



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

School Board Members: Melissa Enger, Mary Frantz, Ben Hanson, Stacey Ruelle, Lee Shimek, Todd Sorensen, Richard Wolf

School Board Work Session Minutes

January 23, 2017
District Services Center
Large Conference Room

The work session of the Board of Education of Independent School District 719 was called to order by Chair Wolf in the large conference room at the District Services Center on January 23, 2017 at 6:00 p.m.

Board Members Present: Enger, Frantz, Hanson, Ruelle, Sorensen, Wolf

Board Members Absent: Shimek

Administrators Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Business Services Cink, Executive Director of Human Resources Mons, District Administrators

Board Chair welcomed everyone and Superintendent Staloch opened the meeting with the meeting purpose.

Governance and Policy

Chair Wolf presented the 3 year board agenda for review. There were no changes to the document presented.

The Public Engagement and Legislative Committee has drafted the PLSAS Legislative Platform. The platform will be brought to the board meeting on February 13th for approval.

Chair Wolf, in accordance with MN Statute, discussed the board officer positions. The board discussed the various combinations of positions to comply with Statute and decided the best fit was a board vice-chair/clerk and a board treasurer. Nominations will be taken at the February 13, 2017 board meeting.

Oversight of Operations

Executive Director of Business Services Cink presented the 2017-18 budget parameter discussion including:

- Enrollment including 2017-18 kindergarten registration
- Revenue assumptions
- Expenditure assumptions
- Staffing assumptions
- Legislative assumptions

The board provided direction on assumptions as follows:

1. moderate to high resident district growth in migration
2. open enrollment is closed to 1% at all grade levels for 2017-18
3. open enrollment is open for subsequent years

Director of Teaching and Learning Schuttinger presented the monitoring of operational plan goal 3A: Stakeholder Innovation PDSA presentation.

Executive Director of Business Services Cink and Director of Operations/Transportation Dellwo presented an AIA Agreement with Nexus for LTFM projects. The agreement will be presented to the board on February 27, 2017.

Board Governance Policy

Executive Director of Human Resources Mons presented 400 series policies, as follows:

- Policy 401: Equal Employment Opportunity
- Policy 402: Disability Nondiscrimination Policy
- Policy 403: Discipline, Suspension and Dismissal of School District Employees
- Policy 404: Employment of All Staff
- Policy 405: Veteran's Preference
- Policy 406: Public and Private Personnel Data
- Policy 407: Safety
- Policy 407.1: Employee Right to Know - Exposure to Hazardous Substances
- Policy 408: Subpoena of a School District Employee
- Policy 409: Employee Publications, Instructional Materials, Inventions and Creations
- Policy 409.1: District Internet Acceptable Use and Safety
- Policy 410: Leaves: Family and Medical

This was a first reading of the policies. Second and final reading will take place at the February 13, 2017 board meeting.

Future topics requested:

- Technology/iPad/Security update – this report will be presented under the PDSA 5A at the board study session on February 27, 2017.

The study session adjourned at 10:06 p.m.

Stacey Ruelle, Clerk/Treasurer
Independent School District 719
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