



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

Per board policy 203, Board Chair Wolf called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and no one spoke during the open forum.

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Wolf, in the board room at the District Services Center on December 11, 2017 at 7:02 p.m.

Chair Wolf led the Pledge of Allegiance.

Board Members Present: Enger, Hanson, Ruelle (7:30 pm), Shimek, Sorensen, Wolf, Student Rep Anderson

Board Member Absent: Frantz

Administration Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Business Services Cink, Executive Director of Human Resources Mons

A motion was made by Lee Shimek, seconded by Ben Hanson, to approve the agenda, as presented.

Motion carried: 5 – 0

Executive Director of Business Services Cink reviewed the proposed 2017 payable 2018 levy certification. Cink reported that the proposed increase was 18.57%.

The board opened the meeting up to questions and comments regarding the district's budget and general comments about the district. No residents addressed the board. The levy was set later in this meeting.

A motion was made by Ben Hanson, seconded by Todd Sorensen, to approve the consent agenda, as follows:

- a. Check/wire transfer disbursement summary
- b. Bank reconciliation statement for October 2017
- c. Approval of school board minutes as follows:
 - Canvass of election results – November 13, 2017
 - Regular board meeting – November 13, 2017
 - Board study session – November 27, 2017
- d. Resignations, terminations and non-renewals as follows:
 1. Alyssa Altendorf - Kids' Company Assistant - GW (effective December 28, 2017)
 2. Stephanie Byrd - Child Nutrition - RR (effective November 30, 2017)
 3. Chelsea Cross - Student Support Para (Special Ed) - HS (effective December 20, 2017)
 4. Alison Fischer - Student Support Para (ECSE) - EW (effective November 13, 2017)
 5. Robert Jacobson - Assistant FRC Robotics Coach (50%) - HS (effective immediately)
 6. Nicole Macias - Special Education Secretary - RR (effective December 15, 2017)
 7. Nicole Macias - Building Support Secretary - RR (effective November 17, 2017)
 8. Janeen Peterson - Director of Child Nutrition Services - DSC (effective January 31, 2018)
 9. Rita Savoy - Kids' Company Assistant - GW (effective November 17, 2017)
 10. Jacqueline Schuster - Child Nutrition Helper - HO (effective December 7, 2017)
 11. Danielle Story - Custodian - JP (effective November 7, 2017)
 12. Spencer Wallace - WAVE Assistant - HO (effective November 10, 2017)
 13. Dan Walters - MS Vex Robotics Coach (effective immediately)
 14. Jennifer Walters - Assistant FTC Robotics Coach (75%) - HS (effective immediately)
 15. Donna Weber - Spotter Gymnastics Coach - HS (effective immediately)
 16. Kim Wylde - Noon Supervisor - HO (effective December 15, 2017)

Motion carried: 5 – 0

Member Enger introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Shimek, and upon vote being taken thereon, the following voted in favor thereof: Enger, Hanson, Shimek, Sorensen, Wolf

The following voted against the same: none

The foregoing resolution was approved this 11th day of December 2017.

LAKER PRIDE * SPECIAL RECOGNITION * LAKER SHOWCASE

Teacher Empowered Professional Development at the Elementary Level: A look inside the transformation of elementary writing instruction through Workshop LIVE!, a job-embedded professional development program for all elementary teachers.

Board Clerk Ruelle entered at this time.

Executive Director of Human Resources Mons presented candidates for employment.

A motion was made by Ben Hanson, seconded by Todd Sorensen, to approve the candidates for employment as follows:

Certified:

- Sally Bowman – 3rd Grade Teacher (MTS) – GD (leave of absence)
- Kaitlin Kolbinger – Guidance Counselor (MTS) – HS (leave of absence)
- Nichole Macias – Special Education (Setting I/II) Teacher (.5 FTE) – RR (new position)
- Karen Nau – Homebound Teacher – HO (reassignment)
- Kent Rhein-Medina – Special Education (Setting I/II) Teacher - HS (new position)
- Emily Sherman – 1st Grade Teacher (MTS) – WW (leave of absence)

Coaches:

- Collin DeGrammont – Middle School Wrestling Coach – TO (resignation)
- Joseph Deutsch – Assistant Nordic Ski Coach (Half-Time) (.50) – HS (resignation)
- Tiffany Harsted – Spotter Gymnastics Coach (33%) – HS (resignation)
- Justin Haycraft – Assistant Boys Swim Coach – HS (resignation)
- Joe McWilliams – Spotter Gymnastics Coach (33%) – HS (resignation)
- Nathan Sickmann – Middle School Tennis Coach (Half-Time) – TO (new position)
- Vanessa Zahratka – Spotter Gymnastics Coach (33%) – HS (resignation)
- Srividya Vaidyanathan – Middle School Robotics (VEX) Coach – HS (resignation)

