



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Shimek, via in-person and audio/visual conferencing on November 9, 2020 at 7:00 p.m.

Chair Shimek led the Pledge of Allegiance.

Per board policy 203, Board Chair Shimek read fourteen comments that were received from community members prior to noon on the 9th.

Board Members Present In-Person: Jonathan Drewes, Michael Nelson, Stacey Ruelle, Lee Shimek, Student Rep Abby Haferman

Board Members Present Virtually: Melissa Enger, Mary Frantz

Board Member Absent: Enrique Velázquez

Administration Present: Superintendent Staloch, Executive Director of Human Resources Quiram, Executive Director of Business Services Cink, District Administrators

A motion was made by Stacey Ruelle, seconded by Jonathan Drewes, to approve the agenda.
Motion carried: 6 – 0

A motion was made by Michael Nelson, seconded by Jonathan Drewes, to approve the consent agenda, as follows:

A. Financial Items:

1. Check/wire transfer disbursement summary for October 2020
2. Wire transfer, EFT, ACH banking activity for October 2020
3. Bank reconciliation statements for June, July, August, September 2020
4. Building bond investment reports for October 2020
5. Monthly wire detail for October 2020
6. Monthly health/dental wire detail for October 2020
7. Monthly check detail for October 2020
8. Monthly ACH detail for October 2020

B. Approval of school board minutes as follows:

- Regular board meeting – October 12, 2020
- Board study session – October 26, 2020

C. Personnel Items:

1. Candidates for Employment as follows:

Certified Staff:

- Laura Jones – 5th Grade Teacher (MTS) – WW (leave of absence)
- Kristine Miller – Developmental/Adapted Physical Education Teacher (MTS) – Dist. (leave of absence)
- Ann Putz – Special Education Teacher (Setting I/II-.5 FTE-LTS)– Dist. (leave of absence)

Coaches:

- Madison Bills – Assistant Cheer Coach – HS (resignation)
- Booker Copkin – Assistant Boys Basketball Coach Varsity – HS (resignation)
- Brett Furber – Girls Tennis Coach (B-Squad) – HS (resignation)

- Karsten Gonzalez – Assistant Cheer Coach – HS (resignation)
- Kristin Henry – Assistant Girls Hockey Coach – HS (resignation)
- Olivia Kressler – Assistant Gymnastics Coach (Spotter) – HS (resignation)
- Alexandra Meyer – Assistant Gymnastics Coach (Spotter) – HS (resignation)
- Camille McCoy – Assistant Girls Basketball Coach (9A) – HS (resignation)
- Natalie Moran – B Squad Cheer Coach – HS (resignation)
- Garrett Moselle – Assistant Girls Hockey Coach – HS (new position)
- Angela Toeller – Student Council Advisor – HO (resignation)

Educational Support Staff:

- Brenda Becker – Child Nutrition Assistant Site Manager – RR (reassignment)
 - Lisa Bradley – Noon Supervisor – Dist. (resignation)
 - Paula Johnson – Child Nutrition Assistant Helper – HS (resignation)
 - Kim King – Child Nutrition Assistant Manager (LTS) – FH (leave of absence)
 - Erik Knutsen – Special Education Para (Setting I/II) – HS (reassignment)
 - Autumn Korby – Classroom Monitor – HO/TO (resignation)
 - Maria Medina – Special Education Para (Setting III – CID/Life Skills) - Dist.
 - Tana Peterson – Kids' Company Student Support – Dist. (resignation)
 - Sabrina Thompson - Classroom Monitor – HO/TO (new position)
 - Alyssa Tongue – Special Education Para (Life Skills Program – Setting III) – GD (resignation)
 - Celeste Walker – Special Education Para (Setting I-II) – HRE (resignation)
2. Resignations, terminations and non-renewals as follows:
- Luis Benitez - Custodian - LODL (effective October 31, 2020)
 - Bill Blazek - Assistant Gymnastic Coach - HS (effective immediately)
 - Joe Kanz - Assistant Girls Hockey Coach - HS (effective immediately)
 - Erik Knutsen - Classroom Monitor - HS (effective October 9, 2020)
 - Andrew Kurkowski - 9th Grade Football Coach - HS (effective immediately)
 - Rebecca Leach - ECSE Paraprofessional - EW (effective October 30, 2020)
 - Kelli Smith Clostermery - Assistant Cheer Coach - HS (effective immediately)
 - Jake Stock - Assistant Gymnastics Coach - HS (effective immediately)
 - Glenn Walker - Goalie Hockey Coach - HS (effective immediately)
 - Blake Weber - Assistant Football Coach - HS (effective immediately)
 - Jordan Ward - Technology Field Tech - DSC (effective October 16, 2020)
3. Leaves of absence as follows:
- Nicole Antonson - Science Teacher - HO - (maternity leave - May 12 - August 2021)
 - Patricia Becker - Kids' Company Assistant - RR (unpaid LOA - October 23, 2020 - June 10, 2021)
 - Danielle Bliss - Special Ed Paraprofessional - GD (maternity leave - January 11 - April 2, 2021)
 - Cheryl Hildegard Dymit - Special Ed Paraprofessional - HS (medical leave - October 19, 2020 - June 10, 2021)
 - Abby Gesche - Special Education Teacher - HO (maternity/family leave - March 20, 2021 - start of 2021-22 school year)
 - Andrea Hilgers - Special Ed Teacher - GD/JP/HRE (medical leave - November 9 - December 9, 2020)
 - Patti Trabling - 5th Grade Teacher - WW (medical leave - November 18, 2020 - January 4, 2021)

