



# INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE  
Prior Lake, Minnesota 55372

## Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Ruelle, in the board room at the District Services Center on October 10, 2016 at 7:00 p.m.

Chair Ruelle led the Pledge of Allegiance.

Board Members Present: Enger, Hanson, Rittenour, Ruelle, Sorensen, White, Wolf

Board Members Absent: Wolf, Student Rep Drewes

Administration Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Human Resources Mons, Executive Director of Business Services Cink

A motion was made by Todd Sorensen, seconded by Dan White, to approve the agenda.  
Motion carried: 6 – 0

A motion was made by Ben Hanson, seconded by Chad Rittenour, to approve the consent agenda, as follows:

- a. Check/wire transfer disbursement summary
- b. Bank reconciliation statement for July, 2016, August 2016
- c. School board minutes as follows:
  - Regular Board Meeting – September 12, 2016, September 26, 2016
  - Board Study Session – September 12, 2016, September 26, 2016
  - Joint Meeting – September 19, 2016 (City of Savage)
- d. Resignations, terminations and non-renewals, as follows:
  1. Julie Beaumaster - Child Nutrition Helper - HO (effective September 30, 2016)
  2. Aimee Clites - Student Support Para (special Ed) - HS (effective September 16, 2016)
  3. Aimee Clites - Kids' Company Assistant - RR (effective September 15, 2016)
  4. Lynette Farnell - Noon Supervisor - TO (effective October 7, 2016)
  5. Heidi Heyer - Child Nutrition (PT) - RR (effective October 3, 2016)
  6. Christine Jerke - Building Substitute Teacher - GD (effective August 26, 2016)
  7. Karen Laidlaw - Student Support Para (Special Ed) - FH (effective September 16, 2016)
  8. Naomi Larson - District Nurse - FH (effective September 30, 2016)
  9. Carleen Needham - Noon Supervisor - WW (effective September 30, 2016)
  10. Joel Ruthenbeck - Tech Integrationist - DSC (effective September 30, 2016)
  11. Stephanie Schrope - Student Support Para (Special Ed) - TO (effective September 9, 2016)
  12. Linda Solmes - Noon Supervisor - HO (effective September 6, 2016)
  13. Jacalyn Suda - Student Support Para (Special Ed) - FH (effective September 23, 2016)
  14. Kay Tiritilli - Child Nutrition Helper - HO (effective September 28, 2016)
- e. Approval of the District Curriculum Advisory Committee

Motion carried: 6 – 0

Member Sorensen introduced the following resolution and moved its adoption:

**RESOLUTION FOR ACCEPTANCE OF GIFTS** *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member White, and upon vote being taken thereon, the following voted in favor thereof: Enger, Hanson, Rittenour, Ruelle, Sorensen, White  
the following voted against the same: none

The foregoing resolution was approved this 10<sup>th</sup> day of October 2016.

**LAKER PRIDE \* SPECIAL RECOGNITION \* LAKER SHOWCASE**

\* *Prior Lake Rotary Club presented a check for \$55,660 to PAA and LABC from proceeds from the Lakefront Music Fest held in July, 2016.*

\* *The ASBO (Association of School Business Officials Certification Award (SFO Certification) was presented to Executive Director of Business Services Cink.*

Board Chair Ruelle called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and there were none.

Executive Director of Human Resources Mons presented candidates for employment.

A motion was made by Melissa Enger, seconded by Dan White, to approve the candidates for employment as follows:

Certified

- Tami Baldzicki – Elementary Building Substitute Teacher – GD (resignation)
- Joseph Bollinger – Science Teacher (.05 FTE) – HS (new position)
- Jay Clawson – Science Teacher (.1 FTE) – HS (new position)
- Jenna Engler – Credit Recovery Teacher – After School – HS (resignation)
- Sarah Gerdes – Elementary Teacher – District (new position)
- Sarah Gorski – ECFE Children’s Teacher – EW (new position)
- Sarah Gorski – Preschool Teacher (E-STEM) – EW (new position)
- Kimberly Graupmann – ECFE Children’s Teacher – EW (new position)
- Kristi Malmgren – Art Teacher (.05 FTE) – HS (new position)
- Janean Mestnik – Special Education Teacher (Math) (.1 FTE) – HS (new position)
- Steven Showalter – Art Teacher (.05 FTE) – HS (new position)

Coaches

- Mariah Hovick – Assistant Girls Basketball Coach – HS (resignation)
- Willie Sandifer – 9th Grade Boys Basketball – HS (resignation)
- Willie Sandifer – Assistant Strength Coach (Fall) – HS (resignation)
- Jon Tolbert – Wrestling Coach – Middle School – TO/HO (resignation)

