



INDEPENDENT SCHOOL DISTRICT 719
4540 Tower Street SE
Prior Lake, Minnesota 55372

**Regular School Board Meeting Minutes
of the Board of Education**

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Nelson, in the board room at the District Services Center on August 8, 2022 at 6:06 p.m.

Chair Nelson led the Pledge of Allegiance.

Board Members Present: Julie Bernick, Amy Crosby, Jonathan Drewes, Mary Frantz, Michael Nelson, Stacey Ruelle, Enrique Velázquez

Board Members Absent: None

Administration Present: Superintendent Thomas, Executive Director of Administrative Services Quiram, Executive Director of Business Services Fredrickson, District Administrators

Per board policy 203, Board Chair Nelson called for anyone wishing to address the board during the open forum segment on the board agenda and one community member spoke during this forum.

A motion was made by Stacey Ruelle, seconded by Enrique Velázquez, to approve the agenda.
Motion carried: 7 – 0

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to approve the consent agenda, as follows:

A. Financial Items:

- Check/Wire Transfer Disbursement Summary for July 2022
- Wire Transfer, EFT and ACH Banking Activity for July 2022
- Monthly Wire Detail for July 2022
- Monthly Health/Dental Wire Detail for July 2022
- Monthly Check Detail for July 2022
- Monthly ACH Detail for July 2022

B. Approval of school board minutes as follows:

- Regular board meeting – July 11, 2022

C. Personnel Items:

1. Candidates for employment as follows:

Certified Staff:

- Nicole Boyles – School Social Worker – LODL (reassignment)
- Jessica Coleman – Spanish Teacher – HS (resignation)
- Kelly Dietzler – English Language Arts Teacher – HOMS (reassignment)
- Sarah Durch – Dean of Students (TOSA) – HS (resignation)
- Joanna Hart – Math Teacher – HOMS (resignation)
- Kelly Hellier – Elementary Teacher – Dist. (new position)
- Heather King – ECSE B-3 Teacher – EW (resignation)
- Alexandra Kolodziej – Elementary Teacher – Dist. (resignation)
- Linda Leidle – ECSE Teacher (MTS) – EW (leave of absence)
- Rae Quintero – 1st Grade Teacher – HRE (resignation)
- Sean Straka – Social Studies Teacher (.2 FTE) (Laker Online) – Bridges (new position)
- Heather Ziskovsky – Elementary Teacher – Dist. (new position)

Coaches:

None

Support Staff:

- Gale Baines – Kids' Company Assistant – RR (resignation)
 - Diane Ball – Early Childhood Developmental Screener – EW (resignation)
 - Marijane Cochnauer – Kids' Company Assistant Coordinator – CES (resignation)
 - Bradley Dalen – Night Lead Custodian – HS (resignation)
 - Christopher Dodds – Child Nutrition Assistant Cashier – JP (resignation)
 - Dylan Gyberg – Student Support Para (Summer Academy) – HOMS (reassignment)
 - Joan Heise – Technology Secretary – DSC (resignation)
 - David Hentges – Custodian (Floater) – Dist. (reassignment)
 - Adam Schlossin – Custodian – WW (resignation)
 - Jayelin White – Kids' Company Student Support – LODL (resignation)
2. Resignation of Executive Director of Administrative Services Jim Quiram, effective September 2, 2022.
3. Resignations, terminations and non-renewals as follows:
- Sadia Awale - Special Ed Para - GD (effective June 9, 2022)
 - Gale Baines - Kids' Company Assistant - RR (FT to PT effective July 19, 2022)
 - Sara Bernard - Special Ed Para - TOMS (effective July 9, 2022)
 - Erin Bores - Noon Supervisor - GD (effective July 20, 2022)
 - Alexandra Buckingham - Special Education Teacher - FH (effective immediately)
 - Alexandra Buckingham - Assistant Girls Volleyball Coach - HS (effective immediately)
 - Stacy Celatka - Noon Supervisor - RR (effective July 14, 2022)
 - Claribel Cora - Spanish Immersion Teacher - LODL (effective June 10, 2022)
 - Stephanie Evans - 5th Grade Teacher (SAGE) - WW (effective June 10, 2022)
 - Christine Fick - Special Ed Para -HRE (effective July 6, 2022)
 - Gwen Flaata - Kids' Company Assistant/Special Ed Para - RR (effective July 20, 2022)
 - Robert Forberg - Campus Supervisor - HS (effective June 9, 2022)
 - Casey Fries - Kids' Company Assistant - JP (effective July 15, 2022)
 - Thor Greengard - ECFE Assistant - EW (effective July 1, 2022)
 - Joan Heise - Admin. Asst. to Asst. Superintendent (DSC Admin. Asst) - DSC (effective August 5, 2022)
 - Beau Kes - Kids' Company Assistant - RR (effective September 1, 2022)
 - Emily Listrom - Kid's Company Student Support - RR (effective June 9, 2022)
 - Julie Lowy - Special Ed Para - RR (effective August 4, 2022)
 - Ciera McAllister - Noon SP - FH (effective July 18, 2022)
 - Natalie Nord - 1st Grade Teacher - HRE (effective immediately)
 - Sarah Redetzke - Kids' Company Assistant - FH (effective August 31, 2022)
4. Leaves of absence as follows:
- Courtney Anderson - English Teacher - TOMS (maternity leave - January 3 to March 9, 2023)
 - Nicole Leaf - Special Ed Para - HOMS (personal leave - January 16 - April 21, 2023)
 - Whitney Weber - Assistant Director of Special Education - DSC (maternity leave - October 31, 2022 to January 3, 2023)

