



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

Per board policy 203, Board Chair Wolf called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and two community members spoke during the open forum.

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Wolf, in the board room at the District Services Center on October 8, 2018 at 7:07 p.m.

Chair Wolf led the Pledge of Allegiance.

Board Members Present: Melissa Enger, Mary Frantz, Stacey Ruelle, Lee Shimek, Rich Wolf

Board Members Absent: Ben Hanson, Todd Sorensen

Administration Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Human Resources Mons, Executive Director of Business Services Cink

Chair Wolf requested two items to be added under New Business: Facilities Planning and Construction.

#4: Follow up on Scope 0512 Partial High School Foundation & Structural Package

#5: Adjusted Middle School Construction Timeline

A motion was made by Rich Wolf, seconded by Lee Shimek, to approve the amended agenda, as presented.
Motion carried: 5 – 0

A motion was made by Stacey Ruelle, seconded by Lee Shimek, to approve the consent agenda, as follows:

- a. Approval of check/wire transfer disbursement summary
- b. Wire transfer, EFT and ACH banking activity
- c. Bank reconciliation statements for August 2018
- d. Building bond investment reports
- e. Approval of school board minutes as follows:
 - Regular board meeting – September 10, 2018
 - Board study session – September 24, 2018
- f. Resignations, terminations and non-renewals as follows:
 1. Rebecca Betting - Child Nutrition Helper - TO (effective September 7, 2018)
 2. Kelly Gramlow - Student Support Para (Special Ed) - FH (effective August 30, 2018)
 3. Cora Grissom - Child Nutrition Manager - TO (effective September 30, 2018)
 4. Tara Hammett - Student Support Para (Special Ed) - GD (effective September 28, 2018)
 5. Heidi Heyer - Kids' Company Assistant - GW (effective October 1, 2018)
 6. Summer Lyons - Kids' Company Student Support - KC (effective immediately)
 7. Ann Pieper - Student Support Para (ECSE) - EW (effective September 13, 2018)
 8. Domi Ulep - Child Nutrition - HS (effective September 10, 2018)
 9. Taylor Venteicher - The Wave Assistant - HO (effective September 28, 2018)
 10. Dana Watson - District Printing Processor - TO (effective October 5, 2018)
- g. 2018-19 District Curriculum Advisory Membership
- h. Assurance of Compliance Report

Motion carried: 5 – 0

Member Enger introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS (*full resolution on file at the district office*)

The motion for adoption of the foregoing resolution was duly seconded by Member Frantz, and upon vote being taken thereon, the following voted in favor thereof: Enger, Frantz, Ruelle, Shimek, Wolf

The following voted against the same: none

The foregoing resolution was approved this 8th day of October 2018.

LAKER PRIDE * SPECIAL RECOGNITION * LAKER SHOWCASE

*** Prior Lake Rotary and the Lakefront Music Fest Donation to LABC, PAA & PTC's**

LFMF Co-Chairs: Darcy Rose, Michelle Jirek, and Volunteer Organization Coordinators Jack & Mary Haugen, Sandra K

*** Grainwood CARES**

Principal Patrick Glynn along with Grainwood staff Renee Mitchell, Michele Perkins, Lisa Olson, Kelly Adrian (Not present: Becca Unger, Jessica Hawley, Christine Dahlquist, John Larson)

Executive Director of Human Resources Mons presented candidates for employment.

A motion was made by Lee Shimek, seconded by Mary Frantz, to approve the candidates for employment, as follows:

Certified:

- Sarah Bale – Daily Substitute Teacher – JP/RR (resignation)
- Diane Ball – ECFE Teacher – EW (reassignment)
- Rochelle Barrett – ECFE Teacher – EW (reassignment)
- Kimberly Chapin – ECFE Teacher – EW (reassignment)
- Rene Demel – Daily Substitute Teacher – Dist. (reassignment)
- Samantha Dehnke-Turpin – ECFE Teacher – EW (reassignment)
- Alison Fischer – ECSE Teacher – EW (resignation)
- Rebekah Fonder – ECFE Teacher – EW (reassignment)
- Kimberly Graupmann – ECFE Teacher – EW (reassignment)
- Guillermo Huaman – Spanish Immersion Teacher (MTS) – EW (leave of absence)
- Amanda Lindell – American Sign Language Teacher (.05) – HS (reassignment)
- Daniel Sikowski – Industrial Tech Teacher (.15) (Q1, Q2, Q4) – HS (new position)
- Traci Stock – Language Arts Teacher (0.2 FTE) – TO (new position)

Coaches:

- Scott Fjelsted – Head Fall Strength Coach (Half-Time) – HS (resignation)
- Casey Mithun – Head Boys Lacrosse Coach – HS (resignation)
- Kim Soeffker – Middle School Girls Tennis Coach – TO (new position)

Educational Support Staff:

