



# INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE  
Prior Lake, Minnesota 55372

## Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Shimek, in the board room at the District Services Center on August 12, 2019 at 7:00 p.m.

Chair Shimek led the Pledge of Allegiance.

Per board policy 203, Board Chair Shimek called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and one person spoke during the open forum.

Board Members Present: Jonathan Drewes, Melissa Enger, Mary Frantz, Michael Nelson, Stacey Ruelle, Lee Shimek, Enrique Velázquez

Administration Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Human Resources Quiram

A motion was made by Stacey Ruelle, seconded by Michael Nelson, to approve the agenda.  
Motion carried: 7 - 0

Board Director Enger requested to remove Personnel Item #2: Candidates for Employment from the consent agenda and move it to new business.

A motion was made by Stacey Ruelle, seconded by Enrique Velázquez, to approve the amended consent agenda, as follows:

### A. Financial Items:

1. Check/wire Transfer Disbursement Summary
2. Wire transfer, EFT and ACH banking activity
3. Bank reconciliation (*not available until September*)
4. Building bond investment reports as follows:
  - Prior Lake 2018A BPM Report
  - Prior Lake 2018B BPM Report
5. Monthly wire detail
6. Monthly health/dental wire detail
7. Monthly check detail
8. Monthly ACH detail

### B. Approval of school board minutes as follows:

- Regular board meeting – July 15, 2019

### C. Personnel Items:

#### 1. Resignations, terminations and non-renewals as follows:

- Jayden Altendorf - Kids' Company Assistant - GW (effective August 21, 2019)
- Kimberly Bergan - Child Nutrition Lead Cashier - HO (effective July 24, 2019)
- Kelly Daniel - Special Education Para (Setting III) - HS (effective August 19, 2019)
- Jennifer Eberle - Custodian - JP (effective September 3, 2019)
- Colleen Elert - Kids' Company Assistant - FH (effective July 3, 2019)
- Mark Esch - Assistant Football Coach - HS (effective immediately)
- Ben Ficklin - 9th Grade Football Coach - HS (effective immediately)
- Chad Guastella - B Squad Cheer Coach - HS (effective immediately)

- Cody Kohout - 9th Grade Football Coach - HS (effective immediately)
- Ellen Jones - Assistant Cheer Coach - HS (effective immediately)
- Emily Larson - Kids' Company Assistant - WW (effective August 21, 2019)
- Jessica Larson - Special Ed Para (Setting I/II) - WW (effective July 19, 2019)
- Tom Menke - Assistant Football Coach - HS (effective immediately)
- Dana Murphy-Meyer - Special Ed Para (Setting III) - HS (effective August 19, 2019)
- Kevin Panzer - Head Nordic Ski Coach - HS (effective immediately)
- Tony Sammis - Kids' Company Assistant - GD (effective August 21, 2019)
- Tanner Schafer - Assistant Girls Basketball Coach - HS (effective immediately)
- Tanner Schafer - 9th Grade Girls Soccer Coach - HS (effective immediately)
- Tanner Schafer - Assistant Girls Track/Field Coach - HS (effective immediately)
- Melissa Smith - Kids' Company Assistant - GD (effective July 15, 2019)
- Joe Stege - Special Ed Para (Setting III) - GD (effective July 15, 2019)
- Jeff Stein - Assistant Cheer Coach - HS (effective immediately)
- Nicole White - Kids' Company Assistant - FH (effective July 24, 2019)

2. Leaves of Absences:

- Kenneth Beahan - Custodian - EW/WW (medical leave - July 17 - TBD, 2019)
- Heather Fitzloff - Assistant Principal - HS (family leave - July 8 - TBD, 2019)
- Michelle Guzman - 2nd Grade Teacher - LODL/EW (maternity leave - November 19, 2019 - February 3, 2020)
- Amanda McNearney - EC Teacher - EW (maternity leave - December 31, 2019 - April 14, 2020)

Motion carried: 7 – 0

Member Frantz introduced the following resolution and moved its adoption:

**RESOLUTION FOR ACCEPTANCE OF GIFTS** (*full resolution on file at the district office*)

The motion for adoption of the foregoing resolution was duly seconded by Member Drewes and upon vote being taken thereon, the following voted in favor thereof: Drewes, Enger, Frantz, Nelson, Ruelle, Shimek, Velázquez

The following voted against the same: none

The foregoing resolution was approved this 12th day of August 2019.

**LAKER PRIDE \* SPECIAL RECOGNITION \* LAKER SHOWCASE**

- Carrie Dobie, CE Youth Programs Coordinator, highlighted the CES summer Youth Programs

Executive Director of Human Resources Quiram presented an educational support staffing request.

A motion was made by Stacey Ruelle, seconded by Michael Nelson, to approve the 2019-20 educational support staffing as follows:

- 9<sup>th</sup> Grade Girls Soccer Coach – PLHS - \$4,287.14 (booster funded)

Motion carried: 7 - 0

Executive Director of Human Resources Quiram presented a substitute rate of pay increase.

A motion was made by Melissa Enger, seconded by Jonathan Drewes, to approve the following:

Teachers on Call Certified Staff

**Tier I** - Subs that are new or worked less than 240 hours the previous semester:

- a. Above one (1) hour to four (4) hours is paid for a half day at \$65
- b. More than four (4) hours is paid for a full day at \$130

**Tier II** - Tier I Subs that worked more than 240 hours or more the previous semester or a retired licensed teacher from Prior Lake-Savage Area Schools:

- a. Above one (1) hour to four (4) hours is paid for a half day at \$67.50
- b. More than four (4) hours is paid for a full day at \$135

Motion carried: 7 - 0

Director of Operations/Transportation Dellwo presented an updated facility planning and construction report. This was a report only. No board action was requested.

