



# INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE  
Prior Lake, Minnesota 55372

## Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Nelson, in the board room at the District Services Center on June 13, 2022 at 6:00 p.m.

Chair Nelson led the Pledge of Allegiance.

Board Members Present: Julie Bernick, Amy Crosby, Jonathan Drewes, Mary Frantz, Michael Nelson, Stacey Ruelle, Enrique Velázquez

Board Members Absent: None

Administration Present: Superintendent Staloch, Executive Director of Administrative Services Quiram, Executive Director of Business Services Cink, District Administrators

Per board policy 203, Board Chair Nelson called for anyone wishing to address the board during the open forum segment on the board agenda and one community member spoke during this forum.

A motion was made by Amy Crosby, seconded by Julie Bernick, to approve the agenda.

Motion carried: 7 – 0

A motion was made by Julie Bernick, seconded by Enrique Velázquez, to approve the consent agenda, as follows:

A. Financial Items:

- Check/Wire Transfer Disbursement Summary for May 2022
- Wire Transfer, EFT and ACH Banking Activity for May 2022
- Bank Reconciliation Statements for April 2022
- Monthly Wire Detail for May 2022
- Monthly Health/Dental Wire Detail for May 2022
- Monthly Check Detail for May 2022
- Monthly ACH Detail for May 2022

B. Approval of school board minutes as follows:

- Regular board meeting – May 9, 2022
- Study session – May 23, 2022

C. Personnel Items:

1. Candidates for employment as follows:

Certified Staff:

- Mara Allgood Matuska – Speech/Language Pathologist (ESY) – Dist. (reassignment)
- Hannah Appleton – EL Teacher – Dist. (reassignment)
- Amber Ash – Special Education Teacher (ESY) – Dist. (leave of absence)
- Tamra Baldzicki – Special Education Teacher (ESY) – Dist. (reassignment)
- Allison Beesley – Guidance Counselor – TOMS (resignation)
- Kristine Boyles – Special Education Teacher (Setting I/II/Resource) – Dist. (reassignment)
- Tessa Braatz – Special Education Teacher (ESY) – Dist. (reassignment)
- Nancy Buller – French Teacher (.2 FTE) – TOMS (reassignment)
- Kimberly Chapin – Elementary Teacher – Summer Targeted Services – Dist. (reassignment)
- Sarah Demers – Special Education Teacher (ESY) – Dist. (reassignment)
- Natalie Dube – Elementary Teacher – Dist. (resignation)
- Janelle Engnes - Elementary Teacher – Summer Targeted Services – Dist. (reassignment)
- Kathy Felch – 2nd Grade Teacher (MTS) – JP (leave of absence)

- Ami Fimreite – EC School Psychologist – EW (resignation)
- Chloe Gohman – Elementary Teacher – Targeted Services – Summer Academy (June) – Dist. (reassignment)
- Chloe Gohman – Elementary Teacher – Targeted Services – Summer Academy (July) – Dist. (reassignment)
- Joy Kamano – EL Teacher (LTS) – Dist. (leave of absence)
- Alexandra Kolodziej – Elementary Teacher (LTS) – Dist. (leave of absence)
- Kaitlyn Koren – Special Education Teacher (Center Based Setting III) – Dist. (resignation)
- David Lawson – Summer School Teacher – Bridges (reassignment)
- Shannon Mahaney – Special Education Teacher (ESY) – Dist. (reassignment)
- Andrew Martin – Summer School Teacher – Bridges (reassignment)
- Elissa Meuwissen – Teacher – Flex Summer Independent Study Program – Bridges (reassignment)
- Christine Nelson – Summer School Teacher – Bridges (reassignment)
- Emily Nelson - Summer School Teacher – Bridges (reassignment)
- Elizabeth Riepe – Special Education Teacher (ESY) – Dist. (reassignment)
- Allison Roberts - Teacher – Flex Summer Independent Study Program – Bridges (reassignment)
- Allison Roberts – Summer School Teacher – Bridges (reassignment)
- Allison Roberts – English Teacher (.9 FTE) – HS (reassignment)
- Alexius Serefeas – Summer School Teacher – Bridges (reassignment)
- Lauren Stark – Special Education Teacher (Setting I/II Resource) – Dist. (resignation)
- Marielle Sullivan – Math Teacher – HOMS (reassignment)
- Andria Swanson – School Social Worker – Dist. (resignation)
- Megan Swartout – Special Education Teacher (Center Based Setting III) – Dist. (resignation)
- Ellie Veldman – Elementary Teacher – Summer Targeted Services (June) – Dist. (resignation)
- Ellie Veldman – Elementary Teacher – Summer Targeted Services (July) – Dist. (resignation)
- Sheldon Wohlman – Spanish Teacher (MTS) – HS (leave of absence)
- Marly Wood – Spanish Immersion Teacher – LODL (resignation)