Educational Support Staff:

- Akeem Akindele – Custodian – JP (leave of absence)
- Escillia Allen – Student Support Para (Special Ed) –(MTS) – GW (reassignment)
- Alyssa Altendorf – Kids' Company Assistant – RR (resignation)
- Karen Barclay – Student Services Secretary (MTS) – HS (leave of absence)
- Rene Demel – Student Support Para (Special Ed) (MTS) – TO (resignation)
- Heather Dionne – Student Support Para (ECSE) – EW (resignation)
- Tawney Forby – ECSE Language Interpreter/Facilitator (LTS) – EW (resignation)
- Mary Hartmann – Child Nutrition Assistant Helper – TO (resignation)
- Ann Heinen – Student Support Para (ECSE) (LTS) – EW (leave of absence)
- Jessica Kroyer – Custodian (MTS) – HS (leave of absence)
- Dina Menke – Kids' Company Assistant (Preschool) – GW (resignation)
- Steven O'Neil – Assistant Advisor/South Tech-Middle School Musical – TO (new position)
- Joe Stege – Student Support Para (Special Ed) – GW (resignation)
- Jennifer Wheeler – Student Support Para (Special Ed) – TO (resignation)

Motion carried: 6 - 0

Executive Director of Human Resources Mons presented district retirements.

A motion was made by Melissa Enger, seconded by Ben Hanson, to approve the following district retirements with gratitude for service to the district:

1. Lana Beam – Student Support Para (Special Ed) – TO (30 years of service)
2. Connie Osegard – Technology Field Technician – DSC (7 years of service)

Motion carried: 6 - 0

Executive Director of Human Resources Mons presented leaves of absence.

A motion was made by Todd Sorensen, seconded by Lee Shimek, to approve the following leaves of absence, as presented:

1. Kelly Daniel - Student Support Para (Special Ed) - HS (medical leave-December 7, 2017-January 18, 2018)
2. Louis Dennard - Technology Specialist - DSC (medical leave-November 27, 2017-January 8, 2018)
3. Tom Deris - 3rd Grade Teacher - GD (medical leave-October 31, 2017-TBD)
4. Tawney Forby - Student Support Para (ECSE) - EW (general leave-filling LTS position)
5. Sara Nelson - DHH Teacher - Dist. (maternity leave-May 17-June 8, 2018)
6. Christa Ranweiler - 2nd Grade Teacher - WW (family leave-2018-19 school year)
7. Amanda Solinger - 1st Grade Teacher - JP (maternity leave-January 19-March 30, 2018)
8. Glenna Stone - FACS Teacher - HS (maternity leave-May 4-June 8, 2018)
9. Rosemary Streveler - Special Education Teacher - GW (maternity leave-April 17-June 8, 2018)
10. Ana Trimmerger - Kindergarten Teacher - EW (maternity leave-March 14-April 27, 2018)
11. Laura Weir - Special Education Teacher - GW (maternity leave-April 23-June 8, 2018)
12. Wayne Wells - American Indian Student Support Services - Dist. (medical leave-September 25-November 24, 2017)
13. Olivia Williamson - English Teacher - TO (maternity leave-April 26-June 8, 2018)

Motion carried: 6 – 0

Executive Director of Human Resources presented a request for additional staffing (educational support staff).

A motion was made by Ben Hanson, seconded by Stacey Ruelle, to approve the following additional staffing, as presented:

- Speech Assistant Coach - \$3,750
- Dance Assistant Coach (.5 increase) - \$1,850

Motion carried: 6 - 0

Assistant Superintendent Holmberg presented the 2018-19 school calendar for a second and final read.

A motion was made by Stacey Ruelle, seconded by Todd Sorensen, to approve the 2018-19 school calendar, as presented.

Motion carried: 6 – 0

The truth in taxation portion of the agenda took place at 7:00 p.m. Executive Director of Business Services Cink requested board action on the final levy certification.

A motion was made by Lee Shimek, seconded by Ben Hanson, to adopt 2017 payable 2018 final levy certification at an 18.57% increase, as presented.

Motion carried: 6 – 0

Jeff Seeley, representing Ehlers, presented pre-sale reports for the sale of the following:

1. \$65,000,000 General Obligation School Building Bonds, Series 2018A
2. \$43,611,984 General Obligation School Building Bonds (Capital Appreciation Bonds), Series 2018B

The sale will take place on January 18, 2018, after all proposals are received and if the interest rate of the most favorable of proposals does not exceed 3.95% per board parameters. The board will approve at their January 22, 2018 board meeting.

