



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Crosby, in the board room at the District Services Center on July 10, 2023 at 6:00 p.m.

Chair Crosby led the Pledge of Allegiance.

Board Members Present: Lisa Atkinson, Julie Bernick, Amy Bullyan, Amy Crosby, Mary Frantz, Jessica Olstad, Enrique Velázquez

Board Members Absent: None

Administration Present: Superintendent Thomas, Executive Director of Business Services Fredrickson, Executive Director of Administrative Services Herman, Executive Director of Academic Services, District Administrators

Per board policy 203, Board Chair Crosby called for anyone wishing to address the board during the open forum segment on the board agenda and 4 people spoke during this forum.

A motion was made by Amy Bullyan, seconded by Jessica Olstad, to approve the agenda.
Motion carried: 7 – 0

Director Atkinson requested item G. (memberships) be moved to new business.

A motion was made by Julie Bernick, seconded by Enrique Velázquez, to approve the consent agenda, as amended:

- A. Financial Items:
 - Bank reconciliation statement for May 2023
- B. Purchase orders exceeding \$25,000
 - Apple Financial - \$230,265
 - Identity Automation - \$69,454
 - Jamf - \$75,690
 - MN Sodding Co - \$46,302
 - Math Learning Center – \$58,900
 - ACT - \$37,758
- C. Monthly financial report
- D. Enrollment report
- E. Approval of school board minutes as follows:
 - Regular board meeting – June 12, 2023
- F. Personnel Items:
 1. Candidates for employment as follows:

Certified:

- Diane Ball – Early Learning Preschool Teacher (.17 FTE) – EW (new position)
- Sarah Bring – Special Education Lead Teacher – Dist. (new position)
- Kimberly Chapin – Early Learning Preschool Teacher (.06 FTE) – EW (new position)
- Tracy Discher – Special Education Teacher – Dist. (resignation)
- Andrea Folger – Special Education Teacher- Setting I/II (Resource) – JP (resignation)
- Megan Johnson – Special Education Teacher (ESY) – Dist. (reassignment)

- Julianne Kinney – American Sign Language Teacher (.4 FTE) – HS (reassignment)
- Kacey Lorenzen – Physical Ed/Health Teacher (1.0 FTE) – HS (resignation)
- Jessica Louis – Special Education Teacher (CID Center Based) – TOMS (reassignment)
- Jordyn Maves – Targeted Services Summer Academy – Dist. (reassignment)
- Mindy McCollow - Targeted Services Summer Academy – Dist. (reassignment)
- Amanda McNearney – Early Learning Preschool Nature Based Teacher (.08 FTE) – JP (new position)
- Sonia Quintero – Spanish Immersion Teacher – LODL (reassignment)
- Katlyn Richter – Early Childhood Preschool Teacher (.5 FTE) – EW (new position)
- Kristine Schandelmeier – School Psychologist – Dist. (resignation)
- Jack Schlieve – Health Teacher (.2 FTE) – MNCAPS (reassignment)
- Megan Shiek – Building Substitute Teacher – TOMS (reassignment)
- Adam Sink – Social Studies (.4 FTE), Spanish Immersion (.2 FTE), Online Instruction (.4 FTE) – HS (reassignment)
- Jessica Turek – Early Childhood Preschool Teacher (1.0 FTE) – EW (new position)
- Christine Veldman – Special Education Teacher – Resource – FH (resignation)
- Kenna West - Targeted Services Summer Academy – Dist. (reassignment)
- Kyle Yetzer - Targeted Services Summer Academy – Dist. (reassignment)
- Maya Zender - Targeted Services Summer Academy – Dist. (reassignment)

Coaches:

- Jenna Behnke – 9th Grade Girls Volleyball Coach (9B) – HS (resignation)
- Kaylin Engelmann – Assistant Girls Volleyball Coach (JV) – HS (resignation)
- Jaida Peterson – B Squad Girls Volleyball Coach – HS (resignation)

Support Staff:

