



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Ruelle, in the board room at the District Services Center on July 11, 2016 at 7:00 p.m.

Chair Ruelle led the Pledge of Allegiance.

Board Members Present: Enger, Hanson, Rittenour, Ruelle, Sorensen, White, Wolf

Administration Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Human Resources Mons, Executive Director of Business Services Cink

A motion was made by Todd Sorensen, seconded by Dan White, to approve the agenda.
Motion carried: 7 – 0

A motion was made by Ben Hanson, seconded by Chad Rittenour, to approve the consent agenda, as follows:

- a. Check/wire transfer disbursement summary
- b. Bank reconciliation statement for April 2016
- c. School board minutes as follows:
 - Regular board meeting – June 6, 2016
 - Special Board Meeting – June 18, 2016
 - Board Study Session – June 27, 2016
 - Board Regular Meeting – June 27, 2016
- d. Resignations, terminations and non-renewals, as follows:
 1. Laurie Bachman - Noon Supervisor - HO (effective June 9, 2016)
 2. Elizabeth Bailey - Student Support Para (Special Ed) - FH (effective June 9, 2016)
 3. Karen Bistodeau - Child Nutrition Services - FH (effective June 9, 2016)
 4. Brad Bulver - Assistant Girls Golf Coach - HS (effective immediately)
 5. Anne Castle-Heaney - Building Monitor - CES (effective June 30, 2016)
 6. Kylie Chard - Child Nutrition (Student) - HS (effective June 9, 2016)
 7. Mariah Colucci - Child Nutrition (Student) - HS (effective June 9, 2016)
 8. Bethany Dopke - Student Support Para (Special Ed) - GW (effective June 9, 2016)
 9. Judy Doherty - Health Aide - WW (effective June 10, 2016)
 10. Elizabeth Dunham - (.4) Art Teacher - FH (effective June 10, 2016)
 11. Deborah Feragotti - Noon Supervisor (Breakfast) - WW (effective June 9, 2016)
 12. Kelly Flanigan - Communications Teacher - HS (effective immediately)
 13. Tatiana Hamer - Adult Basic Ed Instructor - CE (effective June 30, 2016)
 14. Danielle Hamsund - (.1) School Psychologist - Dlst. (effective immediately)
 15. Katie Haycraft - Assistant Boys Swim/Dive Coach - HS (effective immediately)
 16. Janel Hengel - Dean of Students - HS (effective June 10, 2016)
 17. DeAnn Hopper - Student Support Para (Special Ed) - GW (effective June 9, 2016)
 18. Elise Jacquart - Sign Language Interpreter - TO (effective June 9, 2016)
 19. Brittany Kay - Child Nutrition (Student) - HS (effective June 9, 2016)
 20. Kristin Knoble-Swanson - Music Teacher - HO/TO (effective August 11, 2016)
 21. Marina Lezer - Child Nutrition (Student) - HS (effective June 9, 2016)
 22. Kelli Liesener - Special Education (PLUS) Teacher - FH (effective June 30, 2016)
 23. Nicholas Machacek - Student Support Para (Special Ed) - HO (effective June 9, 2016)
 24. Kathryn Mahoney - Principal - WW (effective June 30, 2016)
 25. Sara Nelson - (.5 FTE) Special Education (DHH) - TO (effective immediately)
 26. Sophia Raffaele - Special Education (CID) Teacher - HS (effective immediately)

27. Lareese Robinson - Child Nutrition (Student) - HS (effective June 9, 2016)
 28. Brianna Rykken - Child Nutrition (Student) - HS (effective June 9, 2016)
 29. Aaron Shetka - 3rd Grade Teacher - RR (effective immediately)
 30. Sherry Sorenson - Child Nutrition - GD (effective June 9, 2016)
 31. Alex Van Krevelen - Student Support Para (Special Ed) - T'O (effective June 9, 2016)
 32. Kelly Vycital - Student Support Para (Special Ed) - RR (effective June 9, 2016)
- e. Schools for Equity in Education (SEE) 2016-17 Membership Renewal
 - f. AMSD Membership for 2016-17
 - g. MSBA Membership and Policy Service Manual Fee Approval for 2016-17
- Motion carried: 7 - 0

Member White introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Wolf, and upon vote being taken thereon, the following voted in favor thereof: Enger, Hanson, Rittenour, Ruelle, Sorensen, White, Wolf
the following voted against the same: none

The foregoing resolution was approved this 11th day of July 2016.

LAKER PRIDE * SPECIAL RECOGNITION * LAKER SHOWCASE

Prior Lake-Savage Optimist President Jim Gruver presented the district with student art, purchased from PLHS student artist Jaclyn Bowen. The artwork is part of a 25-year collection that the Optimist Club has donated to the district.

Board Chair Ruelle called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and two community members spoke.

Executive Director of Human Resources Mons presented candidates for employment.

