



---

**INDEPENDENT SCHOOL DISTRICT 719**  
4540 Tower Street SE  
Prior Lake, Minnesota 55372

---

**Regular School Board Meeting Minutes  
of the Board of Education**

---

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Crosby, in the board room at the District Services Center on January 9, 2023 at 6:00 p.m.

Chair Crosby led the Pledge of Allegiance.

Board Members Present: Lisa Atkinson, Julie Bernick, Amy Bullyan, Amy Crosby, Mary Frantz, Jessica Olstad, Enrique Velázquez, Student Rep Ariana Olson

Board Members Absent: None

Administration Present: Superintendent Thomas, Executive Director of Administrative Services Herman, Executive Director of Business Services Fredrickson, District Administrators

Per board policy 203, Board Chair Crosby called for anyone wishing to address the board during the open forum segment on the board agenda and one person spoke during this forum.

A motion was made by Julie Bernick, seconded by Mary Frantz, to approve the agenda.

Motion carried: 7 – 0

A motion was made by Jessica Olstad, seconded by Enrique Velázquez to approve the consent agenda, as follows:

A. Financial Items:

- Check/wire transfer disbursement summary for December 2022
- Wire transfer, EFT and ACH banking activity for December 2022
- Bank reconciliation statement for November 2022
- PMA investment statement
- Monthly wire detail for December 2022
- Monthly health/dental wire detail for December 2022
- Monthly check detail for December 2022
- Monthly ACH detail for December 2022

B. Monthly enrollment report

C. Approval of school board minutes as follows:

- Regular board meeting – December 12, 2022

D. Personnel Items:

1. Candidates for employment as follows:

Certified:

- Alecia Borchardt – Social Worker – FH (resignation)
- Margaret Colley – Daily Building Substitute – Dist. (new position)
- Mikayla DeForrest – Physical Ed/Health Teacher (MTS) – HS (leave of absence)
- Carley Giles – 5th Grade Teacher (MTS) – GD (leave of absence)
- Monique Julian – Daily Building Substitute – Dist. (new position)
- Terrance Ronayne – Special Education Teacher (MTS) – HOMS (leave of absence)
- Lisa Strong – Daily Building Substitute – Dist. (new position)

Coaches:

- Fatima Ayour- Knowledge Bowl Assistant Coach (25%) – HS (resignation)
- Matthew Baer – Knowledge Bowl Assistant Coach (25%) – HS (resignation)
- Dylan Berthiaume – Spring Play Director – HS (resignation)
- Kylie Karsky - Knowledge Bowl Assistant Coach (25%) – HS (resignation)
- Hannah Ring – Unified Advisor – HS (new position)

Support Staff:

- Adriana de la Cadena Saenz – Testing Facilitator – Dist. (resignation)
  - Frederick De Leon – American Indian Coordinator – Dist. (resignation)
  - Libby Dominik – Testing Facilitator – Dist. (resignation)
  - Kathy Felch - Testing Facilitator – Dist. (resignation)
  - Ethan Fontana – Campus Supervisor – HS (resignation)
  - Ethan Fontana – Campus Supervisor – HS (new position .5 FTE)
  - Carter Haack – Kids' Company Student Support – HRE (resignation)
  - Paula Johnson – Child Nutrition Assistant Manager – HOMS (resignation)
  - Jean Munson - Testing Facilitator – Dist. (resignation)
  - Margaret Mushel – Special Education Para (resource) – TOMS (resignation)
  - Marie Petry - Testing Facilitator – Dist. (resignation)
  - Terry Schaff - Testing Facilitator – Dist. (resignation)
  - Claire Sorman – Testing Facilitator – Dist. (resignation)
  - Margie-Ana Timmons – Child Nutrition Helper – HS (resignation)
  - Diane Torrey – Lead Custodian (MTS) – HOMS (leave of absence)
  - Angie Ullrich – Child Nutrition Assistant-Lead Cashier – HS (retirement)
  - Hannah Wiggins - Testing Facilitator – Dist. (resignation)
  - Andrea Zavada – Special Education Para (center based) – TOMS (retirement)
2. Resignations, terminations and non-renewals as follows:
- Brandon Barthel - Special Education Para - HS (effective December 20, 2022)
  - Grace Geis - Enrollment Secretary/Receptionist - DSC (effective January 13, 2023)
  - Jon Tolbert - B Squad Softball Coach - HS (effective December 8, 2022)
  - Morgan Wendt - ECFE Assistant - Nature Program - JP (effective January 13, 2023)
3. Leaves of absence as follows:
- Jared Jacobs - MNCAPS Teacher - MNCAPS (paternity leave - February 24 to April 20, 2023)
  - Kimberly King - Special Education Para - FH (medical leave - December 12, 2022 to February 12, 2023)
  - Jody Swedberg - Transportation/Operations Secretary - DSC (medical leave - February 16 to March 9, 2023)

Motion carried: 7 – 0

Member Bernick introduced the following resolution and moved its adoption:

**RESOLUTION FOR ACCEPTANCE OF GIFTS** *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Atkinson, and upon vote being taken thereon, the following voted in favor thereof: Atkinson, Bernick, Bullyan, Crosby, Frantz, Olstad Velázquez

The following voted against the same: none

The foregoing resolution was approved this 9th day of January 2023.

