



# INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE  
Prior Lake, Minnesota 55372

## Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Ruelle, in the board room at the District Services Center on May 10, 2021 at 7:00 p.m.

Chair Ruelle led the Pledge of Allegiance.

Per board policy 203, Board Chair Ruelle called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and three community members spoke during the open forum.

Board members present: Julie Bernick, Amy Crosby, Jonathan Drewes, Mary Frantz, Michael Nelson, Stacey Ruelle, Enrique Velázquez, Student Rep Abby Haferman

Board members absent: None

Administration Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Human Resources Quiram, Executive Director of Business Services Cink, District Administrators

A motion was made by Jonathan Drewes, seconded by Enrique Velázquez, to approve the agenda.  
Motion carried: 7 – 0

A motion was made by Amy Crosby, seconded by Michael Nelson, to approve the consent agenda, as follows:

A. Financial Items:

1. Check/wire transfer disbursement summary for April 2021
2. Wire transfer, EFT, ACH banking activity for April 2021
3. Bank reconciliation statement for March 2021
4. Building bond investment report for April 2021
5. Monthly wire detail for April 2021
6. Monthly health/dental wire detail for April 2021
7. Monthly check detail for April 2021
8. Monthly ACH detail for April 2021

B. Approval of school board minutes as follows:

- Regular board meeting – April 12, 2021
- Board study session – April 26, 2021

C. Personnel Items:

1. Candidates for Employment as follows:

Certified Staff:

- Emma Chapman – Special Education (ESY) – Dist. (reassignment)
- Claribel Cora – K-5 Spanish Immersion Teacher – LODL (resignation)
- Kathy Felch – 3rd Grade Teacher (MTS) – GD (leave of absence)
- Jon Flatness – Achievement and Integration Tutor – HO/TO /HS (reassignment)
- Samuel Fransen – Special Education Teacher (ESY) – Dist. (reassignment)
- Denice Klingberg - Achievement and Integration Tutor – HO/TO /HS (new position)
- Lisa Lagergren – Special Education Teacher (ESY) – Dist. (reassignment)
- Alanna Lienig – Science Teacher (MTS) – HO (leave of absence)
- Sophia Raffaele – Special Education Teacher (ESY) – Dist. (reassignment)
- Stacey Retzer – Special Education Teacher (ESY) – Dist. (reassignment)

- Quetzalli Salas de Hernandez - K-5 Spanish Immersion Teacher – LODL (resignation)
- Maria de Jesus Talamantes Silva - K-5 Spanish Immersion Teacher – LODL (resignation)
- Alyssa Tongue - Special Education Teacher (ESY) – Dist. (reassignment)
- Ana Trimberger - K-5 Spanish Immersion Teacher – LODL (resignation)
- Michael Young - Special Education Teacher (ESY) – Dist. (new position)

Coaches:

- Louis Clifton – Lacrosse boys Assistant Coach – HS (resignation)
- Amanda Fay – MS Athletic Director (MTS) – TO/HO (new position)
- Paige Larson – 9th Grade Softball Coach – HS (resignation)
- Ryan Larson – B Squad Boys Lacrosse Coach – HS (resignation)
- Andy Lissick – Tennis Boys Assistant Coach (half-time) – HS (reassignment)
- Rachel McKay – MS Boys Tennis Coach (Half Time) – TO (resignation)

Educational Support Staff:

- James Boegeman – Custodian – Dist. (reassignment)
- Kristin Forster – Special Education Para (Setting I-II) – WW (resignation)
- Paula Johnson – Custodian – KC Summer Program – Dist. (new position)
- Bonnie Ohm – Custodian – KC Summer Program – Dist. (new position)
- Kari Schmidt – Special Education Para (Life Skills Setting III) (MTS) – RR (leave of absence)
- Angie Ullrich – Custodian – KC Summer Program – Dist. (new position)

2021 Extended School Year – Re-Hires

- Jennifer Knutson – Special Ed Life Skills Teacher – HS
- Ashley Engling – Special Ed Paraprofessional – RR/GD
- Kelly Wentz – Special Ed Paraprofessional RR/GD

2021 Extended School Year – New Positions

- Danielle Bliss – Special Ed Paraprofessional – Dist.
- Elizabeth Bloom - Special Ed Paraprofessional – Dist.
- Claudia Carlos - Special Ed Paraprofessional – Dist.
- Cindy Ebel - Special Ed Paraprofessional – Dist.
- Becky Jilk - Special Ed Paraprofessional – Dist.
- Rekha Kelly - Special Ed Paraprofessional – Dist.
- Angelika Permut - Special Ed Paraprofessional – Dist.
- Kari Schmidt - Special Ed Paraprofessional – Dist.
- Mariah Uphoff - Special Ed Paraprofessional – Dist.
- Celeste Walker - Special Ed Paraprofessional – Dist.

