



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

School Board Members: Julie Bernick, Amy Crosby, Jonathan Drewes, Mary Frantz, Michael Nelson, Stacey Ruelle, Enrique Velázquez

School Board Study Session Minutes

September 26, 2022
District Services Center
Large Conference Room

The study session of the Board of Education of Independent School District 719 was called to order by Chair Nelson in the board room at the District Services Center on September 26, 2022 at 6:02 p.m.

Board members present: Bernick, Crosby, Drewes, Frantz, Nelson, Ruelle, Velázquez

Board members absent: None

Administrators Present: Superintendent Thomas, Executive Director of Business Services Fredrickson, Executive Director of Administrative Services Herman, District Administrators

Board Chair Nelson welcomed everyone and Superintendent Thomas opened the meeting with the meeting purpose.

Board Chair Nelson reviewed the school board 2022-23 agenda and working document. This document is provided at all study sessions.

Executive Director of Business Services Fredrickson updated the board on the preliminary audit. MMKR is working on the management letter and Jim Eichten, representing MMKR, will present the 2021-22 preliminary audit for review and request board action at the October 10, 2022 board meeting.

Director Bernick read a proclamation proclaiming October 6, 2022 as National Coaches Appreciation Day. Activities Director Marshall spoke in appreciation for our coaches.

Director Velazquez read a proclamation proclaiming October 3-7, 2022 as Arts, Athletics and Activities Staff Appreciation Week. Activities Director Marshall spoke in appreciation for all the staff involved.

Executive Director of Business Services Fredrickson presented the 2022 Payable 2023 Levy Certification. The recommendation was to pre-certify the levy at the maximum levy authority. The levy is derived by a complex formula of adjusted net tax capacity, referendum market value and pupil units. The board will take action later in the meeting.

Executive Director of Business Services Fredrickson presented a 2022-23 enrollment update. This was a report only. No board action was requested.

Executive Director of Administrative Services Herman presented a class size/staffing report. This was a report only. No board action was requested.

Chair Nelson read a proclamation proclaiming September 26-30, 2022 as Human Resources Appreciation Week. Executive Director of Administrative Services Herman spoke in appreciation of the human resources staff.

Treasurer Ruelle read a proclamation proclaiming September 26-30, 2022 as Payroll Staff Appreciation Week. Executive Director of Business Services Fredrickson and Executive Director of Administrative Services Herman spoke in appreciation of the payroll staff.

Vice-Chair/Clerk Crosby read a proclamation proclaiming October 2022 as National Physical Therapists Month. Director Cuka spoke in appreciation of our physical therapist.

Director Frantz read a proclamation proclaiming October 3-7, 2022 as Principal, Assistant Principal & Dean Appreciation Week. Superintendent Thomas spoke in appreciation of our administrators.

Director Drewes read a proclamation proclaiming October 3-7, 2022 as Operations Staff Appreciation Week. Director of Operations/Transportation Dellwo spoke in appreciation of all the operations staff.

Board Chair Nelson called for policies for board review.

The following policy was presented for review:

- Policy 535: Service Animals in Schools

The first reading of this policy with requested edits will take place at the October 10, 2022 board meeting.

There were no policies for a first or second read at this meeting.

The board tentatively discussed board committees. Information will be gathered, analyzed and possible revisions will be brought back to the board.

No community members spoke during the public forum portion of the agenda.

The study session adjourned and transitioned into an open meeting.

Chair Nelson called the meeting to order at 7:09 p.m.

Board members present: Julie Bernick, Amy Crosby, Jonathan Drewes, Mary Frantz, Michael Nelson, Stacey Ruelle, Enrique Velázquez

Board members absent: none

A motion was made by Mary Frantz, seconded by Jonathan Drewes to approve the agenda.

Motion carried: 7 – 0

Executive Director of Business Services Fredrickson presented a preliminary levy presentation during the study session earlier in the evening. The board was asked to approve the preliminary levy at this time.

A motion was made by Stacey Ruelle, seconded by Mary Frantz to pre-certify the maximum levy authority, as presented. The final levy approval will be at the December board meeting.

Motion carried: 7 – 0

Executive Director of Administrative Services Herman presented the 2022-24 custodial and maintenance contract for approval.

A motion was made by Amy Crosby, seconded by Enrique Velazquez, to approve the contract, as presented.

Motion carried: 7 – 0

A motion was made by Stacey Ruelle, seconded by Jonathan Drewes, to adjourn the meeting.

Motion carried: 7 – 0

Meeting adjourned at 7:15 p.m.

The board transitioned to a closed session in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

A motion was made by Stacey Ruelle, seconded by Enrique Velázquez, to open the meeting.

Motion carried: 7 – 0

The meeting re-opened at 7:49 p.m.

A motion was made by Julie Bernick, seconded by Stacey Ruelle, to adjourn.

Motion carried: 7 – 0

Meeting adjourned at 7:49 p.m.

Amy Crosby, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

AC/mw