



## INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE  
Prior Lake, Minnesota 55372

### Regular School Board Meeting Minutes of the Board of Education

Per board policy 203, Board Chair Wolf called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and there were none.

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Wolf, in the board room at the District Services Center on April 10, 2017 at 7:03 p.m.

Chair Wolf led the Pledge of Allegiance.

Board Members Present: Enger, Frantz, Hanson, Ruelle, Shimek, Sorensen, Wolf, Student Rep Drewes

Administration Present: Superintendent Staloch, Executive Director of Human Resources Mons, Executive Director of Business Services Cink

A motion was made by Stacey Ruelle, seconded by Mary Frantz, to approve the agenda, as presented.  
Motion carried: 7 - 0

A motion was made by Lee Shimek, seconded by Todd Sorensen, to approve the consent agenda, as follows:

- a. Check/wire transfer disbursement summary
- b. Bank reconciliation statement for February 2017
- c. School board minutes as follows:
  - Regular Board Meeting – March 6, 2017
  - Board Professional Development – March 27, 2017
  - Board Study Session – March 27, 2017
- d. Resignations, termination and non-renewals as follows:
  1. Brant Chalupsky - Boys Lacrosse Assistant Coach - HS (effective immediately)
  2. Charlie Erb - Assistant Girls Track/Field Coach - HS (effective immediately)
  3. Darcy Hempel - 2nd Grade Teacher - JP (effective June 9, 2017)
  4. Deb Johnson - FACS Teacher - HS (effective June 9, 2017)
  5. Todd Johnson - Head Girls' Hockey Coach - HS (effective immediately)
  6. Todd Johnson - Campus Supervisor - HS (effective March 8, 2017)
  7. Terry Jones - 9A Football Coach - HS (effective immediately)
  8. Amanda Kapusniak - School Counselor - HS (effective June 9, 2017)
  9. Teresa Kenney - Special Education Teacher - GW (effective June 9, 2017)
  10. Debra Maxfield - Child Nutrition Helper - HS (effective March 31, 2017)
  11. Sheila Nissen - Student Support Para (ECSE) - EW (effective December 21, 2016)
  12. Sheri Norrgard-Hughes - Kids' Company Assistant - JP (effective April 14, 2017)
  13. Perry Priest - Noon Supervisor - HS (effective March 27, 2017)
  14. Emily Quinn - Middle School Track & Field Coach - HO/TO (effective immediately)
  15. Deepashri Raviprakash - Student Support Para (Special Ed) - GW (effective March 31, 2017)
  16. Amanda Sales - Kids' Company Assistant - RR (effective March 10, 2017)
  17. Samantha Willman - Student Support Para (Special Ed) - Passageways (effective April 14, 2017)
- e. Designated Controller Michelle Seifert as the Identified Official to Access MDE Secure Website.
- f. Approved the Early Learning Advisory Council as a separate entity from the Edgewood PTC.

Motion carried: 7 - 0

Member Hanson introduced the following resolution and moved its adoption:

**RESOLUTION FOR ACCEPTANCE OF GIFTS** (*full resolution on file at the district office*)

The motion for adoption of the foregoing resolution was duly seconded by Member Ruelle, and upon vote being taken thereon, the following voted in favor thereof: Enger, Frantz, Hanson, Ruelle, Shimek, Sorensen, Wolf

The following voted against the same: none

The foregoing resolution was approved this 10<sup>th</sup> day of April 2017.

**LAKER PRIDE \* SPECIAL RECOGNITION \* LAKER SHOWCASE**

- *The Prior Lake High School Industrial Technology Department highlighted by John Maresh, Dan Sikowski, Joseph Deutsch and Jennifer Reinhardt.*

Executive Director of Human Resources Mons presented candidates for employment.

A motion was made by Ben Hanson, seconded by Stacey Ruelle, to approve the candidates for employment as follows:

Certified

- Rochelle Barrett – ECFE Children’s Teacher (MTS) – EW (leave of absence)
- Rachel Chamley – Q Comp (.5 additional FTE ) – District (resignation)
- Erin Simon – Targeted Services Elementary Teacher – RR (reassignment)
- Maureen Johnson – FACS Teacher (6th class) – HO (leave of absence)
- Nicole McMahon – FACS Teacher (6th class) – TO (leave of absence)
- Shelbie Pedretti – Short Call Sub (additional classes) – HS (leave of absence)
- Glenna Stone – FACS Teacher (6th class) – HS (leave of absence)

Coaches

- Joe Block – Middle School Track Coach – TO/HO (resignation)
- Alexa Bloedow – B-Squad Girls Lacrosse Coach – HS (resignation)
- Nicole Dickenson – Assistant Synchronized Swim Coach (half-time) – HS (resignation)
- Casey Donaldson – B-Squad Boys Lacrosse Coach – HS (resignation)
- Allen Iversen – Varsity Assistant Baseball Coach – HS (resignation)
- Joel Kanz – Assistant Softball Coach – HS (resignation)
- Todd Kemper – Middle School Track Coach – TO/HO (resignation)
- Andrew Lissick – B-Squad Boys Tennis Coach (10A) – HS (resignation)
- Blair Rummel – Assistant Girls Track and Field Coach – HS (resignation)
- Simon Skluzacek – Assistant Speech Coach (.5) – HS (new position)
- Jennifer Walters – Assistant Robotics Coach (3/4) – HS (resignation)