2021 Summer Swim Program – Re-Hires

(list on file at the district office)

2021 Summer Swim Program – New Positions

- Madeline Boulanger – Summer Swim
- Catherine Breyen – Summer Swim
- Ellie Clough – Summer Swim
- Annaliese Cundiff – Summer Swim
- Alesi Evavold – Summer Swim
- Gavin Goetz – Summer Swim
- Steven Hawley – Summer Swim
- Bennett Holloway – Summer Swim
- Ava Jones – Summer Swim
- Zachary Karsko – Summer Swim
- Briana Kloetzke – Summer Swim

- Cecilia Peter – Summer Swim
  - Brooklyn Rentschler – Summer Swim
  - Gabriella Tupy – Summer Swim
  - Jayelin White – Summer Swim
2. District retirements as follows:
- Jill Blair - Special Education Teacher - RR (21 years of service)
  - Meghan Blomquist - 2nd Grade Teacher - JP (14 years of service)
  - Lisa Deile - Kindergarten Teacher - FH (10 years of service)
  - Cheryl Dymit - Special Ed Paraprofessional - HS (15 years of service)
  - Cheryl Holst - 4th Grade Teacher - GD (12 years of service)
  - Maureen Johnson - FACS Teacher - HO (24 years of service)
  - Rita Savoy - ECFE Assistant - EW (22 years of service)
  - Eve St. Mane - Special Education Teacher - HOMS (22 years of service)
  - Tim Wentz - Custodian - HS (12 years of service)
3. Resignations, terminations and non-renewals as follows:
- Jackson Adair - Kids' Company Assistant - GD (effective April 30, 2021)
  - Heather Everson - Lunchroom Supervisor - HOMS (effective April 15, 2021)
  - Beth Fuller - 9th Grade Softball Coach - HS (effective immediately)
  - Amy Hulskotter - Special Ed Paraprofessional - GD (effective April 23, 2021)
  - Kristen Johnson - Assistant Volleyball Coach - HS (effective immediately)
  - Ted Klotz - Custodian - ALC (effective April 30, 2021)
  - Nicole McMahon - FACS Teacher - TOMS (effective end of school year 2021)
  - Kimberly Milne - Chemistry Teacher - HS (effective June 11, 2021)
  - Amanda Mitchell - 1st Grade Teacher - GD (effective June 11, 2021)
  - Scott Offerman - Assistant Lacrosse Coach - HS (effective immediately)
  - Lauren Schulz - Assistant Dance Coach - HS (effective April 28, 2021)
  - Hayley Severson - Social Studies Teacher - HS/MNCAPS (effective June 11, 2021)
  - Ryan Siegle - Classroom Monitor/Campus Supervisor - TOMS (effective April 23, 2021)
  - Anna Steedman - French Teacher - HS (effective end of school year 2021)
  - Jacalyn Suda - Kids' Company Assistant - JP (effective May 19, 2021)
  - Kelly Vossen - Kids' Company Coordinator - CE (effective June 4, 2021)
4. Leaves of absence as follows:
- Kelly Adrian - Elementary Teacher - JP (non-medical leave 2021-22 school year)
  - Theresa Alvarez - Kindergarten Teacher - HRE (maternity leave - September 13 to November 29, 2021)
  - Cristal Chavez - Spanish Teacher - HS (maternity leave - September 5 to November 29, 2021)
  - Christine Jerke - 3rd Grade Teacher - GD (personal leave - 2021-22 school year)
  - Jillian Magnusson - EL Teacher - FH/JP (personal leave - 2021-22 school year)
  - Nella Neilson - Spanish Immersion Teacher - LODL (family leave - 2021-22 school year)
  - Tuyet Nguyen - LSN - RR/GD/JP (maternity leave - September 13 to December 13, 2021)

Motion carried: 7 – 0

Member Frantz introduced the following resolution and moved its adoption:

**RESOLUTION FOR ACCEPTANCE OF GIFTS** *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Drewes and upon vote being taken thereon, the following voted in favor thereof: Bernick, Crosby, Drewes, Frantz, Nelson, Ruelle, Velázquez

The following voted against the same: none

The foregoing resolution was approved this 10th day of May 2021.

### **Laker Pride | Special Recognition | Laker Showcase**

- We celebrated our PLSAS Student Authors as follows:  
Prior Lake High School Sophomores: Smriti Datta and Caleb Smith  
(*Caleb Smith was unable to attend*)
- Thank you to our 2020-21 Board Student Representative Abby Haferman.

Executive Director of Human Resources Quiram presented a job description for board approval.

A motion was made by Mary Frantz, seconded by Jonathan Drewes, to approve the following job description, as presented:

- Director of Equity & Inclusion

Motion carried: 7 - 0

Superintendent Staloch and Director of Assessment, Evaluation & District Improvement Goodman presented the annual district stakeholder survey, which is part of the priority work under Strategic Direction 6: Engage students, parents, families and community to strengthen a culture of respect and inclusion.

