



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

Per board policy 203, Board Chair Wolf called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and no one spoke during the open forum.

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Wolf, in the board room at the District Services Center on June 11, 2018 at 7:01 p.m.

Chair Wolf led the Pledge of Allegiance.

Board Members Present: Frantz, Ruelle, Shimek, Sorensen, Wolf

Board Members Absent: Enger, Hanson

Administration Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Human Resources Mons, Executive Director of Business Services Cink

A motion was made by Stacey Ruelle, seconded by Lee Shimek, to approve the agenda, as presented.

Motion carried: 5 - 0

A request from Mary Frantz to remove item "G" from the consent agenda and move the item to old business for discussion purposes.

A motion was made by Stacey Ruelle, seconded by Lee Shimek, to approve the amended consent agenda, as follows:

- a. Check/wire transfer disbursement summary
- b. Wire transfer EFT and ACH banking activity
- c. Building bond investment reports
- d. Bank reconciliation statement for April 2018
- e. Approval of school board minutes as follows:
 - Regular board meeting – May 7, 2018
 - Board study session – May 21, 2018
- f. Resignations, terminations and non-renewals as follows:
 1. Paula Bjornson - Kids' Company Assistant (PLUS) - WW (effective May 11, 2018)
 2. Renee Boger - Child Nutrition Assistant Manager - GD (effective June 12, 2018)
 3. Monaye Bolz - Child Nutrition Assistant - HS (effective May 7, 2018)
 4. Mary Heim - Evaluation Specialist - GD/HO (effective June 8, 2018)
 5. Julie Hindermann - Student Support Para (Special Ed) - TO (effective June 1, 2018)
 6. Jill Hussong - 1st Grade Teacher - WW (effective June 8, 2018)
 7. Jill Kind - Secondary Curriculum Specialist - DSC (effective June 30, 2018)
 8. Chelsea Lamphere - Kids' Company Assistant - JP (effective May 30, 2018)
 9. Jenifer Pederson - 1st Grade Teacher - FH (effective June 8, 2018)
 10. Sedrick Powell - Custodian - TO (effective May 4, 2018)
 11. Rebecca Reyes - Business Teacher (.1 FTE) - HO (effective June 8, 2018)
 12. Eduardo Sanchez - Custodian (partial .5) - TO (effective June 5, 2018)
 13. Melody Sandell - Student Support Para (Special Ed) - WW (effective June 7, 2018)
 14. Ann Schmidt - Student Support Para (Special Ed) - HO (effective June 7, 2018)
 15. Christian Sopkowiak - English Teacher (1.0 FTE) - HS (effective June 8, 2018)
- g. Moved to old business

- h. Agreement with Clifton Larson Allen LLP for the audit of the district's CAFR for the fiscal year ended June 30, 2018
 - i. 2017-18 Q-Comp annual report
- Motion carried: 5 – 0

Member Ruelle introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Frantz, and upon vote being taken thereon, the following voted in favor thereof: Frantz, Ruelle, Shimek, Sorensen, Wolf

The following voted against the same: none

The foregoing resolution was approved this 11th day of June 2018.

LAKER PRIDE * SPECIAL RECOGNITION * LAKER SHOWCASE

- Recognizing the work of school board student representative Katy Anderson
- Sue Mohn, Anna Dutke, Laura Kuechenmeister and Kay Dicke, along with students, presented a summary of the work of the Jr. Naturalists, Earthlings and the Eco Team.

Executive Director of Human Resources Mons presented candidates for employment.

A motion was made by Todd Sorensen, seconded by Lee Shimek, to approve the candidates for employment, as follows:

Certified:

- Sarah Aldrich – Spanish Teacher (1.0 FTE) – HO (new position)
- Kayla Bartusek – Elementary Teacher – Dist. (leave of absence)
- Eugene Benhart – 2nd Grade Teacher (MTS) – GD (leave of absence)
- Eugene Benhart – Summer Targeted Services Teacher – Dist. (reassignment)
- Vickie Blanchette Olson – DHH Teacher (.5 FTE) (MTS) – Dist. (leave of absence)
- Vickie Blanchette Olson – DHH Teacher (.5 FTE) (MTS) – Dist. (leave of absence)
- Emily Brandt – Speech and Language Pathologist – ECSE – Dist. (resignation)
- Kimberly Bruce – Special Education Teacher (Setting I/II) – GW (reassignment)
- Karen Coronel-Moreno - Summer Targeted Services Teacher – Dist. (reassignment)
- Ashley Flaschenriem - Summer Targeted Services Teacher – Dist. (reassignment)
- Sara Hemmesch – Special Education (Setting III ASD Program) – HS (resignation)
- Julia Hipke – Elementary Music Teacher – Dist. (resignation)
- Mary Holton-Bouley – 5th Grade Teacher (MTS) – GD (leave of absence)
- Caren Hudak - Summer Targeted Services Teacher – Dist. (reassignment)
- Claire Johnas – Reading Teacher (.2 FTE) – HO (new position)
- Jennifer Jungwirth – Elementary Music Teacher – Dist. (resignation)
- Lisa Lind - Summer Targeted Services Teacher – Dist. (reassignment)
- Amanda Lindell – American Sign Language – HS (resignation)
- Allison Lutz – Middle School Math Teacher (1.0 FTE) – HO (resignation)
- Nichole Macias – Special Education Teacher (Setting I/II) – EW/GW (reassignment)
- Andrew Meek – Social Studies Teacher (MTS) – HS (leave of absence)
- Maggie O'Connor – Family and Consumer Science (FACS) Teacher – HS (resignation)
- Carissa Pischke- Summer Targeted Services Teacher – Dist. (reassignment)
- Rebecca Reyes - Family and Consumer Science (FACS) (.6 FTE) Teacher – HO (resignation)
- Michael Roiger - Summer Targeted Services Teacher – Dist. (reassignment)
- Michael Roiger – Elementary Teacher – Dist. (reassignment)
- Kyle Schenkelberg – Social Studies Teacher (1.0 FTE) – TO/HO (new position)
- Carrollyn Schuldt – Study Skills Teacher (Summer) – HO (new position)
- Emily Sherman - Summer Targeted Services Teacher – Dist. (reassignment)
- Emily Sherman – Elementary Teacher – Dist. (reassignment)

- Karen Slattery – Kindergarten Teacher (MTS) – RR (leave of absence)
- Maryann Stilwell - Summer Targeted Services Teacher – Dist. (reassignment)
- Maria de Jesus Talamantes Silva – Spanish Immersion Teacher K-4 – EW (reassignment)
- Amanda Thornton – French Teacher (LTS) (.4 FTE) – HS (leave of absence)
- Ana Trimberger - Summer Targeted Services Teacher – Dist. (reassignment)
- Nicole Tupy - Summer Targeted Services Teacher – Dist. (reassignment)
- Taylor Venteicher – Social Studies Teacher (.6 FTE) – TO/HO (reassignment)
- Ethan Walker – English Teacher (.9 FTE) – HS (new position)
- Summer School 2018 – Returning Staff

Coaches:

- Vashti Goracke – Choreographer – HS (resignation)

Educational Support Staff:

- Allie Anderson – Kids’ Company Assistant (Summer) – Dist. (reassignment)
- Larissa Anderson - Kids’ Company Assistant (Summer) – Dist. (reassignment)
- Nicholas Armstrong – Substitute Band Teacher (Summer) – HO (new position)
- Danaca Arnold – Media Support – GW (resignation)
- Elizabeth Bingham - Kids’ Company Assistant (Summer) – Dist. (reassignment)
- Sarah Carpenter – Kids’ Company Custodian – Dist. (reassignment)
- Stacy Celatka - Kids’ Company Assistant (Summer) – Dist. (reassignment)
- Haley Dietz - Kids’ Company Assistant (Summer) – Dist. (reassignment)
- Sheila Elliott – Child Nutrition Assistant Manager (MTS) – TO (reassignment)
- Morgan Fahey Kids’ Company Assistant (Summer) – Dist. (reassignment)
- Gwen Flaata - Kids’ Company Assistant (Summer) – Dist. (reassignment)
- Abigail Haferman – Pool Employee – CE (resignation)
- Rachel Hammarberg – Assistant Summer WAVE Substitute – TO (reassignment)
- Lori Hanson – Child Nutrition Assistant – Head Cashier – HS (resignation)
- Taylor Herschi - Kids’ Company Assistant (Summer) – Dist. (reassignment)
- Connor Johnson – Technology Field Technician – Dist. (reassignment)
- Mackenzie Kodada - Kids’ Company Assistant (Summer) – Dist. (reassignment)
- Susan Melville - Kids’ Company Assistant (Summer) – Dist. (reassignment)
- Benjamin Nagy – Custodian (MTS) – RR (leave of absence)
- Tia Peterson - Kids’ Company Assistant (Summer) – Dist. (reassignment)
- Lynn Pieper – Kids’ Company Custodian – Dist. (reassignment)
- Kalli Ploof - Kids’ Company Assistant (Summer) – Dist. (reassignment)
- Rebecca Rekward – Student Support Para (Special Ed) (MTS) – HS (reassignment)
- Eduardo Sanchez – Custodian (PT) – HS (resignation)
- Emily Schmitz - Kids’ Company Assistant (Summer) – Dist. (reassignment)
- Tyler Stromquist-LeVoir – Substitute Band Teacher (Summer) - HO (reassignment)
- Pat Tasse – Child Nutrition Assistant Site Manager – GD (resignation)
- Alexis Turek - Kids’ Company Assistant (Summer) – Dist. (reassignment)
- Jackson Walters - Kids’ Company Assistant (Summer) – Dist. (reassignment)
- Jacob West - Kids’ Company Assistant (Summer) – Dist. (reassignment)
- Summer Kids’ Company Assistant Re-Hires
- 2018 Summer Swim Program Re-Hires