D. PLSAS Organizational Chart

Motion carried: 6 - 0

Member Ruelle introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Frantz and upon vote being taken thereon, the following voted in favor thereof: Drewes, Enger, Frantz, Nelson, Ruelle, Shimek

The following voted against the same: none

The foregoing resolution was approved this 9th day of November 2020.

LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE

Board Chair Shimek read a proclamation proclaiming the week of November 16-20, 2020 as American Education Week in PLSAS.

Executive Director of Human Resources Quiram presented an educational support staff (ESS) staffing request. A motion was made by Stacey Ruelle, seconded by Michael Nelson, to approve the following staffing request, as presented:

- East African Cultural Liaison (5 hrs/day, 178 days) – Districtwide = \$20,300
- Assistant Girls' Hockey Coach - \$ 4,785 (Booster Funded)
- Assistant Nordic Ski Coach - \$ 3,551 (Booster Funded)

Voting in favor: Drewes, Frantz, Nelson, Ruelle, Shimek

Voting against: Enger

Motion carried: 5 - 1

Executive Director of Human Resources Quiram presented 2020-22 Agreements and Terms and Conditions of Employment.

A motion was made by Jonathan Drewes, seconded by Melissa Enger, to approve the following:

- Custodian and Maintenance – 2% increase in first year, 0% increase in second year with market adjustment for certifications and licensures.
- Prior Lake-Savage Administrators' Association – 2% increase to the schedule in first year, 0% increase in the second year of the agreement and a reduction of PD dollars from \$2500 to \$1250 for 2020-21.

Motion carried: 6 - 0

Executive Director of Human Resources Quiram presented revised job descriptions.

A motion was made by Stacey Ruelle, seconded by Mary Frantz, to approve the following job descriptions, as presented:

1. East African Cultural Liaison
2. Technology Field Technician
3. Custodian
4. Delivery and Warehouse
5. Building Engineer
6. Lead Custodian - Elementary
7. Lead Custodian - Secondary
8. Night Lead Custodian
9. Inside Maintenance Technician
10. Certified Inside Maintenance Technician
11. Lead Inside Maintenance Technician
12. Outside Maintenance Technician
13. Certified Outside Maintenance Technician
14. Lead Outside Maintenance Technician

Voting in favor: Drewes, Frantz, Nelson, Ruelle, Shimek

Voting against: Enger

Motion carried: 5 - 1

Jim Eichten representing MMKR Certified Public Accountants, presented the 2019-20 audit for approval. The audit was reviewed at the study session in October.

A motion was made by Stacey Ruelle, seconded by Jonathan Drewes, to approve the audit, as presented.

Motion carried: 6 – 0

Superintendent Staloch, Director of Teaching and Learning Schuttinger, COVID-19 Coordinator Kuboushek along with teachers and staff, presented a Ready to Learn Plan update. Teachers and staff showcased instructional excellence and relationship building in Hybrid Learning and Distance Learning Academy models. Due to the rapidly increasing COVID-19 case rates, students in grades 6-12 will shift to Distance Learning as of November 12, 2020. Hybrid Learning continues for grades K-5. This was a report only and no board action was requested.