Motion carried: 7 – 0

LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE

- **Recognition of our Youth Data Analysis Interns:**
Asad Abdi, Roshni Konakanti Bugulu, Mahika Kandula
(These positions were funded by the Laker Educational Foundation through a grant process)

Executive Director of Administrative Services Quiram presented a PLSAS Administrative candidate. A motion was made by Enrique Velázquez, seconded by Mary Frantz, to approve the following candidate for employment:

- Glenna Stone – MNCAPS Coordinator (replacing Erik Sill)

Motion carried: 7 – 0

Executive Director of Administrative Services Quiram presented additional staffing (Certified Staff) for 2022-23. A motion by Julie Bernick, seconded by Amy Crosby, to approve the following additional staffing:

- 1.0 FTE Special Education Teachers: Convert 3 unfilled Special Ed Para - cost neutral
- 1.0 FTE Special Education Teacher Float: Increase availability of Special Education Licensed Staff to cover absences \$75,000 Special Education American Rescue Plan Fund

Motion carried: 7 – 0

Executive Director of Administrative Services Quiram presented additional staffing (Educational Support Staff) for 2022-23.

A motion by Jonathan Drewes, seconded by Mary Frantz, to approve the following additional staffing:

- Youth Programs Coordinator (8 hours/day, 260 days) - \$90,000 on-going
- Early Childhood Special Education Paraprofessional – Float (6.5 hours/day, M/W/F) - \$15,000 one-time

Motion carried: 7 – 0

Director of Student Support Services Cuka and Assistant Director of Teaching, Learning & District Improvement Knettel presented a summer program report including targeted services, special education and community education. This was a report only. No board action was requested.

Executive Director of Business Services Fredrickson presented a budget calendar for 2022-23.

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to approve the summary and detailed calendar as presented.

Executive Director of Business Services Fredrickson presented a request to set the levy meeting date for the board.

A motion was made by Amy Crosby, seconded by Jonathan Drewes, to approve setting the levy meeting date for Monday, December 12, 2022 at 6:00 pm (at the start of our regular meeting).

Motion carried: 7- 0

Superintendent Thomas, along with Board Chair Nelson, spoke on the board 3-year agenda and operational plan & priority work. The administrative team will meet and revise the plan and priority work for 2022-23. The draft recommendation will be brought to the board at the study session on August 22, 2022 and final approval will take place at the September 12, 2022 regular board meeting.

