



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

Per board policy 203, Board Chair Shimek called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and no one spoke during the open forum.

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Shimek, in the board room at the District Services Center on May 6, 2019 at 7:00 p.m.

Chair Shimek led the Pledge of Allegiance.

Board Members Present: Jonathan Drewes, Melissa Enger, Mary Frantz, Michael Nelson, Stacey Ruelle, Lee Shimek, Enrique Velázquez, Student Council Rep Charlotte Huntington

Board Members Absent: None

Administration Present: Superintendent Staloch (8:30 pm), Assistant Superintendent Holmberg (8:30 pm), Executive Director of Human Resources Quiram, Executive Director of Business Services Cink

A motion was made by Stacey Ruelle, seconded by Michael Nelson, to approve the agenda.

Motion carried: 7 - 0

A motion was made by Stacey Ruelle, seconded by Michael Nelson, to approve the consent agenda, as follows:

- a. Check/wire transfer disbursement summary for April 2019
- b. Wire transfer, EFT and ACH banking activity for April 2019
- c. Bank reconciliation statement for March 2019
- d. Monthly wire detail for April 2019
- e. Monthly health/dental wire detail for April 2019
- f. Monthly check detail for April 2019
- g. Monthly ACH detail for April 2019
- h. Approval of school board minutes as follows:
 - Regular board meeting – April 8, 2019
 - Board study session – April 22, 2019
- i. Resignations, terminations and non-renewals as follows:
 1. Carol Anzoleaga - Spanish Teacher (.65 FTE) - HO/HS (effective end of school year 18-19)
 2. Allison Arthur - Kids' Company Assistant - JP (effective May 3, 2019)
 3. Laura Astrup - Assistant Dance Coach - HS (effective immediately)
 4. Alyssa Balster - Health Aide (PT) - JP (effective May 10, 2019)
 5. Brian Brokofsky - Music Teacher (.2) - HO (effective end of school year 18-19)
 6. Kimberly Bruce - Special Education Teacher - GW (effective end of school year 18-19)
 7. Alyssa Bruestle - ECSE Paraprofessional - EW (effective end of school year 18-19)
 8. Katherine Carlson - Physical Education Teacher - JP (effective end of school year 18-19)
 9. Marie Cavallaro - 4th Grade Teacher (LTS) - RR (effective end of school year 18-19)
 10. Karen Coronel-Moreno - Spanish Immersion Teacher - EW (effective end of school year 18-19)
 11. Adriana de la Cadena - Spanish Immersion Teacher - EW (effective end of school year 18-19)
 12. Angela Edwards - Child Nutrition Cashier - FH (effective April 29, 2019)
 13. Mark Esch - Physical Education/Core Studies - HS (effective end of school year 18-19)
 14. Natalie Espe - 9th Grade Volleyball Coach - HS (effective immediately)
 15. Kathryn Falvey - German Teacher (.4 FTE) - HO/HS (effective end of school year 18-19)
 16. Sophie Govze - Spanish Immersion Teacher - EW (effective end of school year 18-19)