Educational Support Staff

- Andrea Bernhardt – Kids’ Company Assistant – WW (resignation)
- Alec Binstock – Kids’ Company Assistant – RR (reassignment)
- Suzanne Britton – Student Support Para (Special Ed) – GW (resignation)
- Chelsea Casebolt – Communications and Social Media Specialist – DSC (resignation)
- Yonas Demissie – Custodian (LTS) – Dist. (leave of absence)
- Svetlana Dombek – Child Nutrition Assistant Site Manager (MTS) – WW (leave of absence)
- Patricia Jarvi – Student Support Para (Special Ed-Lifeskills) (MTS) – TO (leave of absence)
- Abigail Johnson – Kids’ Company Assistant – GD (reassignment)
- Ross Jungers – Custodian – HS (resignation)
- Kim Koepp – CE Aquatics Coordinator – TO/HO (resignation)
- Jose Ramon Monroy – Custodian – TO/HO (reassignment)
- Suzanne O’Regan – Student Support Para (Special Ed-Setting III E/BD) (MTS) – FH (leave of absence)
- Dean Pieper – Outside Maintenance (LTS) – Dist. (reassignment)
- Perry Priest – Campus Supervisor (6.5 hrs/day) – HS (resignation) (resignation)
- Perry Priest – Campus Supervisor (additional .5 hrs/day) – HS (reassignment)
- Steven Raby – Custodian – HS (new position)
- Linda Riesgraf – Child Nutrition Assistant Helper – TO (resignation)

- Jessica Salentre – Campus Supervisor (3.5 hrs/day) – HS (reassignment)
- Amanda Sales – Kids' Company Site Leader – GD (reassignment)
- Edward Sousa – Student Support Para (MTS) - GD (new position)
- Rosalie Sworski – Student Support Para (Special Ed) – ECSE – EW (reassignment)
- Alyssa Tongue – Student Support Para (Special Ed-CID Level III) – GW (resignation)
- Tami VanderPlaats – Student Support Para (Special Ed- Setting III) (MTS) – GW (new position)

Motion carried: 7 - 0

Executive Director of Human Resources Mons presented district retirements.

A motion was made by Lee Shimek seconded by Melissa Enger, to approve the following retirements with gratitude for years of service to the district:

- Linda Anderson - 1st Grade Teacher - FH (43 years of service)
- Patti Greene - Elementary Curriculum Specialist - Dist. (16 years of service)
- Cindy Isaacson - District Nurse - HS (27 years of service)
- Jan Lash - Q Comp Coach - Dist. (20 years of service)
- Ann McKinley - Child Nutrition Site Manager - RR (15 years of service)
- Sue Muelken - Physical Education Teacher - EW/WW (16 years of service)
- Joyce Olson - Speech/Language Pathologist - Dist. (24 years of service)
- Mary Smith-Dennis - Special Education Teacher - RR (21 years of service)
- Terri Thomas - Vocal Music Teacher - HO (30 years of service)

*(All retirees will be honored at a District Retirement Celebration on May 18, 2017)*

Motion carried: 7 - 0

Executive Director of Human Resources Mons presented leaves of absence.

A motion was made by Todd Sorensen, seconded by Melissa Enger, to approve the following leaves of absence, as presented:

1. Brenda Death - Child Nutrition Assistant Manager - WW (medical leave-April 4, 2017-end of year)
2. Katherine Dunklee - Spanish Teacher - HS (family leave-2017-18 school year)
3. Melanie Guetzkow - 3rd Grade Teacher - WW (medical leave-March 13-April 10, 2017)
4. Renee Krausert - School Social Worker - GW (medical leave-April 10-May 22, 2017)
5. Molly Mancia - Spanish Immersion Teacher - EW (maternity leave-September 9-November 3, 2017)
6. Anne Scheffler - Kindergarten Teacher - GD (maternity leave-August 28-November 21, 2017)
7. Terrie Schoenbauer - Human Resources Specialist - DSC (medical leave-May 9, 2017-June 19, 2017)
8. Carrollyn Schuldt - 8th Grade Science/ATLAS Teacher - TO (maternity leave-August 29-November 10, 2017)
9. Jodi Tornquist - Adaptive Physical Education Teacher - JP/TO (workers comp-March 7-May 4, 2017)

Motion carried: 7 - 0

Executive Director of Human Resources Mons presented new and revised job descriptions.

A motion was made by Stacey Ruelle, seconded by Melissa Frantz, to approve the new and revised job descriptions, as follows:

- Head Coach – High School
- Dean of Students (TOSA) – Middle School
- Elementary Administrative Assistant (TOSA)
- Community Education Aquatics Coordinator

Motion carried: 7 – 0

Executive Director of Human Resources Mons presented a 2017-18 certified staffing request.

