



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

School Board Members: Jonathan Drewes, Melissa Enger, Mary Frantz, Michael Nelson, Stacey Ruelle, Lee Shimek, Enrique Velázquez

School Board Special Meeting & Work Session Minutes

June 24, 2019
District Services Center
Large Conference Room

The work session of the Board of Education of Independent School District 719 was called to order by Chair Shimek in the large conference room at the District Services Center on June 24, 2019 at 6:00 p.m.

Board Members Present: Melissa Enger (6:29 pm), Mary Frantz, Michael Nelson, Stacey Ruelle, Lee Shimek,

Board Members Absent: Jonathan Drewes, Enrique Velázquez

Administrators Present: Assistant Superintendent Holmberg, Executive Director of Business Services Cink, District Administrators

Board Chair Shimek welcomed everyone and Superintendent Staloch opened the meeting with the meeting purpose.

Activities Director Reetz was in attendance to clarify any questions regarding the \$15.00 activity fee increase and the student activity (athletics only) admission pass for \$40.00. Board action took place later in this meeting.

Director of Operations Dellwo presented the long-term facilities maintenance (LTFM) 10-year plan for review and discussion. Board action took place later in this meeting.

Superintendent Staloch presented a draft of the 2019-20 District Operational & Priority Work document. Board action will take place at the July 15, 2019 regular board meeting.

A first reading of the following policies took place. Second and final reading will take place at the July 15, 2019 regular board meeting:

- Policy 807: Naming School Buildings or Facilities (suggested edits will be added)
- Policy 705: Investments

Mandatory and Annual Policies as follows:

100 Series - School District

- 102 - Equal Educational Opportunity - (Inclusive Education)

200 Series - School Board

- 214 - Out-of-State Travel by School Board Members

400 Series - Employees/Personnel

- 401- Equal Employment Opportunity
- 402 - Disability Nondiscrimination Policy
- 406 - Public & Private Personnel Data & Form: Employee Authorization for Release of Information
- 409.1-Staff Internet Acceptable Use & Safety
- 410 - Family & Medical Leave Policy
- 412 – Expense Reimbursement
- 413 - Harassment & Violence & Religious, Racial, or Sexual Harassment and Violence Report Form
- 417 - Chemical Use & Abuse
- 418 - Drug-Free Workplace/Drug-Free School & Acknowledgement of Drug-Free Workplace/Drug-Free School
- 419 - Tobacco-Free Environment
- 429 – Workload Limits for Some Special Education Teachers (MSBA Policy 427)

500 Series - Students

- 501 - School Weapons Policy
- 502 - Search of Student Lockers, Desks, Personal Possessions and Student's Person
- 506 - Student Discipline & Notice of Suspension
- 506.1 - Bullying Prohibition Policy (MSBA Policy 514)
- 506.2 - Use of Peace Officers and Crises Teams to Remove Students with IEPs from School Grounds (MSBA Policy 532)
- 514 - Wellness (MSBA Policy 533)
- 515 - Protection and Privacy of Pupil Records & Public Notice & Juvenile Justice System Request for Info
- 516 - Student Medication
- 520 – Student Surveys
- 521 - Student Disability Nondiscrimination
- 522 - Student Sex Nondiscrimination (Title IX) & Unlawful Sex Discrimination Towards Student Report Form
- 524 - Internet Acceptable Use Policy & Internet Use Agreement - Student Form
- 526 - Hazing Prohibition

600 Series – Educational Programs

- 603.1 – School District Curriculum and Instruction Goals
- 603 – Curriculum Development
- 612.1 – Development of Parental Involvement Policies for Title 1 Programs
- 616 – School District System Accountability
- 622 – The Pledge of Allegiance (MSBA Policy 531)

700 Series - Non-Instructional Operations

- 709 - Student Transportation Safety Policy
- 710 – Post Issuance Debt Compliance & Procedures (last update 5/19)
- 721 - Uniform Grant Guidance Policy Regarding Federal Revenue Sources

800 Series - Buildings and Sites

- 806 - Crisis Management Policy & Resources that can Provide Assistance in Drafting a Crisis Management Plan; Psychological Factors
- 810 – Health & Safety Policy

No one spoke during the public forum portion of the study session.

Director Enger requested the board receive a status update/audit for the La ola del lago program. The board suggested a review of the SAGE and MNCAPS programs also.

The study session adjourned at 7:01 p.m.

The meeting opened for business items at 7:05 p.m.

Chair Shimek led the Pledge of Allegiance.

Board Members Present: Melissa Enger, Mary Frantz, Michael Nelson, Stacey Ruelle, Lee Shimek,

Board Members Absent: Jonathan Drewes, Enrique Velázquez

Administration Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Business Services Cink

Chair Shimek amended the agenda to remove the closed session from this agenda.

A motion was made by Melissa Enger, seconded by Stacey Ruelle, to approve the agenda, as amended.
Motion carried: 5 – 0

In the study portion of this meeting, Activities Director Reetz reviewed the PL activities fee increase.
A motion was made by Stacey Ruelle, seconded by Mary Frantz, to approve raising the activities fee \$15.00 across the board with a family limit of \$900 as discussed during multiple study sessions.
Motion carried: 5 – 0

In the study portion of this meeting, Activities Director Reetz reviewed the student activities pass for athletics only.
A motion was made by Michael Nelson, seconded by Mary Frantz, to approve the \$40.00 student activity pass for grades 6-12. Free & reduced students will remain free. It was suggested to record attendance for the upcoming year.
Motion carried: 5 – 0

Assistant Superintendent Holmberg presented a letter of understanding between ISD 719 and the City of Savage for Hamilton Ridge Elementary Outdoor Recreation Facilities. The board approved a similar agreement for Redtail Ridge Elementary in 2009.
A motion was made by Melissa Enger, seconded by Mary Frantz, to approve the letter of understanding, as presented.
Motion carried: 5 – 0

Director of Operations/Transportation Dellwo presented the Long-Term Facilities Maintenance 10 Year Plan at the study session earlier in the evening.
A motion was made by Stacey Ruelle, seconded by Michael Nelson, to approve the LTFM 10 year plan, as presented.
Motion carried: 5 – 0

Board Chair Shimek read Superintendent Dr. Teri Staloch's yearly evaluation public statement. The executive board compiled and summarized survey feedback from administration and board and drafted the public statement and discussed in a closed session. The positive evaluation will be placed in Dr Staloch's personnel file.

A motion was made by Stacey Ruelle, seconded by Mary Frantz, to adjourn.
Motion carried: 5 – 0

Meeting adjourned at 7:15 p.m.

Stacey Ruelle, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

SR/mw