17. Jessica Huss - Assistant Dance Coach (50%) - HS (effective immediately)
 18. Tara Keithahn - Occupational Therapist - Dist. (effective end of school year 18-19)
 19. Elizabeth Kelly - Spanish Teacher - HS (effective end of school year 18-19)
 20. Amanda Lindell - American Sign Language Teacher - HS (effective end of school year 18-19)
 21. Jake Loukinen - Math Teacher - HO (effective end of school year 18-19)
 22. Jayme McCabe - Special Education Teacher - GW (effective end of school year 18-19)
 23. Mercedes Miller - 4th Grade Teacher - GW (effective end of school year 18-19)
 24. Karen Nau - Reading Teacher - HO (effective end of school year 18-19)
 25. James Nordberg - Social Studies Teacher (.65 FTE) - HS (effective end of school year 18-19)
 26. Lori Parker - Special Education Coordinator (LTS) - EW (effective end of school year 18-19)
 27. Shelbie Pedretti - FACS Teacher (LTS) - HS (effective end of school year 18-19)
 28. Daniela Perez - Spanish Immersion Teacher - EW (effective end of school year 18-19)
 29. Kristina Restifo - Speical Ed Teacher (LTS) - HO (effective end of school year 18-19)
 30. Michael Roiger - 1st Grade Teacher - GD (effective end of school year 18-19)
 31. Maria de Jesus Talamantes Silva - Spanish Immersion Teacher - EW (effective end of school year 18-19)
 32. Sara Theisen - Noon Supervisor - RR (effective April 16, 2019)
 33. Amanda Thornton - French Teacher - HS/HO/TO (effective end of school year 18-19)
 34. Ana Trimberger - Spanish Immersion Teacher - EW (effective end of school year 18-19)
 35. Kimberly Vassar-Kuss - 1st Grade Teacher - JP (effective end of school year 18-19)
 36. Taylor Venteicher - Social Studies/Study Strategy Teacher - HO/TO (effective end of school year 18-19)
 37. Nicholas Von Fischer - Physical Ed/Health Teacher (LTS) - JP/GD/GW (effective end of school year 18-19)
- j. The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Director recommends the Board authorize Michelle Seifert to act as the Identified Official with Authority (IOWA) and Martha Walz to add and remove names only for Prior Lake-Savage Area Schools 0719-01.

Motion carried: 7 – 0

Member Frantz introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Velázquez, and upon vote being taken thereon, the following voted in favor thereof: Drewes, Enger, Frantz, Nelson, Ruelle, Shimek, Velázquez

The following voted against the same: none

The foregoing resolution was approved this 6th day of May 2019.

LAKER PRIDE * SPECIAL RECOGNITION * LAKER SHOWCASE

* La ola del lago showcased the Positive Behavior Intervention System (PBIS) that was implemented this year. Team members included Richie Kucinski, Jenny Bauer and Rachel Higgins. Students presenting were Elsa Welch, Elisia Kucinski, Alex Funches & Maya Wagner.

* Thank you to Charlotte Huntington for her year of service as student rep on the PLSAS school board.

Executive Director of Human Resources Quiram presented candidates for employment.

A motion was made by Mary Frantz, seconded by Stacey Ruelle, to approve the candidates for employment as follows:

Certified:

- Gaye Hanson – Social Studies Teacher (MTS) – HS (leave of absence)
- Mary Holton-Bouley – 2nd Grade Teacher (MTS) – GD (leave of absence)
- Guillermo Huaman – 3rd Grade Spanish Immersion Teacher (MTS) – EW (leave of absence)

- Jayme McCabe – Special Education Teacher-Setting I/II (MTS) (.5 FTE) – RR (reassignment)
- Kristina Restifo – Special Education-EBD Teacher – Setting II/III (LTS) – HO (new position)

Coaches:

- Andrew Kurkowski – Assistant Strength Coach (.33%) – HS (resignation)
- Joseph Larsen – B Squad Boys Tennis Coach (25% Time) – HS (reassignment)
- Thomas Larson – Assistant Varsity Baseball Coach – HS (resignation)
- Andy Lissick – B Squad Boys Tennis Coach (25% Time) – HS (reassignment)
- Andy Lissick – Assistant Boys Tennis Coach (half-time) – HS (resignation)
- Ellen Sherwin – Assistant Speech Coach (PT) – HS (resignation)
- Simon Skluzacek – Assistant Speech Coach – HS (resignation)

Educational Support Staff:

