative Assistant – Early Childhood
Nopola, Ann-Marie	Administrative Assistant – Early Childhood
Tribby, Debra	Administrative Assistant – Early Childhood/Screening

The motion for the adoption of the foregoing resolution was duly seconded by Member Frantz and upon vote being taken thereon, the following voted in favor thereof: Bullyan, Crosby, Frantz, Velázquez

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Executive Director of Administrative Services Herman presented a 2023-24 settlement agreement. A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to approve the settlement agreement for the Emergency Preparedness and Response Coordinator, as presented.
Motion carried: 4 – 0

American Indian Education Parent Advisory Committee (AIPAC) Representative Erin Thin Elk, presented a written statement to the board on their vote on non-concurrence with program offerings. This was a report only. No board action was requested at this time.

Executive Director of Business Services Fredrickson presented the monthly financial record and requested that it be moved under consent agenda moving forward. The board agreed on this request.

Executive Director of Business Services Fredrickson requested that the board approve issuance of 2023-24 purchase orders for supplies that are needed prior to the preliminary budget approval. This request is brought to the board on an annual basis.
A motion was made by Mary Frantz, seconded by Enrique Velázquez, to approve the request, as presented.
Motion carried: 4 – 0

Director of Teaching & Learning Edwards and Director of Assessment, Evaluation and District Improvement Zumbusch presented the Gifted and Talented program review summary. This was a report only. No board action was requested.

Director of Teaching & Learning Edwards and Director of Assessment, Evaluation and District Improvement Zumbusch presented the Immersion program review summary. This was a report only. No board action was requested.

BARR Coordinator Erin Hester and Assistant Principal Kate Egerman, presented a report on our BARR program at Prior Lake High School which focuses on our 9th graders and is in year 3 of implementation. This was a report only. No board action was requested.

Board Director Bullyan read a proclamation recognizing Youth Appreciation Week May 8-12, 2023. The youth appreciation luncheon will be held on May 10, 2023.

Director Velázquez read a proclamation recognizing National Speech & Language Pathologist Week May 15-19, 2023. Director of Student Support Services Cuka spoke in appreciation of our Speech & Language Pathologists.

Director Frantz read a proclamation recognizing School Communicators Week May 8-12, 2023. Superintendent Thomas spoke in appreciation of our communication professionals.

POLICY

There were no policies for review, first reading or second reading at this meeting.

Board Chair Crosby presented policies for approval.

A motion was made by Amy Bullyan, seconded by Mary Frantz, to approve the following policy:

- Policy 806: Crisis Management Policy

Motion carried: 4 – 0

A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to approve rescinding of the following policy:

- Policy 491: Mandatory COVID-19 Vaccination or Testing and Face Coverings

Motion carried: 4 – 0

REPORTS

Superintendent's Report

Superintendent Thomas highlighted:

- With the 2023-24 budget, there are many legislative unknowns. The legislative session is coming to end and we hope to have the preliminary budget with legislative information to share at the May 22, 2023 study session. Thank you for input to this process.
- Our Community Crisis Response Team's (CCRT) annual training was held in April. Thank you to Hayley Heidelberg, Joel McColl and a variety of individuals for participating in this exercise.
- We are working with local law enforcement to conduct random canine sweeps in the high school parking lot. One such sweep was conducted on Friday with three hits but nothing substantiated.
- We hosted a local realtor meeting at the district office to continue developing partnerships to help tell our story.
- The District Retirement Celebration will be held on May 18, 2023 at Prior Lake High School from 3:30 to 5:00 p.m.
- Our next business meeting is June 12th
- We are finishing strong! Thank you to all staff for your hard work and dedication.

Administrative Reports

- Executive Director of Business Services Fredrickson reported changing one of our investment firms from First Internet Bank to Valley National Bank with a .1% more favorable return.

Board Reports

- Student Representative Medina updated the board on the busy spring for the student council. Elections for the 2023-24 school year are taking place, student council is being promoted at the middle schools and fun events coming up such as pickleball tournament and surf & turf.
- Director Bullyan reported on attending a SEE committee meeting with the topic of the Public Employee Labor Relations Act. We must advocate to keep local control.

A motion was made by Mary Frantz, seconded by Enrique Velázquez to close the meeting in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

Meeting closed at 8:25 p.m.

A motion was made by Enrique Velázquez, seconded by Mary Frantz, to reopen the meeting.
Motion carried: 4 – 0

The meeting reopened at 9:10 p.m.

A motion was made by Mary Frantz, seconded by Amy Bullyan, to adjourn.
Motion carried: 4 – 0

Meeting adjourned at 9:11 p.m.

Mary Frantz, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

MF/mw