



## INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE  
Prior Lake, Minnesota 55372

### Regular School Board Meeting Minutes of the Board of Education

Per board policy 203, Board Chair Wolf called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and one person spoke during the open forum.

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Wolf, in the board room at the District Services Center on February 12, 2018 at 7:00 p.m.

Chair Wolf led the Pledge of Allegiance.

Board Members Present: Enger, Frantz, Hanson, Ruelle, Shimek, Sorensen, Wolf, Student Rep Anderson

Administration Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Business Services Cink, Executive Director of Human Resources Mons

A motion was made by Ben Hanson, seconded by Todd Sorensen, to approve the agenda, as presented.  
Motion carried: 7 – 0

A motion was made by Ben Hanson, seconded by Todd Sorensen, to approve the consent agenda, as follows:

- a. Check/wire transfer disbursement summary
- b. Wire transfer, EFT and ACH banking activity
- c. Bank reconciliation statement for December 2017
- d. Approval of school board minutes as follows:
  - Organizational meeting – January 8, 2018
  - Regular board meeting – January 8, 2018
  - Board special/study session – January 25, 2018
- e. Resignations, terminations and non-renewals as follows:
  1. Kerry Davison - Special Education Secretary - TO (effective February 28, 2018)
  2. Casey Donaldson - B-Squad Boys Lacrosse Coach - HS (effective immediately)
  3. Nick Grimme - Assistant Girls Track Coach - HS (effective immediately)
  4. Michelle Hesse - Media Support - TO (effective February 2, 2018)
  5. Megan Latterner - Kids' Company Assistant - RR (effective December 28, 2017)
  6. Melissa Littman - Noon Supervisor - TO (effective December 20, 2017)
  7. Mackenzie Madsen - Assistant Speech Coach (.5) - HS (effective immediately)
  8. Emily Malone - Child Nutrition Coordinator - DSC (effective January 31, 2018)
  9. MacArthur "Max" Moser - Assistant Girls and Boys Track & Field Coach - HS (effective immediately)
  10. Mary Pearce - Girls Diving Coach - HS (effective immediately)
  11. Madelyn Rodewald - Kids' Company Assistant - RR (effective January 12, 2018)
  12. Tiffany Sutter - Child Nutrition Cashier - RR (effective January 31, 2018)
  13. Lauren Tackett - Kids' Company Assistant - EW (effective February 16, 2018)

Motion carried: 7 – 0

Member Ruelle introduced the following resolution and moved its adoption:

**RESOLUTION FOR ACCEPTANCE OF GIFTS** *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Frantz, and upon vote being taken thereon, the following voted in favor thereof: Enger, Frantz, Hanson, Ruelle, Shimek, Sorensen, Wolf

The following voted against the same: none

The foregoing resolution was approved this 12th day of February 2018.

**LAKER PRIDE \* SPECIAL RECOGNITION \* LAKER SHOWCASE**

- \* Prior Lake-Savage Optimist Club presentation/donation of an art project to the district by Optimist President Dan Steger. In addition, artist Thressa Schultz was mentioned for being awarded the Gold Key Scholastic Art Award for the MN region.
- \* Computer Science teachers and students highlighted K-5 Elementary Computer Science and Community Education's Girl Code Program in the middle schools.

Executive Director of Human Resources Mons presented candidates for employment.

A motion was made by Lee Shimek, seconded by Todd Sorensen, to approve the candidates for employment as follows:

Certified:

- Tami Baldzicki - Nature Preschool Teacher (MTS) - JP (leave of absence)
- Miranda Cole-Wasgatt - Special Education (Setting III ASD) (MTS) - GW (leave of absence)
- Jared Daggit - High School Geography Teacher (.05 FTE - 4th Quarter) - HS (reassignment)
- Gaye Hanson - Art Teacher (MTS) - HS (resignation)
- Emily Malone - Director of Child Nutrition - DSC (resignation)
- Jayme McCabe - Special Education Teacher (Setting III ASD) (MTS) - GW (leave of absence)
- Brian Perry - Art Teacher - HS (resignation)
- Nicole Scheu - 2nd Grade Teacher (MTS) - WW (leave of absence)
- Alyssa Sibenaler - Geography Teacher (.05 FTE - 3rd Quarter) - HS (reassignment)
- Maryann Stilwell - 1st Grade Spanish Immersion Teacher (MTS) - EW (leave of absence)
- Maryann Stilwell - Spanish Immersion Teacher - EW (new position)
- Maria Swanke - English Teacher (MTS) - TO (leave of absence)
- Nicole Tupy - Building Substitute Teacher - GD/RR (reassignment)