Executive Director of Human Resources Quiram presented candidates for employment. A motion was made by Stacey Ruelle, seconded by Michael Nelson, to approve the candidates as follows:

Administrative:

- Emily Herman – Assistant Director of Human Resources – DSC (new position)

Certified:

- Kimberly Baker – ECSE B-3 Teacher (.5 FTE) – EW (reassignment)
- Katherine Carlson – Physical Education Teacher (.2 FTE) – Dist. (reassignment)
- Karla Gotham – German Teacher (.5 FTE) – HO (resignation)
- Jennifer Maloney – Gifted/Talented Teacher – Dist. (leave of absence)
- Janean Mestrik – Math Teacher (.2 FTE) – HS (reassignment)
- Shelbie Pedretti – FACS Teacher – HS (reassignment)
- Tony Sammis – Daily Substitute Teacher – FH/GD (reassignment)
- Tanya Simmonds – Special Education Teacher (Setting I/II) (1. FTE) – HO (resignation)
- Karen Slattery – Kindergarten Teacher (MTS) – RR (leave of absence)
- Ethan Walker – English Teacher (.1 FTE) – HS (reassignment)
- Amanda Wolf – 5th Grade Teacher (MTS) – FH (leave of absence)

Coaches:

- Alex Head – 9th Grade Football Coach – HS (resignation)
- Kyle Kesselring – Assistant Varsity Football Coach – HS (resignation)
- Kelly Kren – 9th Grade Girls Soccer Coach – HS (new position)
- Michael Long – Assistant Girls Tennis Coach – HS (resignation)
- Allison Lutz – B Squad Girls Volleyball Coach – HS (resignation)
- Maggie O'Connor – 9th Grade Girls Volleyball Coach – HS (resignation)
- Britney Scherber – 9th Grade Girls Volleyball Coach (9A) – HS (resignation)
- Jonathon Stokes – 9th Grade Football Coach – HS (resignation)
- Jonathon Stokes – 9th Grade Girls Basketball Coach – HS (resignation)

Educational Support Staff:

- Sheryl Haugen – Enrollment Secretary – DSC (resignation)
- Jill Iaria – Special Education Secretary – HS (resignation)
- Amber Lies – Data Systems Technician – DSC (new position)
- Joe Stege – Technology Field Technician – DSC (reassignment)

Voting in favor: Drewes, Frantz, Nelson, Ruelle, Shimek, Velázquez

Voting against: Enger

Motion carried: 6 – 1

Director of Student Support Services Anderson reported on our summer programs including Targeted Services and Special Education. This was a report only. No board action was requested.

Assistant Superintendent Holmberg presented the 2019-20 budget calendar.

A motion was made by Jonathan Drewes, seconded by Stacey Ruelle, to approve the calendar as presented.

Motion carried: 7 – 0

Assistant Superintendent Holmberg presented a proposed truth in taxation meeting date.

A motion was made by Mary Frantz, seconded by Melissa Enger, to approve December 9, 2019 at 7:00 p.m. for the truth in taxation hearing, as presented.

Motion carried: 7 – 0

Superintendent Staloch and Assistant Superintendent Holmberg presented a district enrollment update for the 2019-20 school year. Open enrollment numbers were also included. This was a report only. No board action was requested.

POLICY  
None

## REPORTS

### Superintendent's Report

*Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.*

Superintendent Staloch reported on the following:

Highlighted:

- Back to school preparation for the 2019-20 school year
- Events that took place last week:
  - MASA/MDE Kick off workshop
  - Wednesday's administrative retreat
  - Thursday's BILT retreat consisting of 140 staff and administrators
- Construction challenges and kudos to operations and staff for their collaborative efforts
- Niche announced the 2020 K-12 School & District rankings. PLSAS ranked number 8 as a school district and ranked 3<sup>rd</sup> for the best teachers!

### Administrative Reports

- None

### Board Reports

- Director Nelson reported on attending MSBA's session on diversity.
- Board Treasurer Drewes reported on attending MSBA's summer workshop where they viewed "Love Them First: Lessons from Lucy Laney Elementary" documentary and listened to the state demographer. Drewes also met with a middle school teacher on the SAIL program (*structured study hall for struggling students*).
- Director Frantz reported on the accomplishments of MNCAPS mentees and the demographic update from MSBA's summer workshop.
- Chair Shimek reported on the MSBA summer workshop including the documentary, demographer report as well as recap of the board retreat in July. A few of the retreat outcomes including the adjusted school board agenda, full financial statements and school board visibility in the community and in our schools.

A motion was made by Stacey Ruelle, seconded by Enrique Velázquez, to adjourn.

Motion carried: 7 – 0

Regular meeting adjourned at 8:30 p.m.

The closed session commenced at 8:35 p.m.

The meeting was closed in accordance with the Open Meeting Law (Minn. State. 13D.03) for the purpose of discussing negotiation strategy.

A motion was made by Enrique Velázquez, seconded by Michael Nelson, to open the meeting.

Motion carried: 7 – 0

Meeting re-opened at 8:58 p.m.

A motion was made by Mary Frantz, seconded by Jonathan Drewes, to adjourn.  
Motion carried: 7 – 0

Meeting adjourned at 8:59 p.m.

Stacey Ruelle, Vice Chair/Clerk  
Independent School District 719  
4540 Tower Street SE  
Prior Lake, MN 55372

SR/mw