Coaches:

- Maurice Hodges – Head Girls Basketball Coach – HS (resignation)
- Elissa Meuwissen – Yearbook Advisor – HS (resignation)
- Arthur Shaffer-Frazier – Assistant Girls Basketball Coach – HS (resignation)

Support Staff:

- Marci Blankmeyer – Special Education Para – Setting I-II – Dist. (resignation)
- Brian Callahan – Custodian – Secondary (resignation)
- Kristin Ellis – Special Education Para (Targeted Services Summer Program) – Dist. (reassignment)
- Megan Fanum – Kids' Company Assistant – Summer Program (reassignment)
- Anna Freemark - Kids' Company Assistant – Summer Program (reassignment)
- Abigail Johnson – Special Education Para (ESY) – Dist. (reassignment)
- Paula Johnson – Custodian – Kids' Company Summer Program – Dist. (reassignment)
- Ginger Joyce – Guidance/Attendance Secretary – TOMS (resignation)
- Anne Koloski – Special Education Para (ESY) – Dist. (reassignment)
- Anne Koloski – Special Education Para (Targeted Services Summer Program) – Dist. (reassignment)
- Cindy Landhuis – Kids' Company Special Ed Para – Summer Program – Dist. (reassignment)
- Penny Lawrence – Special Education Para (ESY) – Dist. (reassignment)
- Penny Lawrence - Special Education Para (Targeted Services Summer Program) – Dist. (reassignment)
- Megan Liddle – Kids' Company Assistant – Summer Program – Dist. (reassignment)
- Julie Lowy - Special Education Para (ESY) – Dist. (reassignment)
- Julie Lowy - Special Education Para (Targeted Services Summer Program) – Dist. (reassignment)
- Lynne May - Special Education Para (ESY) – Dist. (reassignment)

- Lynne May – EC Teacher Assistant (Targeted Services Summer Program) – GD (reassignment)
  - Lynne May - Special Education Para (Targeted Services Summer Program) – Dist. (reassignment)
  - Jacob McCauley – Kids’ Company Assistant – Summer Program – Dist. (reassignment)
  - Thomas Mestrik – Campus Supervisor/Crossing Guard – TOMS/HOMS (resignation)
  - Ann Moen – Custodian – Kids’ Company Summer Program – Dist. (reassignment)
  - Margaret Mushel – Lunchroom Supervisor – TOMS (resignation)
  - Bonnie Ohm – Custodian – Kids’ Company Summer Program – Dist. (reassignment)
  - Angela Olson – Head Building Secretary – HOMS (resignation)
  - Kristina Oltvedt – Special Education Para (Targeted Services Summer Program) – Dist. (reassignment)
  - Kristina Oltvedt - Special Education Para (ESY) – Dist. (reassignment)
  - Tana Peterson – Kids’ Company Assistant – Summer Program – Dist. (reassignment)
  - Heather Pierson – Activities Secretary – HS (resignation)
  - Sarah Redetzke – Kids’ Company Special Education Para – Summer Program – Dist. (reassignment)
  - Pamela Steinhagen – Kids’ Company Assistant – Summer Program – Dist. (reassignment)
  - Angie Ullrich – Custodian – Kids’ Company Summer Program – Dist. (reassignment)
  - Kelly Wentz – Special Education para (ESY) – Dist. (reassignment)
  - Jennifer Wheeler – Special Education Para (ESY) – Dist. (reassignment)
  