Coaches:

- Jenna McNallan - Girls Head Track & Field Coach - HS (resignation)
- Kiersten Nelson -Assistant Girls Track Coach - HS (resignation)
- Julie Pokaski - Assistant Speech Coach (50%) - HS (new position)
- Kellee Smith - Competitive Cheer Coach (MS) - HS (new position)
- Chad Thorp - Girls Hockey Coach (Goalie) - HS (resignation)
- Ryan Zoeller - FTC Assistant Robotics Coach (.25%) - HS (resignation)

Educational Support Staff:

- Ashley Ball - Kids' Company Assistant - RR (resignation)
- Mari Cedillo - Kids' Company Assistant - EW (new position)
- Claire Coffman - Child Nutrition Assistant - Head Cashier - HO (resignation)
- Megan Fassold - Kids' Company Assistant - GW (resignation)
- Connie Grafelman - Media Support - TO (resignation)
- Annalise Gulstad - Kids' Company Assistant - EW (reassignment)
- Tara Hammett - Student Support Para (Special Ed) - GD (reassignment)
- Tonja Henjum - Child Nutrition Assistant Helper - HO (resignation)
- Moira Ling - Synchronized Swim Lifeguard - TO (new position)
- Jennifer Walters - Kids' Company Assistant - RR (resignation)
- Kelly Wentz - Noon Supervisor - TO (resignation)
- Cherry Wilson - Student Support Para (Special Ed) - TO (resignation)

Motion carried: 7 - 0

Executive Director of Human Resources Mons presented leaves of absence.

A motion was made by Todd Sorensen, seconded by Lee Shimek, to approve the following leaves of absence, as presented:

1. Marlin Beuch - Custodian - HS (medical leave - December 22, 2017 - January 24, 2018)
2. Elizabeth De Leon - Peer Coach - TO/HO/LODL (maternity leave - April 11, 2018 - June 8, 2018)
3. Claire Dickinson - 2nd Grade Teacher - JP (medical leave - November 27, 2017 - March 8, 2018)
4. Kristin Jordan - 1st Grade Teacher - WW (family leave - 2018-19 school year)
5. Heidi Murray - 3rd Grade Teacher - WW (rescind 1.0 family leave and change to .5 family leave - beginning January 26, 2018)
6. Brianna Peterson - 1st Grade Teacher - FH (maternity leave - May 8, 2018 - June 8, 2018)
7. Malorie Schultz - Kindergarten Teacher - GW (maternity leave - May 3, 2018 - June 8, 2018)
8. Rosemary Streveler - Special Education Teacher - GW (.5 partial medical leave January 10, 2018-April 17, 2018)

Motion carried: 7 – 0

Executive Director of Human Resources presented a request for additional staffing (educational support staff).

A motion was made by Lee Shimek, seconded by Melissa Enger, to approve the following additional staffing, as presented:

- Assistant Director of Operations & Transportation - \$125,000
- Custodian (Part-Time .5) – District Distribution Center - \$23,000
- Kids' Company Assistant/Noon Supervisor (MTS) – EW/LODL - \$2,800
- Student Support Para (ECSE) (Temporary) – EW - \$3,500
- Student Support Para (Temporary) – GW - \$7,600

Motion carried: 7 – 0

Executive Director of Human Resources presented a new/revised job description.

A motion was made by Mary Frantz, seconded by Stacey Ruelle, to approve the following new/revised job description:

- Secretary – Special Education (Building)

Motion carried: 7 - 0

Superintendent Staloch and members of the Legislative Committee presented the PLSAS 2018 Legislative Platform. The first reading took place at the January 25, 2018 board work session.

A motion was made by Stacey Ruelle, seconded by Todd Sorensen, to approve the 2018 Legislative Platform, as presented.

Motion carried: 7 – 0

Director of Teaching & Learning Schuttinger and members of the PDSA 4A team presented a report on: Strategic Direction D (Expand and Embed Environmental Focus Across the District)

*4A: A comprehensive E-12 plan will be implemented to expand computer science (including coding skills) in order to ensure additional opportunities for all students in STEM education.*

This was a report only. No board action was requested.