A motion was made by Mary Frantz, seconded by Lee Shimek to approve the 2017-18 certified staffing, as presented.

- Elementary Classroom FTE (3.0) = \$187,500
- Elementary Specialist FTE (.6) = \$37,500

Motion carried: 7 - 0

Executive Director of Human Resources Mons presented additional educational support staffing for 2016-17. A motion was made by Ben Hanson, seconded by Todd Sorensen, to approve the following ESS staffing for 2016-17:

- SPED Student Support Paraprofessional Setting I-II LTS (6.5 hours/day) – GW = \$19,900
- SPED Student Support Paraprofessional Setting III MTS (6.5 hours/day) – GW = \$5,900
- SPED Student Support Paraprofessional Setting II MTS (6.0 hours/day) – WW = \$9,200
- Student Support Paraprofessional Setting MTS (6.0 hours/day) – GD = \$5,100
- Middle School Tennis Coach (.5) – PLHS = \$1,000

Motion carried: 7 - 0

Executive Director of Business Services Cink presented a 2017-18 budget and enrollment update. This was a report only. No board action was requested at this time.

Board Chair Wolf presented the AIA Agreement with Nexus for LTFM projects. The AIA agreement has been reviewed at prior board meetings in February and March.

A motion was made by Ben Hanson, seconded by Todd Sorensen, to approve the AIA agreement, as presented.

Voting in favor: Hanson, Ruelle, Shimek, Sorensen, Wolf

Voting against: Enger, Frantz

Motion carried: 5 - 2

Activities Director Reetz presented a winter activities report. This was a report only. No board action was requested.

Director of Teaching & Learning Schuttinger presented a report on Operational Plan 5A: Digital Learning Plan (Laker Learning Plan)

*5A: The Digital Learning Plan will be implemented to transform teaching and learning to ensure students are equipped with the skills needed to be ready for their futures.*

This was a report only. No board action was requested.

Director of Special Education Anderson presented a targeted services update. This was a report only. No board action was requested.

Director of Special Education Anderson presented a special education child count report. This was a report only. No board action was requested.

Board Chair Wolf read a proclamation proclaiming the week of May 8-12, 2017 as National Teacher Appreciation Week and May 9, 2017 as National Teacher Appreciation Day in PLSAS.

Board Chair Wolf read a proclamation proclaiming May 1-5, 2017 as Child Nutrition Employee Week in PLSAS.

Board Chair Wolf read a proclamation proclaiming April 23-29, 2017 as Volunteer Appreciation Week in PLSAS.

Board Chair Wolf presented a timeline for the evaluation of the superintendent. The board and administration will be provided survey links for the evaluations on April 25, 2017.

## REPORTS

### Superintendent's Report

*Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.*

Superintendent Staloch reported on the following:

- The Facilities Task Force and Design Team are wrapping up our community engagement process and will be providing options to the board at the April 24 study session and the May 8, 2017 board meeting.
- Alex Hall is the new editor of the Prior Lake American under SouthWest Publishing's newsroom re-organization.
- Congratulations to Russ Reetz, Region 3AA Activities Director of the Year.
- Congratulations to district retirees. A celebration in their honor will be held May 18, 2017 from 3:30 to 5:00 pm at Twin Oaks Middle School.
- When legislators return from recess, conference committees will take center stage and budget negotiations will get underway between House, Senate and the Governor. Advocacy is critical. The PLSAS Legislative Platform outlined three important interests: Adequate, Equitable and Stable Funding, Tax Relief and Equalization and enhance Local Control to Support and Encourage Innovation.
- PLSAS has again been named a School Finance Award Winner by MDE. Congratulations and thank you to the Executive Director of Business Services, business office staff, board members and all staff!

#### Administrative Reports

- Executive Director of Human Resources Mons has met with the insurance committee and will be bringing a rate recommendation to the school board for 2017-18 at the study session on April 24<sup>th</sup>. As this needs board action, we will open the meeting for this purpose on the 24<sup>th</sup>.

#### Board Reports

- Board Treasurer Ruelle reported on a recent Public Engagement and Legislative Committee meeting with recommendations coming to the board at a study session.
- Board Chair Wolf reported on a recent Facilities Committee meeting where three issues were discussed including 150<sup>th</sup> street, use agreement and the new development Ryley Ridge. Solar Panels funded from a grant will be installed at Twin Oaks Middle School.
- Student Rep Drewes reported on the start of 4<sup>th</sup> quarter, spring sports and AP testing, ACT and MCA testing taking place. Student Council Executive Board elections are coming up and Henry's successor will be named. The group met with Dr. Lund regarding student concerns with test length design. Prom will take place on April 29<sup>th</sup> with the theme "Great Gatsby Roaring 20's". Two more big events coming up including the turf activity night and talent show along with National Assistant Principal's Week.

A motion was made by Ben Hanson, seconded by Lee Shimek, to adjourn.

Motion carried: 7 – 0

Meeting adjourned at 8:49 p.m.

Lee Shimek, Clerk  
Independent School District 719  
4540 Tower Street SE  
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LS/mw