- Jacob Becker – Building Engineer – Dist. (new position)
- Malinda Carney – Attendance Secretary (MTS) – HS (leave of absence)
- Christine Dahlquist – Kids' Company Assistant (MTS) – GW (resignation)
- Angela Edwards – Kids' Company Assistant – GW (resignation)
- Twila Irvine – Building Secretary – LODL/EW (new position)
- Brandon Sayre – Student Support Para (Special Ed- Setting I-II) – HS (resignation)
- Sara Theisen – Breakfast Supervision – RR (resignation)
- Sara Theisen – Student Support Para (Special Ed-Setting I-II) – RR (resignation)
- Pool Employees – Summer 2019 – Community Education Services – HOMS
Alison Arnold, Lily Birkholz, Josh Clough, Payton Comp, Sophia Holloway, Samuel Huston, Temper Johnson, Taylor Lindblom, Lydia Popple, Jakeh Schaus, Taryn Stocker, Ella Swanson, Matthew Weinberger
- 2019 Summer Swim Program – Employee Re Hires (*list available at the district office*).

Motion carried: 7 – 0

Executive Director of Human Resources Quiram presented a district retirement.

A motion was made by Melissa Enger, seconded by Michael Nelson, to approve the following district retirement with gratitude for service to the district:

1. Wanda Ryan – Social Worker – GD (22 years of service)

Motion carried: 7 - 0

(The District Retirement Celebration will be held May 16, 2019)

Executive Director of Human Resources Quiram presented leaves of absence.

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to approve the following leaves of absence, as presented:

1. Laura Hageman - 4th Grade Teacher - FH (family leave - August 26-September 27, 2019)
2. Miranda Hanstad - 4th Grade Teacher - GD (family leave - August 26 - October 15, 2019)
3. Angela Sessions - Head Building Secretary - FH (medical leave - May 9 - June 7, 2019)

Motion carried: 7 – 0

Executive Director of Human Resources Quiram presented an additional licensed staffing request.

A motion was made by Stacey Ruelle, seconded by Jonathan Drewes, to approve the 2019-20 licensed staffing request as follows:

- Special Education FTE (3.1) = \$256,000

Motion carried: 7 – 0

Executive Director of Human Resources Quiram presented a resolution approving benefit administration.

Member Frantz introduced the following resolution and moved its adoption:

RESOLUTION APPROVING BENEFIT ADMINISTRATION

BE IT RESOLVED by the School Board of the Independent School District No. 719 (Prior Lake/Savage Area Schools), State of Minnesota, as follows:

1. The District has received a proposal from One Digital for our benefit administration. That proposal is hereby accepted.
2. The District's Executive Director of Business Services and Executive Director of Human Resources have reviewed and chosen the following companies:
 - a. Apprize Technology Solutions (Benefit Administrator and system of record)
 - b. HR Simplified (COBRA and Retiree Administrator)
 - c. Further (Flex Spending and HRA Account Administrator)
3. The District releases TrustPoint as the district Flex Spending and HRA Trustee and appoints Matrix as the district's new Trustee.

The motion for the adoption of the foregoing resolution was duly seconded by Member Drewes and upon roll call vote the following voted in favor thereof: Drewes, Enger, Frantz, Nelson, Ruelle, Shimek, Velázquez

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Director of Teaching and Learning Schuttinger presented the following:

Strategic Direction 1: Increasing measurable student growth and achievement

1F: A comprehensive K-12 literacy system will be developed with accountability measures to show evidence of fidelity to the implementation of K-12 literacy research, best practices, current district resources and practices. No board action was requested.

Prior Lake High School Assistant Principal Kuboushek and District Naturalist Mohn presented the following:

Strategic Direction 4: Expand and embed environmental focus across the district

4B: An internal audit of environmental education practices, sustainable practices and energy efficiency will be conducted at the district and site levels and the results will be communicated to stakeholders and used to develop a multi-year plan for E-STEM education. No board action was requested.

Prior Lake High School Assistant Principal Paulsen and Director of Technology Milazzo presented the following:

Strategic Direction 5: Integrating technology for teaching and communication; increasing capacity to set standards for all learners using 21st-century skills

5A: A comprehensive plan will be developed and implemented for increased efficiency and effectiveness of communication tools through consistent expectations for usage. No board action was requested.