Educational Support Staff

- Maryam Ayour – Kids’ Company Assistant – WW (resignation)
- Gale Baines – Kids’ Company Assistant – RR (new position)
- Angela Beaton – Student Support Para (Kindergarten) – RR (new position)
- Julie Beaumaster – Kids’ Company Assistant – JP (resignation)
- Nicholas Benz – Kids’ Company Student Support – RR (resignation)
- Sheryl Civitillo – Child Nutrition Assistant Helper (5 hrs) – HS (reassignment)
- Chelsea Cross – Student Support Para (Special Ed) – HS (resignation)
- Kimberly Draginis – Noon Supervisor – HO (resignation)
- Angela Fischer – Student Support Para (Special Ed-Setting III EBD) – FH (resignation)
- Lynn Flattem – Child Nutrition Assistant (Lake House Café) (5 hrs) – HS (reassignment)
- Tracy Ford – Student Support Para (Kindergarten) – RR (new position)
- Bobbi Gengler – Child Nutrition Assistant Helper (4.75 hrs) – HS (resignation)
- Dawn Glatzel-Beck – Lunchroom Supervisor – HS (resignation)
- Heidi Heyer - Kids’ Company Assistant – EW/GW (resignation)
- Ellen Humbert – Student Support Para (Co-Curricular) – CE (reassignment)
- Melissa Littman – Noon Supervisor – TO (resignation)
- Diane Mason – Child Nutrition Assistant (PT) – FH (resignation)
- Lynne May – Student Support Para (ECSE) – EW (resignation)
- Jacqueline McNeil – Sign Language Interpreter – EW (resignation)
- Susan Melville – Student Support Para (Testing) – HO (resignation)
- Linda Milbrandt - Kids’ Company Assistant – GD (resignation)

- Sheri Norrgard-Hughes - Kids' Company Assistant – JP (new position)
- Erica Ogren - Kids' Company Assistant – JP (new position)
- Bonnie Ohm – Child Nutrition Site Manager – FH (resignation)
- Kathryn Oistad – Student Support Para (Special Ed) – HO (resignation)
- Aaron Peppin – Kids' Company Student Support – JP (new position)
- Janine Peterson – Student Support Para (Special Ed-CID/Lifeskills) – TO (resignation)
- Tracy Peterson - Kids' Company Assistant – GD (resignation)
- Perry Priest – Lunchroom Supervisor – HS (resignation)
- Jennifer Preston – Child Nutrition Assistant (PT) – EW/WW (new position)
- Paula Redetzke - Kids' Company Assistant – EW (new position)
- Kristie Ryan - Kids' Company Assistant – WW (resignation)
- Astrid Sandoval Martinez – Student Support Para (Special Ed) – EW (new position)
- Amien Shakur - Kids' Company Assistant – GD (resignation)
- Bailey Shimota - Kids' Company Assistant (am/pm) – RR (resignation)
- Kelli Silvers – Student Support Para (Special Ed-EBD) – FH (reassignment)
- Olivia Skyberg - Kids' Company Assistant (2.25 hrs) – RR (new position)
- Melissa Smith – Noon Supervisor – TO (resignation)
- Jacalyn Suda - Kids' Company Assistant – JP (resignation)
- Lois Suss - Kids' Company Assistant – GW (new position)
- Patricia Tasse – Child Nutrition Assistant Helper (5.75 hrs) – HS (resignation)
- Shari Tavis - Kids' Company Assistant – FH (reassignment)
- Tresa Thoennes – Child Nutrition Assistant Manager – HS (reassignment)
- Kaye Tiritilli - Kids' Company Assistant (6 hrs) – JP (resignation)
- Karen Venteicher – Child Nutrition Assistant Manager – TO (resignation)
- Tiffany Walton - Kids' Company Assistant – GD (new position)
- Susan Whaley – Noon Supervisor – TO (resignation)
- Michelle Wilhelm – Student Support Para (Special Ed) – TO (reassignment)
- Mary Zurn – Child Nutrition Assistant Helper – TO (reassignment)

Motion carried: 6 – 0

Executive Director of Human Resources Mons presented leaves of absence.

A motion was made by Dan White, seconded by Chad Rittenour, to approve the following leaves of absence, as presented:

1. Rachel Borgen - 2nd Grade Teacher - FH (maternity leave - January 18-April 21, 2017)
2. Minna Gallagher - Special Education Teacher - GW (medical leave - September 19-October 17, 2016)
3. Miranda Hanstad - 4th Grade Teacher - GD (maternity leave - March 18-June 9, 2017)
4. Jayne Kline - Kids' Company/Child Nutrition - JP (family leave - September 8-October 28, 2016)
5. Heather Mallett - Special Education Teacher - RR (maternity leave - March 8-June 9, 2017)
6. Julie Smith - Speech Language Pathologist - EW (maternity leave - January 14-April 9, 2017)

Motion carried: 6 – 0

Executive Director of Business Services Mons presented a district retirement.

A motion was made by Todd Sorensen, seconded by Ben Hanson, to approve the following district retirement with gratitude for years of service:

- Roxanne Scheffert – Head Building Secretary – GD (20 years of service)

Motion carried: 6 – 0

Executive Director of Business Services Mons presented additional educational support staffing.