Motion carried: 5 - 0

Executive Director of Human Resources Mons presented leaves of absence.

A motion was made by Stacey Ruelle, seconded by Mary Frantz, to approve the following leaves of absence, as presented:

1. Kimberly De Leon - Kindergarten Teacher - RR (medical leave - May 15-June 8, 2018)
2. Jill Hanson-Follingstad - French Teacher - HS (personal leave - .6 FTE reduction 2018-19 School Year)
3. Lee Korby - Science Teacher - HS (maternity leave - August 27-November 9, 2018)
4. Tuyet Nguyen - District Nurse - RR/GD (maternity leave - September 29, 2018-January 4, 2019)
5. Rebecca Reyes - Business/FACS Teacher - HO (maternity leave - August 27-October 3, 2018)
6. Wanda Ryan - Social Worker - GD (medical leave - May 17-June 8, 2018)
7. Sheila Sanchez - 2nd Grade Teacher - EW (maternity leave - November 26, 2018-February 18, 2019)
8. Laura Schluck - Special Education Teacher - GW (maternity leave - September 24, 2018-January 2, 2019)
9. Alyssa Pillaga Siebenaler - Social Studies Teacher - HS (maternity leave - May 18-June 8, 2018)
10. Robin Ste. Marie - Kindergarten Teacher - WW (maternity leave - October 7-December 21, 2018)
11. Michael Young - Special Education Teacher - HS (medical leave - May 11-June 8, 2018)
12. Jena Wagner - Kindergarten Teacher - GW (maternity leave - August 27, 2018-January 2, 2019)

Motion carried: 5 – 0

Executive Director of Human Resources Mons presented the collective bargaining agreement with PLSSF #4887 (Secretaries Union).

A motion was made by Stacey Ruelle, seconded by Todd Sorensen, to approve the 2018-20 contract settlement between ISD 719 and PLSSF, as presented.

Motion carried: 5 – 0

Executive Director of Human Resources Mons presented a licensed staffing request for 2018-19.

A motion was made by Lee Shimek, seconded by Mary Frantz, to approve the following:

- Early Childhood Family Education (ECFE) teacher FTE (0.2) = \$12,500

Motion carried: 5 – 0

Executive Director of Human Resources Mons presented an educational support staff (ESS) staffing request for 2018-19.

A motion was made by Todd Sorensen, seconded by Stacey Ruelle, to approve the following:

- Early Childhood Family Education (ECFE) Assistant (110 hours) – EW - \$2,100

Motion carried: 5 – 0

Director Frantz requested for Item G: Joint Powers Agreement with Region V Computer Services to be removed from the consent agenda and moved to the business section of the agenda for discussion purposes. Executive Director of Business Services Cink noted this agreement is annually approved by the school board.

A motion was made by Stacey Ruelle, seconded by Lee Shimek, to approve the joint powers agreement, as presented.

Motion carried: 5 - 0

A superintendent evaluation timeline was presented to the board in April and the executive board compiled and summarized survey feedback from administration and board. Chair Wolf discussed the evaluation of the superintendent and read a public statement.

Executive Director of Human Resources Mons presented a report for the procedural process for contract review. This procedure will be used moving forward. No board action was requested.

Director of Student Support Services Anderson presented a joint powers agreement for an ECSE family guided routine-based intervention model and a pyramid model.