  - 2022 Summer Kids’ Company Rehires (June 13-August 19, 2022) (list on file at the district office)
  - 2022 ESY Special Education Program Rehires (June 13-June 30, 2022) (list on file at the district office)
2. District retirements effective June 2022 with gratitude for years of service:
- Marlin Beuch - Custodian - HS (37 years of service)
  - Alvin McCaskill - Night Lead Custodian - HS (19 years of service)
  - Rosalie Sworski - ECSE Paraprofessional - EW (5 years of service)
3. Resignations, terminations and non-renewals as follows:
- Deb Anderson - Director of Student Support Services - DSC (effective June 30, 2022)
  - Luis Benitez - Custodian - WW/EW (effective June 9, 2022)
  - Megan Bergstrom - Kindergarten Student Support Para - WW (effective June 9, 2022)
  - Corey Carney - Head Girls Golf Coach - HS (effective June 7, 2022)
  - Jessica Dennis - Special Education Para - HOMS (effective June 9, 2022)
  - Amanda Fay - Technology Integration Specialist (TOSA) - Dist. (effective June 10, 2022)
  - Khrisslyn Goodman Chien - Director of Assessment, Evaluation & District Improvement - DSC (effective June 30, 2022)
  - Sintayehu Kebede - Night Lead Custodian - TOMS (effective June 3, 2022)
  - Katie Kreber - Assistant Dance Coach - HS (effective immediately)
  - Paige Larson - .5 Assistant Nordic Coach - HS (effective immediately)
  - Abbigael Linkert - ECFE Assistant/TA - EW (effective May 27, 2022)
  - Peter Linskey - Assistant Girls Basketball Coach - HS (effective immediately)
  - Amy Luoma - Substitute Teacher - HS (effective May 20, 2022)
  - Bonnie Marquess - Child Nutrition - RR (effective April 29, 2022)
  - Diane Mason - CES Building Monitor - CES (effective May 6, 2022)
  - Kristine Miller - Elementary Physical Education Teacher - HRE/GD (effective June 10, 2022)
  - Tyler Miller - Kids' Company Student Support - HRE (effective June 7, 2022)
  - Kristina Monsen - Assistant Dance Coach - HS (effective immediately)
  - Jean Morrissette - Child Nutrition - HS (effective June 2, 2022)
  - Jean Munson - Student Support Para for PLSEA - FH (effective June 9, 2022)
  - Maggie O'Connor - 9th Grade Girls Volleyball Aoch - HS (effective immediately)
  - Mark O'Connor - .5 Assistant Nordic Coach - HS (effective immediately)

- Abigail Ohlendorf - Special Education Para - HS (effective June 9, 2022)
- Tana Peterson - Kids' Company Student Support - LODL (effective June 9, 2022)
- Melanie Ringstad - Special Education Para - TOMS (effective May 17, 2022)
- Elizabeth Sadlack - Child Nutrition - HOMS (effective May 27, 2022)
- Britney Scherber - B Squad Volleyball Coach - HS ( effective immediately)
- Julie Slowinske - Kindergarten Student Support Para - RR (effective June 9, 2022)
- Erik Torgerson - School Counselor - TOMS (effective June 30, 2022)
- Kevin Tribby - Kids' Company Assistant - RR (effective June 9, 2022)

4. Leaves of absence as follows:

- Michael Bollinger - Technology Field Technician - Dist. (family/medical leave - June 10-July 22, 2022)
- Julia Hipke - Elementary Music Specialist - JP (.2 FTE reduction 2022-23 SY)
- Kelly Iverson-Egge - Media Specialist - RR/JP (.2 FTE reduction 2022-23 SY)
- Corinna Lyons - American Indian Education Coordinator - Dist. (medical leave - April 13-end of school year)
- Melissa McFadden - Gifted Talented Specialist - TOMS/HOMS (family leave - .4 FTE reduction - 2022-23 SY)
- Karen Slattery - 4th Grade Teacher - GD (family leave - April 29 to June 10, 2022)

D. Q Comp Annual Report

Motion carried: 7 – 0

Member Velázquez introduced the following resolution and moved its adoption:

**RESOLUTION FOR ACCEPTANCE OF GIFTS** *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Frantz and upon vote being taken thereon, the following voted in favor thereof: Bernick, Crosby, Drewes, Frantz, Nelson, Ruelle, Velázquez

The following voted against the same: none

The foregoing resolution was approved this 13th day of June 2022.

**LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE**

Director of Equity & Inclusion Ouk honored the following Seal of Bi-literacy Recipients:

- Platinum Seal - Sofia Abbott
- Platinum Seal - Pedro Nobre
- Gold Seal - Yelena Okhman
  
- The Prior Lake-Savage School Board honored Dr. Teri Staloch, Superintendent for her valuable contributions to Prior Lake-Savage Area Schools and for being a true ambassador for Laker Pride. She was recognized for helping to transform the district in many powerful and lasting ways during her seven years as Superintendent.