- Amy Ausen – Kids' Company Assistant – WW (resignation)
- Alyssa Balster – Health Aide RN/LPN (elementary) – JP (resignation)
- Denise Barclay – Custodian – FH (resignation)
- Nicole Bingenheimer – Student Support Para (ECSE) – EW (reassignment)
- Marci Blankmeyer – Noon Supervisor – TO (reassignment)
- Alyssa Bruestle – Student Support Para (Special Ed) – EW (resignation)
- Peyton Dahlquist – Youth Programming – Dist. (new position)
- Beth Davis – Child Nutrition Assistant Helper – TO (resignation)
- Kimberly Draginis – Kids' Company Assistant – GD (reassignment)
- Tiffany Drumm – Early Childhood Screening Nurse – EW (resignation)
- Patricia Erickson – Child Nutrition Assistant Helper/Cashier – WW/EW (resignation)
- Sadie Erke – Child Nutrition Assistant Helper – HO (resignation)
- Tara Hammett – Special Education Secretary – GD (resignation)
- Kelly Harris – Student Support Para (Special Ed) – HS (reassignment)
- Jenna Hatch – Kids' Company Assistant – GW (resignation)

- Jessica Hawley – Assistant for WAVE Program – HO (resignation)
- Heidi Heyer – Assistant District Printing Processor – TO (resignation)
- Mark Hunter – Campus Supervisor – TO (resignation)
- Angel Jaco – Youth Programming – Dist. (new position)
- Asiyeh Kassemi – Student Support Para (Special Ed) – HO (resignation)
- Anna Larson – Kids' Company Student Support – Dist. (resignation)
- Maya Lizarraga – Kids' Company Student Support – Dist. (resignation)
- Karen Lundquist – Child Nutrition Assistant Helper – TO (reassignment)
- Thomas Meier – Custodian – HO (reassignment)
- Samuel Quaintance – Kids' Company Student Support – Dist. (resignation)
- Rebecca Rekwardt – Student Support Para (Special Ed) (LTS) – HS (leave of absence)
- Christopher Roberts – Custodian – HO/TO (resignation)
- Christina Rose – Child Nutrition Assistant Helper – HS (resignation)
- Janine Schug – Sign Language Interpreter for ACT Prep Classes – HS (new position)
- Azure Silvers – Kids' Company Assistant – FH (resignation)
- Jacqueline Smith – Kids' Company Assistant – GW (resignation)
- Cindy Spelbring – Student Support Para (ECSE) – EW (resignation)
- Taylor Stauffer – Student Support Para (Special Ed) – HS (reassignment)
- Kelly Tippie – Health Aide, RN/LPN (elementary) – JP (resignation)
- Juanita Ville – Lunchroom Supervisor – HS (resignation)
- Gina Wilson – Early Childhood Assistant – EW (new position)
- Jennifer Witzman – Student Support Para (ECSE) – EW (reassignment)

Motion carried: 5 - 0

Executive Director of Human Resources Mons presented leaves of absence.

A motion was made by Mary Frantz, seconded by Stacey Ruelle, to approve the following leaves of absence, as presented:

1. Stephanie Evans - 5th Grade Teacher - WW (maternity leave - February 4 - March 15, 2019)
2. Caitlin Gardner - 3rd Grade Teacher - FH (maternity leave - February 11 - March 29, 2019)
3. Ashley Kruse - Kids' Company Assistant Coordinator - DSC (maternity leave - November 13, 2018 - January 7, 2019)
4. Alyssa Tongue - Student Support Para (Special Ed) - GD (maternity leave - November 28, 2018 - January 2, 2019)
5. Lorinda Welch - Social Studies Teacher - HO (medical leave - September 8 - October 21, 2018)

Motion carried: 5 – 0

Executive Director of Human Resources Mons presented an educational support staffing request.

A motion was made by Melissa Enger, seconded by Mary Frantz, to approve the following 2018-19 ESS staffing, as presented:

- Building Maintenance Technician – Districtwide - \$69,000
- Child Nutrition Assistant Helper (additional 5 hrs/day) – PLHS = \$15,800
- Middle School Girls Tennis Assistant Coach (.5) – MS - \$905
- Boys' Assistant Volleyball Coach (.5) – PLHS - \$2,288

Motion carried: 5 - 0

Assistant Superintendent Holmberg, Director of Operations/Transportation Dellwo and Jeff Martin, representing Nexus Solutions, presented an update to facilities planning and construction.

Assistant Superintendent Holmberg presented an amendment to the PLSAS/PLA land agreement to address soil composition and site restoration on the northern third of the property which will consist of a ball field, bus loop/bituminous area and green space.

A motion was made by Lee Shimek, seconded by Stacey Ruelle, to approve the amended PLA/PLSAS agreement, as presented.

Motion carried: 5 – 0

Director of Operations/Transportation Dellwo presented Bridges Area Learning Center project bid recommendations.

