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**INDEPENDENT SCHOOL DISTRICT 719**  
4540 Tower Street SE  
Prior Lake, Minnesota 55372

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**Regular School Board Meeting Minutes  
of the Board of Education**

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Per board policy 203, Board Chair Shimek called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and 4 community members spoke during the open forum. One person was denied as the topic was an item on the agenda this evening.

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Shimek, in the board room at the District Services Center on February 11, 2019 at 7:00 p.m.

Chair Shimek led the Pledge of Allegiance.

Board Members Present: Jonathan Drewes, Mary Frantz, Michael Nelson, Stacey Ruelle,  
Lee Shimek, Enrique Velázquez, Student Council Rep Charlotte Huntington

Board Members Absent: Melissa Enger

Administration Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Human Resources Quiram, Executive Director of Business Services Cink

A motion was made by Stacey Ruelle, seconded by Jonathan Drewes, to approve the agenda, as presented. Motion carried: 6 - 0

A motion was made by Enrique Velázquez, seconded by Michael Nelson, to approve the consent agenda, as follows:

- a. Check/wire transfer disbursement summary
- b. Wire transfer, EFT and ACH banking activity
- c. Building bond investment reports
- d. Bank reconciliation statement for December 2018
- e. Approval of school board minutes as follows:
  - Organizational meeting – January 14, 2019
  - Regular board meeting – January 14, 2019
  - Board study session – January 28, 2019
- f. Resignations, terminations and non-renewals as follows:
  1. Jessica Hawley - Child Nutrition Helper - TO (effective January 11, 2019)
  2. Asiyeh Kassemi - Student Support Para (Special Ed) - HO (effective January 11, 2019)
  3. Alex Kirchoff - Kids' Company Student Support - WW (effective January 23, 2019)
  4. Maya Lizarraga - Kids' Company Student Support - EW (effective January 25, 2019)
  5. Giuliana Lozano Espinoza - Kids' Company - EW (effective February 5, 2019)
  6. Dina Menke - Kids' Company - GW (effective January 25, 2019)
  7. Darcy Olstad - Student Services Secretary - HS (effective February 7, 2019)
  8. Scott Riepe - Student Support Para (Special Ed) - FH (effective February 1, 2019)
  9. Alyssa Tongue - Student Support Para (Special Ed) - GD (effective February 8, 2019)

Voting in favor: Drewes, Nelson, Ruelle, Shimek, Velázquez

Voting against: Frantz

Motion carried: 5 – 1

Member Frantz introduced the following resolution and moved its adoption:

**RESOLUTION FOR ACCEPTANCE OF GIFTS** *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Nelson, and upon vote being taken thereon, the following voted in favor thereof: Drewes, Frantz, Nelson, Ruelle, Shimek, Velázquez,

The following voted against the same: none

The foregoing resolution was approved this 11th day of February 2019.

### **LAKER PRIDE \* SPECIAL RECOGNITION \* LAKER SHOWCASE**

- South Suburban Conference Art Award Winners  
Prior Lake High School (PLHS) students Thressa Schultz, Calvin Sund and Quinn Ruzicka received awards at the South Suburban Conference Art Exhibit, which ran from December 1, 2018 to January 8, 2019. Art teachers are Kristi Malmgren, Steven Showalter, Brian Perry
- Ken Klamm selected as 2018 Class AA Boys Track and Field Coach of The Year
- Corporate Projects at MNCAPS  
Students, Xander Smaby, Victoria Walker, Raj Punyamurthula, Joey Barnard, shared their corporate projects.
- School Board Recognition Week Resolution  
Prior Lake-Savage Area Schools recognizes and salutes the members of the Prior Lake-Savage Area School Board by proclaiming February 18-22, 2019, as School Board Recognition Week. A resolution was read and is on file at the district office.

Executive Director of Human Resources Quiram presented candidates for employment.