Activities Director Reetz presented an athletics and activities update and recommendation.

A motion was made by Stacey Ruelle, seconded by Jonathan Drewes, to allow co-curricular activities and athletics to continue and the data will be monitored on a weekly basis by the Incident Command Response Team. Decisions for co-curricular activities and athletics will be treated in the same way as learning model decision made by the superintendent under the authority of the resolution that was approved by the board on August 10, 2020. Any significant changes will be brought back to the school board.

Voting in favor: Drewes, Frantz, Nelson, Ruelle, Shimek

Voting against: Enger

Motion carried: 5 - 1

Director of Assessment, Evaluation and District Improvement Goodman presented the World's Best Work Force (WBWF) presentation. The initial presentation took place at the work session in October.

A motion was made by Michael Nelson, seconded by Stacey Ruelle, to accept the report, as presented.

Motion carried: 6 – 0

Director of Teaching & Learning Schuttinger presented the American Indian Parent Action Committee (AIPAC) District's Response to Vote on Non-Concurrence. This was discussed at the October work session.

A motion was made by Mary Frantz, seconded by Jonathan Drewes, to approve the response, as presented.

Motion carried: 6 - 0

POLICY

Director of Teaching & Learning Schuttinger, in the absence of the Director of Student Support Services Anderson, presented the following policy for a first reading:

- Policy 521: Student Disability Nondiscrimination (Section 504)

Board review took place at the October study session. Second reading will take place at the November study session with board approval in December.

There were no policies for a second reading this evening.

Board Chair Shimek presented the following policy for approval:

- Policy 204: School Board Member Violation of Policy

The other considerations for Policy 204 are more procedural in nature and not included in the main policy.

A motion was made by Lee Shimek, seconded by Michael Nelson, to approve the policy, as presented.

Voting in favor: Drewes, Nelson, Ruelle, Shimek

Voting against: Enger, Frantz

Motion carried: 4 – 2

Director of Teaching & Learning Schuttinger presented the following policies for board approval:

- Policy 603: Curriculum Development
- Policy 616: School District System Accountability

The board voted on the two policies as a group.

A motion was made by Stacey Ruelle, seconded by Michael Nelson, to approve both of the policies, as presented.

Motion carried: 6 - 0

REPORTS

Superintendent's Report

Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.

Superintendent Staloch reported on the following:

- Congratulations to our newly elected board members Mary Frantz, Julie Bernick and Amy Crosby. Lee Shimek and Melissa Enger did not seek reelection but wanted to thank you for all your years of service.
- There will be an online kindergarten info session on December 3rd. This will be live streamed. Online enrollment for 2021-22 kindergarten begins on January 14th.
- MNCAPS held a Taste of Education. A great example of doing some of the same work but doing it virtually.
- Very difficult decisions around our learning model during this global pandemic.

Administrative Reports

- None

Board Reports

- Student Council Rep Abby Haferman reported on the recent Superintendent Student Advisory Council inaugural meeting that took place in October. This has been a long-time dream for Superintendent Staloch. The group discussed hybrid and distance learning and offered their feedback. Haferman also noted the overall feeling of sadness by the student body at the high school as they transition from Hybrid Learning to Distance Learning.
- Director Nelson reported that the Public Engagement Committee continues to meet and work with stakeholders to bring a resolution to the study session. Nelson also gave a community education update. The Early Learning Advisory Council met virtually and are looking at creative ways to engage if need be at a distance and using E-STEM focus.
- Board Vice-Chair/Clerk Ruelle reported on attending a virtual AMSD meeting with legislative platform discussion. Ruelle also reported on visiting buildings.
- Director Drewes reported visiting Five Hawks and La ola del lago this past week.
- Director Enger reported on a SW Metro meeting where discussion included staff shortages, their transition to distance learning and their audit report.
- Board Chair Shimek mentioned the hard decisions being made. Director Drewes made a comment to remember it is the virus driving the decisions.

The board adjourned the business meeting at 10:35 p.m. and transitioned to a closed meeting.

The meeting closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

A motion was made by Melissa Enger, seconded by Stacey Ruelle, to open the meeting.

Motion carried: 6 – 0

Meeting re-opened at 10:58 p.m.

A motion was made by Melissa Enger, seconded by Stacey Ruelle, to adjourn.
Motion carried: 6 – 0

Meeting adjourned at 10:58 p.m.

Stacey Ruelle, Vice Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

SR/mw