Priority Work: A plan will be created and implemented in which annual district stakeholder surveys will expand to more deeply engage all stakeholder groups through focus group research. This was a report only. No board action was requested.

Assistant Superintendent Holmberg presented a review of summer programming including Targeted Services and special education. This was a report only. No board action was requested.

Director of Technology Milazzo and Executive Director of Business Services Cink presented a technology levy planning presentation. This was a report only. No board action was requested.

Executive Director of Business Services Cink and Director of Community Education Services Weyrauch presented a resolution regarding fund balance transfers.

Board Member Drewes introduced the following resolution and moved its adoption:

### **RESOLUTION REGARDING FUND BALANCE TRANSFERS**

WHEREAS, Minnesota Governor Tim Walz issued Emergency Executive Order 20-19 on March 25, 2020, which stated in part:

Paragraph 21. Upon approval by the Executive Council, school districts and schools are authorized to transfer operating funds from certain programs that are not already assigned to or encumbered by staff salary and benefits, or otherwise encumbered by federal law.

WHEREAS, a fund transfer is allowed if the transfer meets the criteria set forth in Paragraph 21(c) of Emergency Executive Order 20-19:

1. The transfer does not increase state aid obligations to the district or result in additional property tax authority for the district or charter school.
2. A transfer is limited to the operating funds of a district or charter school.
3. A school board must approve a fund transfer by the fiscal year reporting deadline.
4. A district or charter school must maintain accounting records for the purpose of this Executive Order that are sufficient to document both the specific funds transferred and use of those funds. Such accounting records are subject to auditor review.
5. Any execution of this flexibility must not interfere with or jeopardize funding per federal requirements.
6. Any transfer must not interfere with the equitable delivery of distance learning or social distancing models

WHEREAS, the School Board of Prior Lake-Savage Independent School District 719, has determined that that the criteria identified under Paragraph 21(c) have been satisfied for a fund transfer pursuant to Emergency Executive Order 20-19;

WHEREAS, the School Board of Independent School District has reviewed and approved the attached Request for Fund Transfer

THEREFORE, BE IT RESOLVED, that the School Board of Independent School District 719 authorizes the School District administration to submit the attached Request for Fund Transfer.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member Frantz and upon vote being taken thereon, the following voted in favor thereof: Bernick, Crosby, Drewes, Frantz, Nelson, Ruelle, Velázquez

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Executive Director of Business Services Cink presented a request to approve the issuance of 2021-22 purchase orders. This is an annual request.

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to approve the issuance of 2021-22 purchase orders for supplies that are needed prior to the preliminary budget approval.

Motion carried: 7 - 0

Board Chair Ruelle read a proclamation recognizing May 12, 2021, as National School Nurses Day in PLSAS.

Superintendent Staloch and COVID-19 Coordinator Kuboushek presented an update on the Ready to Learn plan. This was a report only. No board action was requested.

## POLICY

The following policies were presented for a first reading:

- Policy 501: Weapons
- Policy 506.1: Bullying Prohibition
- Policy 506.2: Use of Police Resource/Liaison Officers and BRCT to Remove Students with IEP's from School Grounds
- Policy 526: Hazing Prohibition
- Policy 601.1: Review of Curriculum Content & Alternative Instruction
- Policy 604: Continuous Improvement of Programs
- Policy 621.1: Weighted Grading System

Second reading will take place at the May 24, 2021 board study session.

There were no policies for a second reading at this time.

Policies were presented for board approval. The policies have been reviewed and presented for two readings prior to this approval.

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to approve the following policies, as presented:

- Policy 511: Student Fundraising
- Policy 516: Student Medication
- Policy 518: DNR-DNI Orders
- Policy 530: Immunization Requirements

Motion carried: 7 – 0

## REPORTS

### Superintendent's Report

*Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.*

Superintendent Staloch highlighted the following:

- Contact your local legislators regarding educational funding increases to the basic formula.

### Administrative Reports

None

### Board Reports

- Student Rep Haferman reported on upcoming student council elections, talking to middle school students about student council, honoring seniors, Spirit Week, prom, Surf and Turf and many spring events being planned.
- Director Nelson reported on Early Childhood Advisory Council looking for members and expansion of the program into all spaces at Edgewood. Nelson attended the AMSD meeting with an overview of federal COVID relief funds and discussion on the benefits of later school start times.
- Treasurer Drewes reported on attending the Community Education Advisory Council meeting and visiting district elementary schools.
- Director Velázquez reported on a SW Metro meeting that included a Dean Lake facility tour and attending the Public Engagement/Legislative Committee meeting with focus on contacting our elected officials.
- Chair Ruelle spoke about an upcoming meeting with the City of Prior Lake.

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to adjourn.

Motion carried: 7 – 0

Meeting adjourned at 9:22 p.m.

Michael Nelson, Vice Chair/Clerk  
Independent School District 719  
4540 Tower Street SE  
Prior Lake, MN 55372

MJN/mw