Director Hanson moved the adoption of the following resolution:

RESOLUTION AUTHORIZING THE APPROVAL OF THE SALE OF GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2018A; COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS

The motion for the adoption of the foregoing resolution was duly seconded by Member Ruelle and upon vote being taken thereon, the following voted in favor thereof: Enger, Hanson, Ruelle, Shimek, Sorensen, Wolf and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

(Full resolution on file at the district office)

Director Shimek moved the adoption of the following resolution:

RESOLUTION AUTHORIZING THE APPROVAL OF THE SALE OF GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2018B (CAPITAL APPRECIATION BONDS); COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS

The motion for the adoption of the foregoing resolution was duly seconded by Member Sorensen and upon vote being taken thereon, the following voted in favor thereof: Enger, Hanson, Ruelle, Shimek, Sorensen, Wolf and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

(Full resolution on file at the district office)

Director of Teaching and Learning Schuttinger presented new course proposals and a secondary registration guide.

A motion was made by Stacey Ruelle, seconded by Todd Sorensen, to approve the new courses, as presented.

Motion carried: 6 – 0

Assistant Superintendent Holmberg updated the board on short term capacity and enrollment. The board was requested to approve 2018-19 open enrollment to include 75 new kindergarten students and 1% new students 1-12.

Member Shimek introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO OPEN ENROLLMENT

WHEREAS the school board seeks to maintain continuity of programs, curriculum, and services through consistent student enrollment, and

WHEREAS the school board recognizes that sufficient student enrollment ensures high quality course offerings for resident students as well as students enrolling under the enrollment options program, and

WHEREAS the State of Minnesota has established an enrollment options program permitting students to attend nonresident district (Minnesota Statute §124D.03), and

WHEREAS the State of Minnesota has also established criteria for school districts to approve or deny open enrollment applications based upon capacity of a program, class, or school building (Minnesota Statute §124D.03 Subdivision 6).

WHEREAS, in accordance to Minnesota Statute §124D.03, Subdivision 2, a board may, by resolution, limit the enrollment for nonresident pupils in its schools or programs according to this section to a number not less than the lessor of:

- One percent of the total enrollment at each grade level in the district excluding kindergarten in 2018-19;

BE IT THEREFORE RESOLVED that open enrollment guidelines are as follows:

- Restrict open enrollment to 75 students in kindergarten for the 2018-19 school year
- Limit open enrollment to 1% new students in each grade level 1-12.

The motion for the adoption of the foregoing resolution was duly seconded by Member Sorensen, and upon vote being taken thereon, the following voted in favor thereof: Hanson, Ruelle, Shimek, Sorensen, Wolf

and the following voted against the same: Enger

whereupon said resolution was declared duly passed and adopted.

Assistant Superintendent Holmberg presented a referendum construction phasing plan including a Gantt chart. This was a report only. No board action was requested.

Executive Director of Business Services Cink presented the final 2017-18 budget for approval.

A motion was made by Ben Hanson, seconded by Todd Sorensen to approve the budget, as presented.

Motion carried: 6 – 0

Director of Transportation Dellwo presented two items for board discussion at the board study session in November. Board action was requested at this meeting.

1. Stop Protocol for Buses in the Right Turn Lane

A motion was made by Stacey Ruelle, seconded by Todd Sorensen, to approve the stop protocol, as presented.

Motion carried: 6 – 0

2. Adding a Bus Stop

A motion was made by Stacey Ruelle, seconded by Todd Sorensen, to approve adding a stop in the Glendale attendance boundary that falls within walking distance and is an exception to policy.

Motion carried: 6 – 0

Director of Transportation Dellwo requested board approval to advertise for roofing bids.

A motion was made by Todd Sorensen, seconded by Lee Shimek, to approve the advertising for district roofing projects 2018, as presented.

Motion carried: 6 - 0

POLICY

None

REPORTS

Superintendent's Report

Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.

Superintendent Staloch reported on the following:

- Community stakeholder survey conducted by Morris Leatherman
- PDSA staff, student, parent survey in the spring.
- January 4 kindergarten information session at Grainwood for incoming 18-19 students
- Russ Reetz was recently awarded the MN High School League District Service Award
- 42 students were recognized at the National Business Honor Society Induction Ceremony on November 20, 2017.
- Thank you to staff, students, parents and the community for their dedication to student learning.

Administrative Reports

None

Board Reports

- Student Rep Anderson reported on NHS and Student Council caroling and the Reimagine MN Conference she recently attended with the topic of diversity and equity.
- Chair Wolf attended the same conference.

A motion was made by Stacey Ruelle, seconded by Lee Shimek, to adjourn.

Motion carried: 6 – 0

Meeting adjourned at 8:52 p.m.

Lee Shimek, Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372