Executive Director of Business Services Cink presented a budget update that included revenue budget parameters, staffing needs, additional expenditures, activities, and options for revenue and expenditures. This was a report only. No board action was requested.

Executive Director of Business Services Cink requested the board approve the issuance of 2019-20 purchase orders.

A motion was made by Stacey Ruelle, seconded by Jonathan Drewes to approve the issuance of 2019-20 purchase orders for supplies that are needed prior to the preliminary budget approval in June.

Motion carried: 7 – 0

Assistant Director Operations/Transportation Mullen presented a PLSAS radon testing result report. According to MN Statute 123B.571 subd. 3, a school district that has tested its school building for the presence of radon shall report the results of its tests to the Department of Health. PLSAS testing results will be submitted to MDH. This was a report only. No board action was requested.

Superintendent Staloch presented a resolution approving an amendment to the Joint Powers Agreement of Southwest Metro intermediate District No. 288.

Member Enger introduced the following resolution and moved its adoption:

RESOLUTION APPROVING AMENDMENT TO THE JOINT POWERS AGREEMENT OF SOUTHWEST METRO INTERMEDIATE DISTRICT NO. 288

WHEREAS, a Joint Powers Agreement establishing the SouthWest Metro Intermediate District No. 288 (the Intermediate District) as a joint powers entity under Minn. Stat. § 471.59 as authorized by Minn. Stat. § 136D.41 was made and entered into in 2016, by and among Independent School District No. 2905 (Tri-City United), Independent School District No. 716 (Belle Plaine), Independent School District No. 717 (Jordan), Independent School District No. 719 (Prior Lake-Savage), Independent School District No. 720 (Shakopee), Independent School District No. 721 (New Prague), Independent School District No. 108 (Central Public Schools), Independent School District No. 112 (Eastern Carver County Schools), Independent School District No. 110 (Waconia), Independent School District No. 111 (Watertown-Mayer), and Independent School District No. 877 (Buffalo-Hanover-Montrose).

WHEREAS, a copy of the Joint Powers Agreement is attached and incorporated by reference.

WHEREAS, the Intermediate District Joint Powers Agreement in Article IV, Section 1 provides that an independent school district may become of member of the SouthWest Metro Intermediate District with the approval of at least a majority of the Intermediate District Governing Board (emphasis added).

WHEREAS, the Intermediate District Joint Powers Agreement in Article VI, Section 2 provides that amendments to this Agreement may be proposed by the school board of any Collaborating District or by the Governing Board of the District. Notice of proposed amendments shall be sent to all Collaborating Districts. The proposed amendment shall not become effective until it has been approved and executed by not less than two-thirds of all the Collaborating Districts. An amendment approved under this Section shall be an addendum to this Agreement.

WHEREAS, the Intermediate District Governing Board, at its Regular Board Meeting of April 16, 2019, voted unanimously to propose an amendment to the Intermediate District Joint Powers Agreement in Article IV, Section 1 as follows in pertinent part:

Section 1. ADDING MEMBER DISTRICTS. An independent school district, may become of member of the District with consent of at least two thirds of the Governing Board...

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No.719, as follows:

1. That the attached Joint Powers Agreement be and hereby is approved as amended; and
2. That the Chairman and Clerk are hereby authorized to execute and deliver the attached amended Joint Powers Agreement.

The motion for the adoption of the foregoing resolution was duly seconded by Member Frantz and upon vote being taken thereon, the following voted in favor thereof: Drewes, Enger, Frantz, Nelson, Ruelle, Shimek, Velázquez

and the following voted against: None

whereupon said resolution was declared duly passed and adopted.

POLICY

Policies were presented for a second and final reading. The policies were approved as a group.