POLICY

Board Chair Nelson presented policies for a first reading as follows:

- Policy 410: Leaves: Family and Medical
- Policy 425: District Staff Development
- Policy 515: Protection and Privacy of Student Records
- Policy 610: Field Trips
- Policy 612.1: Development of Parental Involvement Policies for Title 1 Programs
- Policy 809: Parking and Traffic Regulations

These policies will be brought to the August 22, 2022 for a second reading.

There were no policies for a second reading at this meeting.

Board Chair Nelson presented the following policies for board approval.

A motion was made by Stacey Ruelle, seconded by Enrique Velazquez, to approve the policies as a group as presented:

- Policy 602: Organization of School Calendar and School Day
- Policy 603.1: School District Curriculum and Instructional Goals
- Policy 607: Class Size
- Policy 609: Religion
- Policy 613.1: Credit Transfer and Prior Lake High School
- Policy 616: School District System Accountability
- Policy 901.2: Use of Technology for Public Meetings and Events

Motion carried: 7 - 0

REPORTS

Superintendent's Report

Superintendent Thomas highlighted the following:

- Attendance at a Prior Lake Chamber meeting at Lakefront Park and getting to know the business community
- Night to Unite was a great opportunity to get to know residents. Toured Prior Lake with the mayor, police chief and emergency responders.
- Preview of State of the District presentations
- Listening and Learning community meetings to get to know the larger community and hear stakeholder issues are being planned. The themes will be shared with the board later this fall.
- August 30th is the back-to-school kickoff
- DOGS golf tournament held August 4, 2022

Administrative Reports

- Executive Director of Business Services Fredrickson reported on:
 - Auditors finalizing their report
 - Investment advisory's recommendation for portfolio adjustments

Board Reports

- Board Chair Nelson reported on AMSD meeting with PELSB teacher recruitment, and legislative action committees.

A motion was made by Enrique Velázquez, seconded by Julie Bernick, to close the regular meeting and transition to a closed meeting in accordance with the Open Meeting Law (Minn. Stat.13D.05, subdivision 2(b)), for the preliminary consideration of allegations against and employee.

Motion carried: 7 – 0

The board adjourned the business meeting at 7:30 p.m. and transitioned to a closed meeting.

A motion was made by Amy Crosby, seconded by Enrique Velázquez, to reopen the meeting.

Motion carried: 7 – 0

The meeting reopened at 7:55 p.m.

Member Velázquez introduced the following resolution and moved its adoption:

RESOLUTION PROPOSING DISCIPLINE OF AN EMPLOYEE

WHEREAS, the School Board has reviewed a letter informing an employee of proposed discipline the School District seeks to impose;

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 719, Prior Lake – Savage Area Schools, as follows:

1. The School Board hereby ratifies the letter setting forth the proposed discipline and adopts the grounds for the proposed discipline as stated in the letter.
2. The School Board Chair is authorized to sign the letter on behalf of the School Board.
3. The Executive Director of Administrative Services is directed to serve the letter on the employee.
4. A copy of the letter shall be placed in the employee's personnel file.
5. Pursuant to Minnesota Statutes section 13.43, subdivision 2, the specific reasons for the proposed discipline, the nature of the proposed discipline, and the letter are private data on the employee until final disposition of the proposed disciplinary action.

The motion for the adoption of this resolution was duly seconded by Amy Crosby, and upon a vote being taken, the following voted in favor of the Resolution:

Julie Bernick, Amy Crosby, Jonathan Drewes, Mary Frantz, Michael Nelson, Stacey Ruelle, Enrique Velázquez

And the following voted against the Resolution: none

Whereupon this resolution was declared duly passed and adopted.

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to close the meeting in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

Meeting closed at 7:58 p.m.

A motion was made by Amy Crosby, seconded by Stacey Ruelle, to reopen the meeting.

Motion carried: 7 – 0

The meeting reopened at 8:25 p.m.

A motion was made by Julie Bernick, seconded by Mary Frantz, to adjourn.

Motion carried: 7 – 0

Meeting adjourned at 8:26 p.m.

Amy Crosby, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

AC/mw