Executive Director of Administrative Services Quiram presented new PLSAS Administrative candidates.

A motion was made by Stacey Ruelle, seconded by Enrique Velázquez, to approve the following candidates for employment:

- Tammy Fredrickson - Executive Director of Business Services - DSC (retirement)
- Joel Dahl - Director of Community Education Services - CES (retirement)

Motion carried: 7 - 0

Executive Director of Administrative Services Quiram presented additional staffing (Licensed Staff) for 2022-23. A motion by Julie Bernick, seconded by Amy Crosby, to approve the following additional staffing:

- 4.0 FTE Classroom Teacher: one time COVID-19 dollars - \$320,000
- 2.4 FTE - Laker Online Classroom Teachers: one time COVID-19 dollars - \$192,000
- .5 FTE - Laker Online Special Education Teacher: one time COVID-19 dollars - \$40,000
- .25 FTE - Laker Online Student Support (Counselor): one time COVID-19 dollars - \$20,000
- 2.0 FTE Special Education Teachers: Convert 6 unfilled Special Ed Para - cost neutral
- 0.6 FTE BARR Coordinator (TOSA): staff development funds - \$82,203

Motion carried: 7 – 0

Executive Director of Administrative Services Quiram presented additional staffing (Educational Support Staff) for 2022-23.

A motion by Julie Bernick, seconded by Stacey Ruelle, to approve the following additional staffing:

- Laker Online Secretary (4 hours/day, 185 days) - \$19,000

Motion carried: 7 – 0

Executive Director of Administrative Services Quiram presented 2022-24 Agreements and Terms and Conditions of Employment.

A motion by Amy Crosby, seconded by Stacey Ruelle, to approve the following as presented:

The following shall be 2.0% increase to the schedule for 2022-23 and 2% increase to the schedule for 2023-24.

- Network Systems Specialist
- Network Systems Technician
- Field Technician
- District Printing Processor

The following shall be a market adjustment plus 2.0% increase to the schedule for 2022-23 and 2% increase to the schedule for 2023-24.

- Data Systems Specialist
- Data Systems Technician
- Technology Specialist

Motion carried: 7 – 0

Executive Director of Business Services Cink presented the 2022-23 preliminary budget for approval.

A motion was made by Jonathan Drewes, seconded by Julie Bernick, to approve the preliminary budget as presented.

Motion carried: 7 -0

Executive Director of Business Services Cink presented an Apple Student iPad proposal.

A motion was made by Julie Bernick, seconded by Jonathan Drewes, to approve the following:

- 4000 10.2-inch iPads and 4000 STM cases at Apple's zero-percent financing over a four-year term. The annual cost of this lease will be \$328,950.00.

Motion carried: 7 – 0

Executive Director of Business Services Cink presented a copier lease agreement.

A motion was made by Enrique Velázquez, seconded by Julie Bernick, to approve a five year copier lease with Advanced Imaging Solutions (AIS) beginning July 1, 2022.

Motion carried: 7 – 0

Superintendent Staloch presented the SW Metro Long-Term Facility Maintenance (LTFM) Plan and Safe Schools Resolutions for approval.

Director Velázquez introduced the following resolution and moved its adoption:

RESOLUTION APPROVING SW METRO INTERMEDIATE SCHOOL DISTRICT NO. 288'S LONG-TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF A PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG-TERM FACILITY MAINTENANCE REVENUE

The motion for the adoption of the foregoing resolution was duly seconded by Director Drewes and, upon vote taken thereon, the following voted in favor thereof:

Julie Bernick, Amy Crosby, Jonathan Drewes, Mary Frantz, Michael Nelson, Stacey Ruelle, Enrique Velázquez

And the following voted against the same: none

Whereupon said resolution was declared duly passed and adopted.  
*(full resolution on file at the district office)*

Director Velázquez introduced the following resolution and moved its adoption:

RESOLUTION APPROVING SW METRO INTERMEDIATE SCHOOL DISTRICT NO. 288'S SAFE SCHOOL PROGRAM AND AUTHORIZING THE INCLUSION OF A PROPORTIONATE SHARE OF THIS PROGRAM IN THE DISTRICT'S APPLICATION FOR SAFE SCHOOL REVENUE

The motion for the adoption of the foregoing resolution was duly seconded by Director Bernick and, upon vote taken thereon, the following voted in favor thereof:

Julie Bernick, Amy Crosby, Jonathan Drewes, Mary Frantz, Michael Nelson, Stacey Ruelle, Enrique Velázquez

And the following voted against the same: none

Whereupon said resolution was declared duly passed and adopted.  
*(full resolution on file at the district office)*

Director of Operations & Transportation Dellwo requested approval to advertise for bid.