## **LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE**

We recognized the following:

- Intervention Services for Students at Jeffers Pond Elementary presented by Angel Stanley & Principal Glynn.

Executive Director of Administrative Services Herman requested approval of the 2022-24 Prior Lake-Savage Secretaries Federation Local #4887 Collective Bargaining Agreement.

A motion was made by Mary Frantz, seconded by Amy Bullyan, to approve the bargaining agreement, as presented.

Motion carried: 7 – 0

Executive Director of Administrative Services Herman requested approval of a PLSEA Memorandum of Understanding regarding an adjustment to two-hour paid time off increment requirement.

A motion was made by Julie Bernick, seconded by Enrique Velázquez, to approve the MOU as presented.

Motion carried: 7 – 0

Director Frantz introduced the following resolution and moved its adoption:

### **RESOLUTION RELATING TO \$17,475,000 GENERAL OBLIGATION SCHOOL BUILDING AND CAPITAL FACILITIES REFUNDING BONDS, SERIES 2023A; AUTHORIZING THE ISSUANCE AND SALE THEREOF AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO**

The motion for the adoption of the foregoing resolution was duly seconded by Board Member Velázquez, and upon vote being taken thereon, the following voted in favor thereof: Atkinson, Bernick, Bullyan, Crosby, Frantz, Olstad, Velázquez

and the following voted against the same: none  
whereupon said resolution was declared duly passed and adopted.

*(full resolution on file at the district office)*

Board Vice-Chair/Clerk Frantz read a proclamation recognizing School Safety and Security Staff Appreciation Week January 9-13, 2023. Director of Teaching & Learning Edwards and Director of Operations Dellwo spoke in appreciation for our staff.

## **POLICY**

There were no policies for review.

Board Chair Crosby presented the following policies for a first reading:

- Policy 101: Legal Status of the School Board
- Policy 101.1: Name of the School District
- Policy 102: Equal Educational Opportunity
- Policy 103: Complaints-Students, Employees, Parents, Other Persons
- Policy 104: School District Mission Statement
- Policy 301: School District Administration
- Policy 302: Superintendent
- Policy 303: Superintendent Selection (Contracts, Duties, Evaluation)
- Policy 304: Superintendent Job Description (Evaluation Timeline)
- Policy 306: Administrator Code of Ethics

Second reading will take place at the January 23, 2023 board study session.

Board Chair Crosby presented the following policies for a second reading:

- Policy 506: Student Discipline
- Policy 506.1: Bullying Prohibition
- Policy 804: Energy Efficiency

Board approval will take place at the next regular meeting.

There were no policies for approval at this meeting.

## REPORTS

### Superintendent's Report

Superintendent Thomas reported on:

- Congratulations to new and returning board members
- Inclement weather and the many factors that are taken into consideration
- Protocol discussion around devices for elementary students
- A fun opportunity for elementary students to name our new snow plow
- Second annual MLK breakfast in partnership with PL Rotary, the district, city leadership and faith-based leadership
- Fiscal transparency and some changes in committee structure. We are merging our FFLRP committee with our finance advisory committee.
- Hosting our first town hall meeting on Finance 101 on Wednesday, January 25, 2023 at Prior Lake High School in the old lecture hall at 6:00 p.m. We will record the presentation and post on our website after the meeting.
- Teachers of the Year Nominations for 2023

### Administrative Reports

- Executive Director of Business Services Fredrickson reported on a glitch in MDE's report of our levy certification. We are working with MDE and Scott County and tax payers should anticipate a decrease of 3.63% on tax statements.

### Board Reports

- Student Council Rep Ariana Olson reported on planning of the winter dance with a sweetheart theme. The dance will be held on February 18, 2023 at Prior Lake High School with school events planned leading up to the dance.
- Board Chair Crosby thanked the community and expressed excitement for new board membership and leadership.

A motion was made by Amy Bullyan, seconded by Jessica Olstad, to adjourn.

Motion carried: 7 – 0

Meeting adjourned at 7:06 p.m.

Mary Frantz, Board Vice-Chair/Clerk  
Independent School District 719  
4540 Tower Street SE  
Prior Lake, MN 55372

MF/mw