



## INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE  
Prior Lake, Minnesota 55372

School Board Members: Jonathan Drewes, Melissa Enger, Mary Frantz, Michael Nelson, Stacey Ruelle, Lee Shimek, Enrique Velázquez

### School Board Special Work Session Minutes

January 27, 2020  
District Services Center  
Large Conference Room

The work session of the Board of Education of Independent School District 719 was called to order by Chair Shimek in the large conference room at the District Services Center on January 27, 2020 at 6:35 p.m.

Board Members Present: Drewes, Frantz, Nelson, Ruelle, Shimek

Board Members Absent: Enger, Velázquez

Administrators Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Business Services Cink, Executive Director of Human Resources Quiram, District Administrators

Board Chair Shimek welcomed everyone and Superintendent Staloch opened the meeting with the meeting purpose.

Board Chair Shimek referenced items on the three-year board worksheet. This worksheet is included at all board study sessions.

Executive Director of Business Services Cink mentioned that the 2020-21 budget parameters will be discussed at the February 10, 2020 work session.

Executive Director of Business Services Cink reported on the current status and issues surrounding FeePay. This program is used for community education, activities as well as the lunch program. Only a portion of the program is functional. The business office is researching options moving forward. The board will be updated.

MSBA board development representatives Katie Klandrud and Paula O'Loughlin were in attendance to conduct an activity titled developing mutual expectations. This activity allows board members and administrators to develop ground rules or clear the air concerning the unwritten norms, behavior, responsibilities, etc., they have concerning how they work together as a team. This process was led by facilitators rather than a content presentation. After establishing some minimal ground rules, board members brainstormed all their ideas/expectations in a round-robin fashion. The facilitator then led a discussion of each item.

The school board policies will be reviewed at the February 10, 2020 study session.

The study session adjourned at 9:40 p.m.

Stacey Ruelle, Board Vice-Chair/Clerk  
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