- Paige Bauer – Kids’ Company Student Support After School – WW (resignation)
- Paige Bauer – Kids’ Company Student Support (Summer Program) – Dist. (seasonal)
- Bobbi Birkholz – Community Ed Manager – CES (new position)
- Brooke Branson – Kids’ Company Assistant/Noon Supervisor – GD (resignation)
- Hayley Bremer-Kulstad – Health Aide (Summer Program) – Dist. (seasonal)
- Cassi Carlson – Kids’ Company Assistant (Summer Program) – Dist. (reassignment)
- Kristin Dahlen – Special Ed Para (Center Based) - TOMS (resignation)
- Mary Dooley – Special Ed Para (Summer Program) - TOMS/HOMS (seasonal)
- Ellen Fahey – Special Ed Para (Center Based) – JP (resignation)
- Kaitlin Hauck – Facilities Administrative Assistant – CES (new position)
- Katie Haycraft – Administrative Assistant (Special Ed) – TOMS (resignation)
- Rachael Kohler – Special Ed Para (Resource) – GD (resignation)
- Emma Landberg – Kids’ Company Student Support (Summer Program) – Dist. (seasonal)
- Renae Lawrence – Special Ed Para (CE Summer Program) – CES (seasonal)
- Christine Lofgren – Senior Payroll Specialist – DSC (resignation)
- Madalyn Lyons – Kids’ Company Assistant (Summer Program) – Dist. (seasonal)
- Katie McGinn – Kids’ Company Special Ed Para (Summer Program) – Dist. (reassignment)
- Margaret Mushel – Special Ed Para (Resource) – TOMS (resignation)
- Jennifer Musto – Data Systems Technician – DSC (resignation)
- Stephanie Nafzger - Special Ed Para (Resource) – JP (resignation)
- Abigail Ohlendorf – Child Nutrition Assistant – FH (resignation)
- Marie Petry - Special Ed Para (CE Summer Program) – CES (seasonal)
- Camila Portocarrero – Special Ed Para (Resource) – FH (resignation)
- Michelle Prairie – EC Development Screener – EW (resignation)
- Shari Schulze – Cued Speech Transliterater (CES Summer Program) – HRE (seasonal)
- Gabrielle Sentyrz - Kids’ Company Student Support (Summer Program) – Dist. (seasonal)
- Vicki Spieler – EL Assistant Coordinator – EW (new position)
- Bonnie Sumner - Special Ed Para (CE Summer Program) – CES (seasonal)

- Shelly VanEpps - Special Ed Para (Center Based) – JP (resignation)
 - Maiya Warner - Kids' Company Student Support (Summer Program) – Dist. (seasonal)
2. Resignations, terminations and non-renewals as follows:
- Julia Guenther - Special Ed Para (Center Based) - TOMS (effective June 7, 2023)
 - Katie Haycraft - Media Support - TOMS (effective June 8, 2023)
 - Erin Henney - Special Ed Para (Resource) - GD (effective June 7, 2023)
 - Lisa Henningsen - 5th Grade Teacher - HRE (effective July 15, 2023)
 - Jared Jacobs - Business Teacher/DECA Advisor - MNCAPS (effective June 8, 2023)
 - Javilyn Jodsaas - Head Custodian - HS (effective July 5, 2023)
 - Nural Khan - Kids' Company Assistant - HRE (effective June 7, 2023)
 - Ann Koening - Special Ed Para (Center Based) - TOMS (effective June 7, 2023)
 - Nicole Leaf - Special Ed Para (Resource) - TOMS (effective July 3, 2023)
 - Emily Listrom - Kids' Company Assistant (Seasonal) - RR (effective June 23, 2023)
 - Michelle Loftus - Special Ed Para (Resource) - GD (effective June 7, 2023)
 - Patricia Moening - Summer School Targeted Services - Dist. (effective immediately)
 - Emily Nelson - Assistant Girls Cross Country Coach - Dist. (effective immediately)
 - Kathryn Perrier - Special Ed Para (Resource) - FH (effective June 7, 2023)
 - Marie Petry - Noon Supervisor - TOMS (effective June 7, 2023)
 - Sarita Rabe - 3rd Grade Teacher - LODL (effective June 9, 2023)
 - Nichole Remus - Special Education Teacher - FH (effective immediately)
 - Charles Smith - MS Swim Coach - TOMS/HOMS (effective immediately)
 - Josie Sommers - MS Swim Coach - TOMS/HOMS (effective immediately)
 - Christine Veldman - Special Ed Para (Resource) - FH (effective June 8, 2023)
3. Leaves of absence as follows:
- Denise Besser - Kids' Company Assistant - GD (medical leave - extended through June 30, 2023)
 - Jaime Chilson - 5th Grade Teacher - FH (family leave - November 27, 2023 - June 6, 2024)
 - Chuck Fleming - Custodian - FH (medical leave - extended through July 7, 2023)
 - Morgan Kelliher - Special Education Teacher - TOMS (maternity leave - October 2 - December 18, 2023)
 - Melissa McFadden - Differentiation Specialist - Dist. (other leave - reduction of .4 FTE for 2023-24 school year)
 - Cassandra Montenegro - Special Ed Para (Resource) - LODL (maternity leave - September 7 - November 2, 2023)
 - Dina Rybalko - Kids' Company Assistant - LODL (medical leave - June 22 - August 2, 2023)

Motion carried: 7 – 0

RESOLUTION FOR ACCEPTANCE OF GIFTS

No donations for approval at this meeting.

LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE

- We honored our spring athletics & activities participants and their coaches as follows:
Teams: Boys' Lacrosse, Boys' Volleyball Team, Adaptive Softball Team, Robotics, Trap/Skeet Team
Individuals: Badminton, Boys' Track & Field, Girls' Track & Field, Synchronized Swimming, Speech, Athena Award Recipient, Athletes of the Year, Activity Student of the Year, All-State Choir, All-State Band

The board thanked our local legislators for their advocacy during this past legislative session. Senator Eric Pratt and Representative Ben Bakeberg gave brief updates.