A motion was made by Mary Frantz, seconded by Stacey Ruelle, to approve the candidates for employment as follows:

#### Certified:

- Lorinda Bergstein - Building Substitute Teacher (MTS) - GW/WW/LODL (reassignment)
- Amanda Holcomb - 4th Grade Teacher (MTS) - FH (leave of absence)
- Abby Pinke - 7th Grade English Teacher (MTS) - HO (resignation)
- Amanda Wolf - 4th Grade Elementary Teacher (MTS) - FH (reassignment)

#### Coaches:

- Christopher Cronin - 9th Grade Basketball Coach (9A) - HS (resignation)
- Kelli Clostermery - B Squad Cheer Coach (JV Spotter) - HS ( new position)
- Ellen Jones - Assistant Cheer Coach (JV Tumbling) - HS (new position)

#### Educational Support Staff:

- Amity Astorp - Lunchroom Supervisor - TO (resignation)
- Michael Autenrieth - Child Nutrition Site Manager - GD/RR (resignation)
- Sandy Bair - Child Nutrition Assistant Site Manager (MTS) - WW/EW (reassignment)
- Sheila Elliott - Child Nutrition Assistant Site Manager - HO (resignation)
- Bezabh Farris - Custodian (Floater) - Dist. (new position)
- Bobbi Gengler - Child Nutrition Assistant Helper - HS (resignation)
- Benjamin Melville - Student Support Para (After School Testing Monitor) - TO (reassignment)
- Jennifer Preston - Child Nutrition Site Manager - GD/RR (resignation)
- Tony Sammis - Kids' Company Assistant - GD (reassignment)
- Tiffany Walton - Kids' Company Assistant - GD (reassignment)

Motion carried: 6 - 0

Executive Director of Human Resources Quiram presented district retirements for approval.

A motion was made by Stacey Ruelle, seconded by Jonathan Drewes, to approve the following retirements with gratitude for the years of service to the district:

1. Natalya Kopylov - Child Nutrition Manager- HO (21 years of service)
  2. Paula Sorenson - Child Nutrition Cashier - GD (22 years of service)
- (Both will be honored at our District Retirement Celebration in May, 2019)

Motion carried: 6 - 0

Executive Director of Human Resources Quiram presented leaves of absence.

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to approve the following leaves of absence, as presented:

1. Alicia Dunning - Music/Choir Teacher - TO (maternity leave - May 26-June 7, 2019)
2. Margaret Ekrem - Data Assessment Coordinator - DSC (Intermittent FMLA Leave - August 20, 2018 - February 28, 2019)
3. Eve St. Mane - Special Education Teacher - HO (medical leave - January 11-February 11, 2019)
4. Samantha Swenson - Physical Education Teacher - Elementaries (maternity leave May 31 - June 7, 2019)
5. Andrea Zack - 4th Grade Teacher - FH (medical leave - January 17 - February 18, 2019)

Motion carried: 6 – 0

Executive Director of Human Resources Quiram presented new and revised job descriptions.

A motion was made by Jonathan Drewes, seconded by Stacey Ruelle, to approve the following revised job descriptions, as presented:

- Controller
- Technology Specialist

Motion carried: 6 – 0

Superintendent Staloch and Director of Communication Mussman presented the following for board approval. The draft document has been reviewed at past board meetings.

Strategic Direction 6: Engage parents, families and community to strengthen a culture of respect and inclusion

A process will be created and implemented with broad stakeholder input to review PLSAS priority work, current data, programs and practices to update the strategic plan and vision for PLSAS.

A motion was made by Stacey Ruelle, seconded by Enrique Velázquez, to approve the revised strategic plan and vision for PLSAS, as presented. The revised plan will go into effect July 1, 2019.

Motion carried: 6 – 0

Superintendent Staloch and members of the Public Engagement | Legislative Committee presented the final draft of the 2019 PLSAS Legislative Platform.

A motion was made by Mary Frantz, seconded by Jonathan Drewes, to approve the platform, as presented.

Motion carried: 6 – 0

Assistant Superintendent Holmberg presented a design update that included external renderings of the new elementary building.

Executive Director of Business Services Cink presented a budget overview and requested the board to approve assigning 1.5 million dollars from the general fund to be utilized during the construction process.

A motion was made by Stacey Ruelle, seconded by Jonathan Drewes, to approve assigning construction dollars at 1.5 million in the budget coming from the general fund, as presented.

Motion carried: 6 - 0

Director of Operations/Transportation Dellwo and Jeff Martin, representing Nexus Solutions, presented Bid Package #13 – High School Additions and Renovation Package for board approval.