A motion was made by Julie Bernick, seconded by Amy Crosby, to approve advertising for pavement maintenance bids (LTFM 2022) at:

- Prior Lake High School
- Edgewood/WestWood
- Jeffers Pond
- Bridges
- La ola del lago
- Redtail Ridge

Motion carried: 7 – 0

Director of Operations & Transportation Dellwo presented the annual lead in water management plan report. This was a report only. No board action was requested.

Superintendent Staloch presented the 2022-23 district organizational goals and priority work document at the study session in May and requested board action.

A motion was made by Julie Bernick, seconded by Jonathan Drewes, to approve the 2022-23 district organizational goals and priority work document, as presented.

Motion carried: 7 – 0

The school board held a closed session for superintendent evaluation on May 23, 2022. The school board summarized its conclusions regarding the summative evaluation and Board Chair Nelson read a public statement.

## POLICY

Board Chair Nelson presented the annual policies for review. The policies have either recently been reviewed or are in the review process.

### 400 Series - Employees/Personnel

410 - Family & Medical Leave Policy

413 - Harassment & Violence and Harassment & Violence Report Form

414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse

415 - Mandated Reporting of Maltreatment of Vulnerable Adults (We do not have this policy as it doesn't apply to our district)

### 500 Series - Students

506 - Student Discipline & Notice of Suspension

506.1 - Bullying Prohibition (MSBA Policy 514)

522 - Student Sex Nondiscrimination (Title IX) & Unlawful Sex Discrimination towards Student Report Form

524 - Internet Acceptable Use Policy & Internet Use Agreement - Student Form/Employee Form

### 600 Series – Educational Programs

616 – School District System Accountability

### 800 Series - Buildings and Sites

806 - Crisis Management Policy & Resources that can Provide Assistance in Drafting a Crisis Management Plan

Board approval of the annual policies will take place at the July 11, 2022 board meeting.

Board Chair Nelson presented the following policies for a first reading:

- Policy 602: Organization of School Calendar and School Day
- Policy 603.1: School District Curriculum and Instructional Goals
- Policy 607: Class Size
- Policy 609: Religion
- Policy 613.1: Credit Transfer and Prior Lake High School
- Policy 616: School District System Accountability
- Policy 901.2: Use of Technology for Public Meetings and Events

The second reading of these policies will take place at the July 11, 2022 board study session.

There were no policies for a second reading at this meeting.

Board Chair Nelson presented policies for board approval.

A motion was made by Stacey Ruelle, seconded by Jonathan Drewes, to approve the following policy:

- Policy 509.1: Kindergarten – Early Entrance

Voting in favor: Bernick, Crosby, Drewes, Nelson, Ruelle, Velázquez

Voting against: Frantz

Motion carried: 7 – 0

A motion was made by Julie Bernick, seconded by Mary Frantz, to approve the following policy:

- Policy 513: curriculum Acceleration

Motion carried: 7 - 0

## REPORTS

### Superintendent's Report

*Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.*

Superintendent Staloch highlighted the following:

- Commencement on Friday night with 732 graduates from Prior Lake High School and Bridges!
- Lots of end of year celebrations in schools
- End of year breakfast and awards held Friday
- 2<sup>nd</sup> standard reunification functional exercise took place today and a training video was filmed
- Unity mural at Prior Lake High School
- Superintendent Staloch's parting remarks

### Administrative Reports

None

### Board Reports

None

A motion was made by Stacey Ruelle, seconded by Enrique Velázquez, to close the regular meeting and transition to a closed meeting.

Motion carried: 7 – 0

The board adjourned the business meeting at 7:10 p.m. and transitioned to a closed meeting.

The meeting closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

A motion was made by Amy Crosby, seconded by Enrique Velázquez, to open the meeting.

Motion carried: 7 – 0

Meeting re-opened at 7:25 p.m.

A motion was made by Julie Bernick, seconded by Enrique Velázquez, to adjourn.

Motion carried: 7 – 0

Meeting adjourned at 7:25 p.m.

Amy Crosby, Board Vice-Chair/Clerk  
Independent School District 719  
4540 Tower Street SE  
Prior Lake, MN 55372

AC/mw