A motion was made by Ben Hanson by Todd Sorensen, to approve the candidates for employment as follows:

Certified

- Kelly Adrian – K-5 Teacher – Districtwide (resignation)
- Sara Anderson – Elementary Art (.2 FTE) – Districtwide (new position)
- Sara Anderson – Art Teacher (.09 FTE) – Districtwide (new position)
- Rachel Astrup – K-5 Teacher – Districtwide (resignation)
- Shana Bates – Elementary Teacher (Summer School) – GW/WW (reassignment)
- Brenda Berg – Special Education (ESY) – TO (reassignment)
- Kathy Bores – Intervention Specialist (TOSA) (.6 FTE) – Districtwide (resignation)
- Rachel Chamley – Intervention Specialist (TOSA) (.5 FTE) – Districtwide (reassignment)
- Laurie Davis-Friedges – Special Education (ESY) – TO (reassignment)
- Alyssa Farrell – K-5 Teacher – Districtwide (resignation)
- Erin Gleason-Nordstrom – Music Teacher (.09 FTE) – Districtwide (new position)
- Mary Heim – Special Education Evaluation Teacher – Districtwide (resignation)
- Matthew Helm – Social Studies Teacher (1.0 FTE) – HS (reassignment)
- Kevin Humbert – Physical Education Teacher (.09 FTE) – Districtwide (new position)
- Michelle Lanz – School Psychologist – Districtwide (new position)
- Hilary Larsen – Special Education (Lifeskills) – TO (new position)
- RJ McGinnis – Physical Education/Health Teacher (1.0 FTE) – HS (reassignment)
- Lindsay Meuwissen – Special Education (Lifeskills) – RR (resignation)
- Julie Pokaski – English Teacher – HS (resignation)
- Nichole Remus – Special Education (LD) (.5 FTE) – FH (new position)
- Karen Russell – Special Education Speech Language Pathologist (ESY) – WW (reassignment)
- Ann Schaefer – Special Education (LD) (1.0 FTE) – WW (new position)
- Ryan Smith – Summer School Teacher/Online Learning Lab Supervisor – Bridges ALC (reassignment)
- Amanda Solinger – K-5 Teacher – Districtwide (reassignment)

- Catherine Suflita – Special Education (EBD) – TO (leave of absence)
- Kimberly Vassar-Kuss – K-5 Teacher - Districtwide (resignation)
- Brooke Zahn – Elementary Teacher (Summer School) – GW/WW (reassignment)

Summer School Returning Staff

Chelsea Anderson – JP
Claire Dickinson – JP
Kimberly Chapin – EW
Jessica Randol – RR

Coaches

- Blair Rummel – Head Girls Soccer Coach – HS (resignation)

Educational Support Staff

- Jessica Corcoran – Summer Swim: ASI, Lifeguard, Locker Room – CES (reassignment)
- Marcia Doty – Guidance/Attendance Secretary – HO (resignation)
- Jennifer Eberle – Custodian (KC Summer Program) – KC (reassignment)
- Angela Glum – Student Support Para (Special Ed) (ESY) – Districtwide (reassignment)
- Alexander Haferman – Summer Swim: Locker Room, Asst. Swim Instructor – CES (reassignment)
- Katelyn Hentges – Student Support Para (ESY) – Districtwide (reassignment)
- Dawn Kes – Student Support Para (ESY) – Districtwide (reassignment)
- Lisa Lawrence – Child Nutrition Assistant – HS (resignation)
- Abigail Lindblom – Summer Swim: Lifeguard, Locker Room – CES (reassignment)
- Lynn Pieper – Custodian (MTS) – HO (leave of absence)
- Ellen Popple – Summer Swim: Lifeguard, Locker Room – CES (reassignment)
- Nancy Rausch – ECFE Assistant (Summer Preschool) – EW (reassignment)
- Sue Schultz – Student Support Para (ESY) – Districtwide (reassignment)
- Elizabeth Schwarz – Summer Swim: Lifeguard, Locker Room, ASI – CES (reassignment)
- Justin Snider – Summer Swim: Locker Room Supervisor (reassignment)

Motion carried: 7 – 0

Executive Director of Human Resources Mons presented the Teaching and Learning Candidate.

A motion was made by Melissa Enger, seconded by Chad Rittenour, to approve Kevin Schuttinger as the new Director of Teaching and Learning, as presented.

Motion carried: 7 – 0

Executive Director of Human Resources Mons presented the WestWood Elementary Principal Candidate.

A motion was made by Todd Sorensen seconded by Rich Wolf, to approve Karen Zwolenski as the new principal at WestWood Elementary, as presented.

Motion carried: 7 – 0

Executive Director of Human Resources Mons presented leaves of absence.

A motion was made by Dan White, seconded by Ben Hanson, to approve the following leaves of absence, as presented:

1. Elizabeth Braith - Kids' Company Assistant - EW (maternity leave - December 6, 2016 - February 28, 2017)
2. Katherine Jaeb - 5th Grade - GD (maternity leave - November 9 - January 27, 2017)
3. Deborah Johnson - FACS Teacher - HS (personal leave - 2016-17 school year)

Motion carried: 7 – 0

Executive Director of Human Resources Mons presented 2016-18 Agreements and Terms and Conditions of Employment.