A motion was made by Mary Frantz, seconded by Stacey Ruelle, to approve the apparent low bidders, as follows:

- Work Scope #0421 – Masonry to Axel H. Ohman in the amount of \$3,200,000
- Work Scope #0521 – Structural Steel – Erection to Red Cedar Steel Erectors in the amount of \$879,000
- Work Scope #0610 – Carpentry, Selective Demo & General Construction to George F Cook Construction in the amount of \$2,550,300
- Work Scope #0750 – Roofing & Metal Panels to Palmer West Construction in the amount of \$2,619,800
- Work Scope #0833 – Coiling Doors & Folding Grilles to Twin City Garage Door in the amount of \$152,385
- Work Scope #0840 – Aluminum Entrances, Storefronts, Curtainwalls, Windows & Glazing to Envision Glass, Inc. in the amount of \$1,984,444

- Work Scope #0920 – Drywall Plaster & Plaster to Commercial Drywall, Inc. in the amount of \$2,069,000
- Work Scope #0930 – Tile to Grazzini Brothers & Company in the amount of \$497,000
- Work Scope #0950 – Acoustical Ceilings & Panels to Sonus Interiors, Inc. in the amount of \$885,000
- Work Scope #0965 – Resilient Flooring & Carpet to Floors By Becker in the amount of \$800,000
- Work Scope #0966 - Athletic Flooring to Anderson Ladd in the amount of \$453,400
- Work Scope #0967 – Terrazzo to Grazzini Brothers & Company in the amount of \$360,495
- Work Scope #0990 – Painting to Fransen Decorating, Inc. in the amount of \$539,132
- Work Scope #1022 – Operable Wall Systems to Hufcor, Inc. in the amount of \$16,958
- Work Scope #1051 – Lockers to Olympus Lockers & Storage in the amount of \$62,292
- Work Scope #1140 – Food Service Equipment to Boelter, LLC in the amount of \$1,397,814
- Work Scope #1165 – Gymnasium Equipment to H&B Specialized Product, Inc. in the amount of \$236,800
- Work Scope #1235 – Laboratory Casework & Fume Hoods to Cosney Corporation in the amount of \$245,105
- Work Scope #1400 – Conveying Equipment to Access Lifts, Inc. in the amount of \$33,275
- Work Scope #2100 – Fire Protection to Total Fire Protection, Inc. in the amount of \$537,000
- Work Scope #2400 – HVAC Controls to Uhl Company, Inc. in the amount of \$473,950
- Work Scope #3210 – Asphalt Paving, Curbs & Exterior Concrete to Bituminous Roadways, Inc. in the amount of \$1,132,850
- Work Scope #3290 – Landscaping & Fencing to Greenscape Companies, Inc. in the amount of \$408,400

Nexus Solutions recommended ISD #719 reject the bids for Work Scope #0421 – Maonsry from Gresser Concrete & Masonry and Work Scope #0966 – Athletic Flooring from Dynamic Sports Flooring and all bids for Work Scope #0790 – Caulking & Firestopping. Gresser has requested their bid be removed from consideration due to a math error in their estimating software. Dynamic Sports Flooring has requested their bid be removed from consideration as their product does not meet the product specifications. The apparent low bidder for the caulking & firestopping did not have a complete bid. This contract will be rebid.

Bids total: \$21,534,400.00

Motion carried: 6 - 0

Director of Communications Mussman and Assistant Superintendent Holmberg presented name recommendations at the January 28, 2019 board study session. The board was requested to approve a name for the new elementary along with naming the district activity fields adjacent to the property.

Chair Shimek requested the recommendations be approved in two motions. Lengthy discussion ensued regarding the three elementary names brought forward by the naming committee.

A motion was made by Stacey Ruelle, seconded by Jonathan Drewes to name the new elementary school “Dan Patch Elementary”.

Voting in favor: Drewes, Nelson, Ruelle

Voting against: Frantz, Shimek, Velázquez

Motion failed 3 - 3

A motion was made by Mary Frantz, seconded by Enrique Velázquez to name the new elementary school “Sand Ridge Elementary”.

Voting in favor: Frantz, Shimek, Velázquez

Voting against: Drewes, Nelson, Ruelle

Motion failed 3 - 3

A motion was made by Mary Frantz, seconded by Jonathan Drewes, to request the Naming Committee to reconvene and reconsider the naming conventions considering the discussion of the board.