A motion was made by Stacey Ruelle, seconded by Mary Frantz, to approve the Bridges Area Learning Center project bids, as follows:

- Work Scope #1: Earthwork/Site Work to Lloyds Construction Services in the amount of \$235,595
- Work Scope #2: Site Utilities to Kusske Construction in the amount of \$512,075
- Work Scope #3: Paving/Curbs/Gutters to Bituminous Roadways in the amount of \$126,525
- Work Scope #4: Aggregate Piers to Foundation Services in the amount of \$90,000
- Work Scope #8: Food Service Equipment to Culinex in the amount of \$62,342.22
- Work Scope #9: Plumbing/Piping and #11 HVAC to Thelen Heating and Roofing in the amount of \$645,000
- Work Scope #13: Electrical to Laketown Electric in the amount of \$310,000

And to reject the bids for Work Scope #6 – General Construction, Work Scope #7 – Aluminum Entrances & Curtainwall, Work Scope #10 – Fire Protection and Work Scope #12 – HVAC Controls for the Bridges Area Learning Center Project. These work scopes were over budget and will require redesign and rebidding.

The bids total \$1,981,537.00

Motion carried: 5 - 0

Director of Operations/Transportation Dellwo requested board approval to advertise for bids for district wide roof additions.

A motion was made by Lee Shimek, seconded by Stacey Ruelle, to approve the advertising for bids (district wide roof additions), as presented.

Motion carried: 5 – 0

Chair Wolf added two items earlier in the meeting.

Director of Operations/Transportation Dellwo and Jeff Martin, representing Nexus Solutions, recommended that the apparent low bidder for partial high school foundation and structural package be awarded as follows:

- Work Scope #0512 – Structural Steel Supply to Bens Structural Fabrication in the amount of \$169,344 (exempt from contractor requirements of the verification of compliance form per our legal counsel and MN Statute).

Motion carried: 5 – 0

Assistant Superintendent Holmberg requested amending the middle school construction timeline (Twin Oaks Middle School classroom addition) so that the majority of the work will be completed in the summer without compromising our utilities in which Twin Oaks is the major hub. The project will be completed three months later than original schedule. This was a report only. No board action was requested.

Dennis Hoogeveen and John Lorenzini, representing Clifton, Larson & Allen presented the 2017-18 final audit presentation. The preliminary audit was presented at a work session on September 24, 2018.

A motion was made by Stacey Ruelle, seconded by Lee Shimek, to approve the 2017-18 final audit report, as presented.

Motion carried: 5 – 0

Executive Director of Business Services Cink presented an updated enrollment report that included October 1st numbers. This was a report only. No board action was requested.

A request was made to add open enrollment total numbers to future enrollment reports.

A motion was made by Melissa Enger, seconded by Mary Frantz, to approve.

Voting in favor: Enger, Frantz, Shimek, Wolf

Voting against: Ruelle

Motion carried: 4 - 1

Director of Operations/Transportation Dellwo presented bus stop protocol for buses in the right turn lane. A motion was made by Melissa Enger, seconded by Stacey Ruelle, to approve the stop protocol for buses in the right turn lane currently in use, as presented.

Motion carried: 5 – 0

Director of Operations/Transportation Dellwo requested adding an additional bus to our routes. A motion was made by Lee Shimek, seconded by Mary Frantz, to approve adding an additional bus, as requested.

Motion carried: 5 – 0

Director of Operations/Transportation Dellwo updated the board on upcoming road construction that will take place on Fish Point Rd that could affect middle school routes.

Superintendent Staloch requested the board to set a date to canvass the results of the general election. A motion was made by Stacey Ruelle, seconded by Mary Frantz, to canvass the election results on November 9, 2018 at 7:00 a.m.

Motion carried: 5 – 0

POLICY

Policies were presented for a second and final reading. The policies were approved as a group. A motion was made by Mary Frantz, seconded by Lee Shimek, to approve the following policies:

- Policy 301: School District Administration
- Policy 303: Superintendent Selection
- Policy 306: Administrator Code of Ethics

Motion carried: 5 – 0

REPORTS

Superintendent's Report

Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.

Superintendent Staloch reported on the following:

- Prior Lake Chamber hosting the Candidate Forum on October 11 from 7:00 to 8:30 p.m. at PL City Hall.
- Strategic Plan Review will take place on November 1st at Prior Lake High School from 5:00 to 9:00 p.m. All are invited. Please RSVP to Martha Walz.
- Staff Celebrations:
 - Maureen Mullen has been named 2018 MASMS Facilities Management Professional of the Year.
 - John Wabbe was named "Teacher of the Week" by Country Financial for his contributions in the classroom and on the field as a coach. He will also be honored at Friday's game at TCO Stadium.

Administrative Reports

None

Board Reports

- Student Rep Huntington reported on successful activities during homecoming week, the football game at TCO Stadium on October 12, working on increasing productivity in school, community service opportunities and fundraising goals.
- Director Frantz reported on the success of SW Metro's annual gala, MNCAPS Taste of Health Care on October 10, 2018 at 1:30 p.m.
- Chair Wolf announced that Todd can't attend the AMSD meeting on December 7th and if any board member would like to fill-in, contact Rich.

A motion was made by Melissa Enger, seconded by Lee Shimek, to adjourn.
Motion carried: 5 – 0

Meeting adjourned at 9:10 p.m.

Lee Shimek, Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

LS/mw