A motion was made by Stacey Ruelle, seconded by Todd Sorensen, to approve the State of MN Joint Powers Agreement, as presented.

Motion carried: 5 – 0

Assistant Superintendent Holmberg presented a facilities planning update. This report included an updated timeline. No board action was requested.

Executive Director of Business Services Cink presented a budget and enrollment update.

A motion was made by Stacey Ruelle, seconded by Lee Shimek, to approve the revised 2017-18 budget-fund 6, as presented.

Motion carried: 5 – 0

A motion was made by Lee Shimek, seconded by Todd Sorensen, to approve the preliminary 2018-19 budget, as presented.

Motion carried: 5 – 0

Superintendent Staloch presented a resolution and allocation report for LTFM for SW Metro.

Member Frantz introduced the following resolution and moved its adoption:

RESOLUTION APPROVING SW METRO INTERMEDIATE SCHOOL DISTRICT NO. 288'S LONG-TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF A PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG-TERM FACILITY MAINTENANCE REVENUE

The motion for the adoption of the foregoing resolution was duly seconded by Member Ruelle and upon vote taken thereon, the following voted in favor thereof: Frantz, Ruelle, Shimek, Sorensen, Wolf

And the following voted against the same: none

Whereupon said resolution was declared duly passed and adopted.

(complete resolution on file at the district office)

Assistant Director of Operations/Transportation Mullen reported on the annual lead in water management plan. This plan will be approved annually.

A motion was made by Mary Frantz, seconded by Lee Shimek, to approve the annual lead in water management plan, as presented.

Motion carried: 5 - 0

Superintendent Staloch presented the district operational plan and priority work.

A motion was made by Todd Sorensen, seconded by Stacey Ruelle, to approve the 2018-19 district operational plan and priority work, as presented.

Motion carried: 5 – 0

Board Chair Wolf presented a resolution for approval.

Member Frantz introduced the following resolution and moved its adoption:

RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY

The motion for the adoption of the foregoing resolution was duly seconded by Member Shimek and upon vote taken thereon, the following voted in favor thereof: Frantz, Ruelle, Shimek Sorensen, Wolf

And the following voted against the same: none

Whereupon said resolution was declared duly passed and adopted.

(complete resolution on file at the district office)

POLICY

Policies were presented for a second and final reading. The policies were approved as a group.

A motion was made by Stacey Ruelle, seconded by Lee Shimek, to approve the following policies as a group:

- Policy 509.1: Kindergarten-Early Entrance
- Policy 511: Student Fundraising
- Policy 520: Student Surveys
- Policy 531: Memorials for Deceased Students or Staff (*revision pre-approved*)
- Policy 601.1: Review of Curriculum Content and Alternative Instruction including Form A & B
- Policy 603: Curriculum Development
- Policy 603.1: School District Curriculum and Instruction Goals
- Policy 606: Selection and Review of Learning Resources

Motion carried: 5 – 0

REPORTS

Superintendent's Report

Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.

Superintendent Staloch reported on the following:

- End of Year Celebrations including last student days, staff awards and commencement that included 700+ graduating seniors.

Administrative Reports

- None

Board Reports

- Student Rep Anderson reported on the end of school highlights including spring sports, senior recognition night, the graduation ceremony and the senior lock-in.
- Board Clerk Shimek reported on proctoring medical testing at MNCAPS.
- Board Director Frantz reported on judging the “shark tank”, being a day instructor at MNCAPS and the recent Partners in Education (PIE) event.
- Board Chair Wolf reported on future kindergarten classes.
- Board Treasurer Ruelle reported on attending the recent SEE meeting, participating in Biz Town at WestWood and attending the Bridges graduation.
- Board Director Sorensen reported on an attendance at an AMSD meeting.
- Board Chair Wolf thanked Student Rep Katy Anderson and wished her well.

A motion was made by Mary Frantz, seconded by Stacey Ruelle, to adjourn the business meeting and convene the closed meeting.

Motion carried: 5 – 0

The meeting closed at 9:02 p.m.

The meeting closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

A motion was made by Mary Frantz, seconded by Stacey Ruelle, to open the meeting.

Motion carried: 5 – 0

Meeting re-opened at 9:20 p.m.

A motion was made by Mary Frantz, seconded by Stacey Ruelle, to adjourn.
Motion carried: 5 – 0

Meeting adjourned at 9:21 p.m.

Lee Shimek, Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

LS/mw