Motion carried: 6 - 0

Director of Child Nutrition Services Malone presented a department and wellness update. This was a report only. No board action was requested.

Kids' Company Coordinator Vossen presented rate recommendations for Kids' Company in 2019-20.

A motion was made by Michael Nelson, seconded by Stacey Ruelle, to approve the following rates for 2019-20:

- Consistent Schedule: Kindergarten-3<sup>rd</sup> Grade: \$12.00 per session | Grades 4-5 - \$11.00 per session
- Pick Your Day Schedule: Kindergarten-3<sup>rd</sup> Grade: \$13.00 per session | Grades 4-5 - \$12.00 per session
- Non School Day Rate: \$39.00 per day

Motion carried: 6 - 0

Executive Director of Human Resources Quiram presented an annual resolution.

Board Member Drewes introduced the following resolution and moved its adoption:

**Annual Resolution Directing the Administration to make Recommendations for Reductions in Programs and Positions and Reasons Therefore (if necessary).**

The motion for the adoption of the foregoing resolution was duly seconded by Board Member Frantz and upon vote being taken thereon, the following voted in favor thereof:

Drewes, Frantz, Nelson, Ruelle, Shimek, Velázquez

And the following voted against the same: none

Whereupon said resolution was declared duly passed and adopted.

*(full resolution on file at the district office)*

## POLICY

A policy was presented for a second and final reading.

A motion was made by Mary Frantz, seconded by Michael Nelson, to approve the removal of Policy 608.1: Provision of Special Education and Related Services at Private Schools, as recommended.

Motion carried: 6 – 0

## REPORTS

### Superintendent's Report

*Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.*

Superintendent Staloch reported on the following:

- Third annual staff, parent and student online survey window this year will be Feb. 25 – March 8.
- The MN Student Survey will be administered in May to students in grades 5, 8, 9 and 11. This survey is conducted in schools across our state every three years. The survey data provides useful information to help schools develop effective programs and enhance student services. We will be providing sample questions for all student surveys to parents, along with instructions on how to opt students out of the survey, should parents wish to do so.
- Next school year, we will be conducting a community satisfaction phone survey with Morris Leatherman. This survey is conducted roughly every-other year and is a random sample survey that includes both parents, as well as community members who do not have students enrolled in our schools.
- PLSAS earns Certificate of Excellence in Financial Reporting
- PLHS Percussion Ensemble selected to perform at statewide conference
- Superintendent Staloch shared a message of gratitude to our PLSAS staff for the inclement weather impact and the rescheduling, communicating and working in less than ideal conditions and even open the doors to our students when school was not in session as Kid's Company did.

- Over the past few weeks our hearts have grieved for the families of Sam Foltz, Landon Totenhagen and Jackson Anderson. We have worked to support members of our PLSAS community who have lost friends, teammates, students and classmates. I am so sorry for all who have experienced loss and I am so grateful to the staff members in all schools and departments across the district who understand the importance of building relationships, supporting and loving students each day.

#### Administrative Reports

- Executive Director of Business Services Cink reported on elementary, on-line and kindergarten enrollment. Parents are encouraged to enroll their students and we will monitor monthly.

#### Board Reports

- Ruelle reported on attendance at the recent MSBA Leadership Conference and the sessions attended and an AMSD meeting where feedback was gathered for legislative session.
- Nelson reported on MSBA Leadership Conference speakers and sessions attended, SWAT team presentation at the conference, attendance at the MSBA new board phase 1 & II sessions, and a Community Education Advisory Council meeting.
- Drewes reported on MSBA Leadership Conference and the sessions attended.
- Frantz reported on MSBA Leadership Conference sessions attended, MNCAPS and the robotics team competition.
- Velázquez reported on attendance at the SEE meeting and the Special Education Advisory Council meeting.
- Board Rep Huntington reported on Sweethearts Week, Kindness Week and highlighted activities and sport levels of advancement.

A motion was made by Jonathan Drewes, seconded by Enrique Velázquez, to adjourn.  
Motion carried: 6 – 0

Meeting adjourned at 9:30 p.m.

Stacey Ruelle, Vice Chair/Clerk  
Independent School District 719  
4540 Tower Street SE  
Prior Lake, MN 55372

SR/mw