A motion was made by Ben Hanson, seconded by Dan White, to approve the following ESS staffing for 2016-17:

- Special Education Student Support Paraprofessionals:
  - Passageways - (6.5 hrs/day) - \$21,200
  - Edgewood (LODL) – (6.5 hrs/day) = \$19,900
  - WestWood – (1 hr/day) = \$3,300
  - Jeffers Pond – (2 hrs/day) - \$6,150
  - Redtail Ridge – (.25 hr/day) = \$825
  - Hidden Oaks – (3.5 hrs/day) = \$11,500
- Special Education Secretary – WestWood (1 hr/day)
- Curriculum Secretary – (4 hrs/day) – DSC = \$0
- Noon Supervisor (1.5 hrs/day) – Redtail Ridge - \$4,450
- Media Support (.5 hrs/day) – Redtail Ridge - \$2,050
- Child Nutrition Services Assistant PT (3 hrs/day) – Edgewood - \$7,250
- B-Squad Basketball Coach (1.0) - \$4,270
- WAVE Assistant - \$8,300

Motion carried: 6 - 0

Executive Director of Business Services Mons presented the 2016-18 Prior Lake-Savage Secretaries Federation Settlement (PLSSF).

A motion was made by Chad Rittenour, seconded by Ben Hanson, to approve the PLSSF contract with a 2.4% increase to the salary schedule in each year of the agreement.

Motion carried: 5 – 0 – 1

(White abstained)

Dennis Hoogeveen, representing Clifton Larson Allen LLP, presented the 2015-16 final audit.

A motion was made by Chad Rittenour, seconded by Ben Hanson, to approve the 2015-16 final audit, as presented.

Motion carried: 6 – 0

Executive Director of Business Services Cink presented an addendum to the Nexus Contract at the board work session on September 26, 2016. The addendum was brought to the board for approval at this meeting.

A motion was made by Ben Hanson, seconded by Dan White, to approve the addendum to the Nexus Solution contract, as presented.

Member Rittenour called the question, seconded by Dan White.

Voting in favor: Hanson, Rittenour, Ruelle, Sorensen, White

Voting against: Enger

Motion carried: 5 – 1

The motion to approve the Nexus Solution addendum was brought back to the table.

Voting in favor: Hanson, Ruelle, Sorensen, White

Voting against: Enger, Rittenour

Motion carried: 4 – 2

Director of Operations Dellwo presented a transportation and operations update. This was a report only. No board action was requested.

Executive Director of Business Services Cink presented an enrollment update. This was a report only. No board action was requested.

Assistant Superintendent Holmberg, Director of Communications Mussman, Executive Director of Business Services Cink and Director of Operations/Transportation Dellwo presented future planning for PLSAS.

Three scenarios were presented along with a proposal for facilitation of a facilities design and input process and stakeholder engagement planning through TeamWorks International. A demographic study will be completed by Hazel Reinhardt. The decision to hold a referendum in November 2017 was proposed.

A motion was made by Todd Sorensen, seconded by Ben Hanson, to approve the November 2017 timeline with planning and full community engagement using the TeamWorks model, as presented.

Motion carried: 6 – 0

The board was requested to set a canvass date for the November 8 election results. All canvassing must be completed prior to November 18, 2016.

A motion was made by Melissa Enger, seconded by Chad Rittnour, to approve the following date to canvass the election results:

- Monday, November 14, 2016 at 6:30 pm (prior to the regular board meeting) at the DSC

Motion carried: 6 - 0

## POLICY

The Policy Committee presented policies for a second and final read.

A motion was made by Dan White, seconded by Ben Hanson, to approve the following policy:

520: Student Surveys

Motion carried: 6 – 0

A motion was made by Ben Hanson, seconded by Melissa Enger, to approve the following policy:

529: Staff Notification of Violent Behavior by Students

Motion carried: 6 – 0

## REPORTS

### Superintendent's Report

*Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.*

- Community Crisis Response Team met for a tabletop exercise. The CCRT is made up of administrators and local emergency personnel.
- Several schools kicked off a new continuous improvement process (BILT).
- MNCAPS students are immersed in business and health care opportunities. First Taste of Health Care tomorrow.
- Student Rep Henry Drewes unable to attend but sent the following update:
  - ✓ Homecoming huge success with spirit week participation the best in 4 years.
  - ✓ Football team won their game against Edina and the homecoming dance was well attended.
  - ✓ The student council executive board attended their first meeting with administrators.

### Administrative Reports

None

Board Reports

Vice Chair Sorensen recapped the board study session on September 26, 2016.

A motion was made by Todd Sorensen, seconded by Chad Rittenour, to adjourn.

Motion carried: 6 – 0

Meeting adjourned at 9:09 p.m.

Dan White, Clerk/Treasurer  
Independent School District 719  
4540 Tower Street SE  
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DW/mw