A motion was made by Todd Sorensen, seconded by Ben Hanson, to approve the 2016-18 agreements and terms and conditions of employment, as presented.

Motion carried: 7 - 0

Director of Operations Dellwo presented an update to our 10-year long term facility maintenance (LTFM) plan. This was a report only. No board action was requested.

Gary Olsen, representing Ehlers & Associates, presented the sale day report for General Obligation Facilities Maintenance Bonds, Series 2016B.

Director Rittenour requested to table the vote on the facilities maintenance bonds until later in the evening after the referendum report.

A motion was made by Chad Rittenour, seconded by Melissa Enger, to table the vote.

Voting in favor: Enger, Rittenour

Voting against: Hanson, Ruelle, Sorensen, White, Wolf

Motion failed: 2 – 5

Member Hanson introduced the following resolution and moved its adoption:

RESOLUTION AWARDING THE SALE, DETERMINING THE FORM AND DETAILS, AUTHORIZING THE EXECUTION, DELIVERY AND REGISTRATION, AND PROVIDING FOR THE PAYMENT OF GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS, SERIES 2016B

The motion for the adoption of the foregoing resolution was duly seconded by Member White, and upon vote being taken thereon, the following voted in favor thereof: Hanson, Ruelle, Sorensen, White, Wolf

and the following voted against the same: Enger, Rittenour

whereupon said resolution was declared duly passed and adopted
(full resolution available at the district office)

A motion was made by Rich Wolf, seconded by Dan White, to recess the meeting for bond paperwork.

Motion carried: 7 – 0

A motion was made by Todd Sorensen, seconded by Dan White, to reconvene the meeting.

Meeting resumed at 7:45 p.m.

Activities Director Reetz presented a co-curricular spring wrap-up. This was a report only. No board action was requested.

Director of Operations/Transportation Dellwo requested an additional bus for 2016-17 at the middle school level.

A motion was made by Melissa Enger, seconded by Dan White, to approve the additional bus, as requested.

Motion carried: 7 – 0

Executive Director of Business Services Cink, in the absence of Director of Child Nutrition Peterson, presented a 2016-17 educational benefits application.

A motion was made by Ben Hanson, seconded by Chad Rittenour, to approve the 2016-17 educational benefits application, as presented.

Motion carried: 7 – 0

Member White introduced the following resolution and moved its adoption:

RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED by the School Board of Independent School District No. 719, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 719 shall begin on August 2, 2016 and shall close on August 16, 2016. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 16, 2016.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD INDEPENDENT SCHOOL DISTRICT NO. 719 (PRIOR LAKE/SAVAGE AREA SCHOOLS) STATE OF MINNESOTA
(on file at the district office)

The motion for the adoption of the foregoing resolution was duly seconded by Member Rittenour. On a roll call vote, the following voted in favor: Enger, Hanson, Rittenour, Ruelle, Sorensen, White, Wolf

and the following voted against: none

whereupon said resolution was declared duly passed and adopted.

Dr. Teri Staloch received high marks from the school board on her job performance in the first year of her superintendency. Chair Ruelle read a statement and released to the press.

Superintendent Staloch, Executive Director of Business Services Cink, Assistant Superintendent Holmberg and Director of Operations Dellwo presented a referendum report that included enrollment, the Nexus Solution contract clarification and a draft referendum timeline.

The board study session will now begin at 5:00 pm on July 18th to discuss details and plan timelines.

Chair Ruelle presented dates for joint meetings with our partners, as follows:

1. City of Prior Lake - October 24, 2016 - Council Chambers - 5:00 pm
2. City of Savage – September 19, 2016 – Savage City Hall – 5:30 pm
3. Laker Educational Foundation - September 21, 2016 - DSC - 6:30 pm

POLICY

The Policy Committee presented policies for a second and final read of the mandatory annual policies. A motion was made by Dan White, seconded by Ben Hanson, to approve the annual policies, as presented.

Motion carried: 7 – 0

(full list of policies available at the district office)

REPORTS

Superintendent's Report

Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.

- The summer Kids' Company program involves 720 students.
- Lakefront Music Fest is happening on July 15-16. Tickets are still available online and in-person.
- Thank you to the Optimist Club and the Rotary Club for the support they have given our schools with the donation of the student art at this meeting and some of the proceeds from Music Fest.

Administrative Reports

- Executive Director of Business Services Cink mentioned working with the Prior Lake Police Department to put together a 5-year Joint Powers Agreement for the liaison officer, similar to Savage. The agreement will come to the board in August or September.

Board Reports

- Director Enger handed out documents from a recent S.E.E. meeting that she attended. Mention was made on the topic of equalization and the importance on-going support from our local legislators, Senator Eric Pratt and Rep. Drew Christianson.

A motion was made by Chad Rittenour, seconded by Ben Hanson, to adjourn.

Motion carried: 7 – 0

Meeting adjourned at 10:40 p.m.

Dan White, Clerk/Treasurer
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

DW/mw