Assistant Superintendent Holmberg presented the final design plans for Five Hawks, Glendale, Jeffers Pond and Redtail Ridge. The board reviewed the construction updates at the January 25, 2018 study session.

A motion was made by Ben Hanson, seconded by Lee Shimek, to approve the design plans, as presented.

Motion carried: 7 – 0

Executive Director of Business Services Cink presented AIA construction agreements.

A motion was made by Stacey Ruelle, seconded by Todd Sorensen, to approve the AIA Agreement for bond projects and the amendment of LTFM AIA agreement for bond projects, as presented.

Voting in favor: Enger, Hanson, Ruelle, Shimek, Sorensen, Wolf

Voting against: Frantz

Motion carried: 6 – 1

Director of Operations/Transportation Dellwo presented the district roofing projects bid recommendation for approval.

A motion was made by Lee Shimek, seconded by Ben Hanson, to approve Schwickerts/Tecta America as the lowest responsible bidder for each of the line items, as presented.

Motion carried: 7 – 0

Director of Operations/Transportation Dellwo requested approval for advertisement for bid pack 4 (Five Hawks, Glendale, Jeffers Pond and Redtail Ridge).

A motion was made by Ben Hanson, seconded by Mary Frantz, to approve the advertisement for bid pack 4, as presented. Bid opening will be April 3, 2018.

Motion carried: 7 – 0

Executive Director of Business Services Cink presented a 2018-19 enrollment update. This was a report only. No board action was requested.

Executive Director of Human Resources Mons presented an annual resolution as follows:

Board Member Enger introduced the following resolution and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFORE**

The motion for the adoption of the foregoing resolution was duly seconded by Board Member Shimek and upon vote being taken thereon, the following voted in favor thereof: Enger, Frantz, Hanson, Ruelle, Shimek, Sorensen, Wolf

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

*(full resolution on file at the district office)*

Superintendent Staloch presented a school board recognition week resolution. Prior Lake-Savage Area Schools recognizes and salutes the members of the Prior Lake-Savage Area School Board by proclaiming February 19-23, 2018, as School Board Recognition Week. A resolution was read and certificates handed out.

**POLICY**

None

**REPORTS**

Superintendent's Report

*Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.*

Superintendent Staloch reported on the following:

- Attendance boundary adjustments for 2018-19 and communication. Board action will take place in March.
- Community phone satisfaction survey conducted by Morris Leatherman. Results will be shared at the March study session.
- Our district annual survey will be sent later this month.
- Observation of the 20% projects at Prior Lake High School.

Administrative Reports

None

Board Reports

- Student Rep Anderson reported on Sweethearts Week activities and highlighted winter activities.
- Vice-Chair Shimek reported on SCALE meeting with speaker Senator Pratt, attending a community education meeting with topics of leadership and job training and expanding after school programming. The Dance with Me Ball will be this Saturday and a Career Job Fair on March 27<sup>th</sup>. Shimek also attended a Grainwood concert.
- Director Frantz attended a MNCAPS presentation and attended the Robotics High Tech Challenge.
- Treasurer Ruelle attended a recent SEE meeting with the topic of preserving concurrent enrollment courses and Activities Director Reetz's nomination for MSHSL board of directors.
- Chair Wolf attended MSBA's Superintendent Evaluation Process with recommendation coming to the board at a later date. Wolf attended sessions on bid law and a new tiered licensure program. Wolf also visited the high school and observed the lunch flow.
- Director Enger reported on attending a MSBA session on computer security/internet security and a special education community meeting with topic of team teaching.

A motion was made by Ben Hanson, seconded by Stacey Ruelle, to close the meeting in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

Motion carried: 7 – 0

Meeting closed at 8:35 p.m.

A motion was made by Stacey Ruelle, seconded by Mary Frantz, to open the meeting.

Motion carried: 7 – 0

Meeting re-opened at 8:56 p.m.

A motion was made by Stacey Ruelle, seconded by Mary Frantz, to adjourn.

Motion carried: 7 – 0

Meeting adjourned at 8:57 p.m.

Lee Shimek, Clerk  
Independent School District 719  
4540 Tower Street SE  
Prior Lake, MN 55372

LS/mw