Activities Director Jeff Marshall reported on co-curricular year-end accomplishments. Teams, individuals and coaches were recognized earlier during the Laker Pride portion of the meeting.

Activities Director Jeff Marshall presented the annual resolution for membership in MSHSL. Board members were requested to view a video produced by the high school league. A motion was made by Julie Bernick, seconded by Mary Frantz, to approve the membership in the Minnesota State High School League (MSHSL), as presented.
Voting in favor: Bernick, Bullyan, Crosby, Frantz, Olstad, Velázquez
Voting against: Atkinson
Motion carried: 6 – 1

Director of Child Nutrition Services Malone presented a child nutrition update. This was a report only. No board action was requested.

Executive Director of Academic Services Edwards presented an amendment to the 2023-24 school calendar. The updates included moving elementary conferences in February and adding June 19th as a holiday. This was a report only. No board action was requested.

Executive Director of Academic Services Edwards presented PLSAS policies for the parent/student handbooks. A motion was made by Jessica Olstad, seconded by Mary Frantz, to approve the policies in the handbooks, as presented. The policies will be reviewed for updates during the policy review cycle.
Motion carried: 7 – 0

Director of Operations/Transportation Dellwo presented the long-term facility maintenance (LTFM) plan for approval. A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to approve the plan, as presented.
Motion carried: 7 – 0

Director of Equity & Inclusion Ouk presented a response to the letter of non-concurrence that was presented by the American Indian Parent Advisory Committee (AIPAC) to the district. A motion was made by Enrique Velázquez, seconded by Amy Bullyan, to accept the response, as presented.
Motion carried: 7 – 0

POLICY

An interim policy was board approved in June. MSBA and MDH have brought forward edits which are reflected in the revised policy which was presented by Director of Student Support Services Cuka. A motion was made by Lisa Atkinson, seconded by Enrique Velázquez, to approve the revised Policy 516.5: Overdose Medication, as presented.
Motion carried: 7 – 0

Board Chair Crosby presented policies for a second reading.

- Policy 203: Board Operating Norms
- Policy 209: Code of Ethics

The policies are not ready for board approval so they will be brought to a study session for further review.

Executive Director of Administrative Services Herman presented a list of policies that reflect the recent legislative changes that took effect on July 1, 2023. Any further changes to these policies moving forward, will follow the normal policy committee process and timeline. School boards are allowed to adopt these legislative changes in a single meeting.

A motion was made by Amy Bullyan, seconded by Lisa Atkinson, to approve the following policies as a group:

- Policy 102: Equal Educational Opportunity
- Policy 418: Drug-Free Workplace/Drug-Free School
- Policy 419: Tobacco-Free Environment
- Policy 425: Staff Development
- Policy 506: Student Discipline
- Policy 506.1: Bullying Prohibition
- Policy 506.2: Use of Police Resource/Liaison Officers and Building Crisis Response Teams (BCRT) to Remove Students with IEP's from School Grounds
- Policy 507: Corporal Punishment and Prone Restraint (changes incorporated into board policy 506)
- Policy 509: Enrollment of Nonresident Students
- Policy 515: Protection and Privacy of Student Records
- Policy 602: Organization of School Calendar and School Day
- Policy 616: School District System Accountability
- Policy 708: Transportation of Nonpublic School Students
- Policy 709: Student Transportation Safety Policy
- Policy 806: Crisis Management Policy

Motion carried: 7 - 0

REPORTS

Superintendent's Report

None

Administrative Reports

- Executive Director of Administrative Services Herman reported on the on-going review of enrollment and needing to add two sections at Hamilton Ridge Elementary. Specialists may be impacted.

Board Reports

- Director Olstad reminded the community that applications for the Teaching and Learning Advisory Committee are due July 16, 2023.

A motion was made by Amy Bullyan, seconded by Enrique Velázquez to close the meeting in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

Meeting closed at 9:02 p.m.

A motion was made by Enrique Velázquez, seconded by Julie Bernick, to reopen the meeting.

Motion carried: 7 – 0

The meeting reopened at 9:19 p.m.

Board Chair Crosby presented the memberships for 2023-24 that were removed off the consent agenda earlier in the meeting.

A motion was made by Mary Frantz, seconded by Jessica Olstad, to list the memberships as an agenda item.

Motion carried: 7 – 0

A motion was made by Lisa Atkinson, seconded by Amy Bullyan, to amend the agenda item to remove Schools for Equity in Education (SEE) from the list of memberships and approve the following:

- MSBA
- AMSD
- Metro ECSU/Brightworks

Motion carried: 7 – 0

A motion was made by Lisa Atkinson, seconded by Enrique Velázquez, to not renew the SEE membership for 2023-24.

Motion carried: 7 - 0

A motion was made by Amy Bullyan, seconded by Mary Frantz, to adjourn.

Motion carried: 7 – 0

Meeting adjourned at 9:42 p.m.

Mary Frantz, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

MF/mw