A motion was made by Stacey Ruelle, seconded by Mary Frantz, to approve the following policies:

- Policy 710: Post Issuance Debt Compliance
- 710 Procedures

Motion carried: 7 - 0

Member Drewes introduced the following resolution and moved its adoption:

RESOLUTION ADOPTING POST-ISSUANCE DEBT COMPLIANCE POLICY FOR TAX-EXEMPT AND TAX-ADVANTAGED GOVERNMENTAL BONDS

WHEREAS, the Independent School District No. 719 (Prior Lake-Savage Area Schools), Minnesota (the "District") from time to time will issue tax-exempt and tax-advantaged governmental bonds; and

WHEREAS, under the Internal Revenue Code of 1986, as amended and related regulations (the "Code"), and Securities and Exchange Commission (the "SEC") the District is required to take certain actions after bond issuance to ensure that interest on those bonds remains in compliance with the Code and SEC; and

WHEREAS, the District has determined to adopt a policy regarding how the District will carry out its compliance responsibilities via written procedures, and to that end, has caused to be prepared documents titled Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures; and

WHEREAS, The School Board (the "Board") of the District has reviewed the Post-Issuance Debt Compliance Policy in connection with the Post-Issuance Debt Compliance Procedures and has determined that it is in the best interest of the District to adopt the Policy.

NOW THEREFORE, BE IT RESOLVED BY THE INDEPENDENT SCHOOL DISTRICT NO. 719 (PRIOR LAKE-SAVAGE AREA SCHOOLS), MINNESOTA; the Board approves the Policy as shown in the form attached; and

BE IT FURTHER RESOLVED; the District staff is authorized to take all actions necessary to carry out the Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures.

The motion for the adoption of the foregoing resolution was duly seconded by Member Nelson and upon vote being taken thereon, the following voted in favor thereof: Drewes, Enger, Frantz, Nelson, Ruelle, Shimek, Velázquez

And the following voted against: None

REPORTS

Superintendent's Report

Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.

Superintendent Staloch reported on the following:

- Community Crisis Response Team Meeting
- Parent | Staff | Student Annual Stakeholder Surveys
- Congratulations to Hidden Oaks & Twin Oaks for being recognized as a 2019 Sustained Exemplar PBIS School.

Administrative Reports

- None

Board Reports

- Director Nelson spoke highly of MSBA's Phase 3 & Phase 4 workshops she attended. Reported on tours of the two middle schools and an early childhood advisory council meeting with the topic of early years assessments.
- Director Drewes gave a FFLRP meeting update.
- Vice-Chair/Clerk Ruelle also spoke of MSBA's Phase 3 & Phase 4 workshops. A topic in one of the workshops was board self-evaluations. Reported on tours of Jeffers Pond and WestWood and personalized learning with flexible seating options.
- Director Frantz reported on notes from the FFLRP meeting, a curriculum meeting with topics of LODL transition to middle school, potential plans for SAGE, MTSS, PDSA literacy update and the Knowledge Bowl team taking first at state.
- Director Velázquez was a mystery reader at Glendale.
- Student Rep Charlotte Huntington reported on prom, the Celebrate Concert, spring student council events, AP testing, last day of school and commencement. She thanked the board and the superintendent for a great year!

A motion was made by Michael Nelson, seconded by Stacey Ruelle, to adjourn.

Motion carried: 7 – 0

Regular meeting adjourned at 8:52 p.m.

The closed session commenced at 8:52 p.m.

The meeting was closed in accordance with the Open Meeting Law (Minn. State. 13D.03) for the purpose of discussing negotiation strategy.

A motion was made by Stacey Ruelle, seconded by Melissa Enter, to open the meeting.

Motion carried: 7 – 0

Meeting re-opened at 9:43 p.m.

A motion was made by Melissa Enger, seconded by Stacey Ruelle, to adjourn.
Motion carried: 7 – 0

Meeting adjourned at 9:44 p.m.

Stacey Ruelle, Vice Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

SR/mw