



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Ruelle, in the board room at the District Services Center on April 11, 2016 at 7:00 p.m.

Chair Ruelle led the Pledge of Allegiance.

Board Members Present: Enger, Hanson, Rittenour, Ruelle, Sorensen, White, Wolf, Student Council Rep Maddie Theisen

Administration Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Human Resources Mons, Executive Director of Business Services Cink

A motion was made by Todd Sorensen, seconded by Ben Hanson, to approve the agenda.

Motion carried: 7 – 0

A motion was made by Todd Sorensen, seconded by Dan White, to approve the consent agenda, as follows:

- a. Check/wire transfer disbursement summary
- b. Bank reconciliation statement for January 2016
- c. School board minutes as follows:
 - Regular Board Meeting – March 7, 2016
 - Joint Board Meeting with LAPS – March 28, 2016
 - Board Study Session – March 28, 2016
- d. Resignations, terminations and non-renewals, as follows:
 1. Marilyn Ash - Noon Supervisor - WW (effective March 25, 2016)
 2. Leah Bulver - B Squad Volleyball Coach - HS (effective immediately)
 3. Lindsay Burque - 4th Grade Teacher - FH (effective end of school year)
 4. William (Mano) Butler - Kids' Company Assistant - KC (effective April 14, 2016)
 5. Erin Certain - Student Support Para (Special Ed) - Dist. (effective April 1, 2016)
 6. Renee Clark - Building Monitor - CE (effective March 14, 2016)
 7. Nikki Dickenson - Assistant Synchronized Swim Coach - HS (effective immediately)
 8. Tyler Duff - Boys Track & Field Coach - HS (effective immediately)
 9. Rachel Guida - Student Support Para (Special Ed) - GW (effective April 1, 2016)
 10. Rhonda Lindquist - Kids' Company Assistant - RR (effective March 25, 2016)
 11. Bridget Ortner - JV B Squad Cheerleading Coach - HS (effective March 28, 2016)
 12. Sheryl Parham - Lunchroom Supervisor - HS (effective March 22, 2016)
 13. Sheryl Parham - Kids' Company Assistant - FH (effective March 24, 2016)
 14. Brett Porter - B Squad Soccer Coach - HS (effective February 9, 2016)
 15. Emmanuel Rivera - Student Support Para (Special Ed) - HS (effective April 1, 2016)
 16. Rebecca Schultz - Noon Supervisor (Breakfast) - FH (effective April 1, 2016)
 17. Rebecca Schultz - Child Nutrition (PT) - FH (effective April 5, 2016)
 18. Randy Silverness - Custodian - HO (effective March 3, 2016)
 19. Melanie Willette - Kids' Company Assistant - WW (effective March 25, 2016)

Motion carried: 7 - 0

Member Wolf introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Rittenour and upon vote being taken thereon, the following voted in favor thereof: Enger, Hanson, Rittenour, Ruelle, Sorensen, White, Wolf the following voted against the same: none

The foregoing resolution was approved this 11th day of April 2016.

LAKER PRIDE * SPECIAL RECOGNITION * LAKER SHOWCASE

Students Kellen Stokes and Chiara Ciavarri along with Elementary Media Specialists Amy Schwingler, Anne Dauer, Kelly Iverson-Egge, Kate Tinguely & Lia Quinn showcased a "sandbox" of tools used to teach students including Google Expeditions.

Board Chair Ruelle called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and there were none.

Executive Director of Human Resources Mons presented candidates for employment.

A motion was made by Dan White, seconded by Ben Hanson, to approve the candidates for employment as follows:

Certified:

- Diane Ball – ECFE Children’s Teacher (MTS) (39.5 hrs) – EW (reassignment)
- Rebekah Fonder – ECFE Children’s Teacher (MTS) (39.5 hrs) – EW (reassignment)
- Karen Nau – Reading Intervention Teacher Tier 3 (.15 FTE – 4th Quarter) – HO (reassignment)
- Jonathan Stock – English Teacher (MTS) (.4 FTE) – HS (leave of absence)
- Hannah Vreeland – 6th Grade English Teacher (MTS) (.6 FTE) – TO (reassignment)

Coaches:

- Christian Duncan – Assistant Softball Coach (JV) – HS (resignation)
- Amanda Fay – MS Track Coach (2) – TO/HO (resignation)
- Andrew Franklin – Assistant Knowledge Bowl Advisor – HS (resignation)
- Matt Kleven – B Squad Lacrosse Coach – HS (resignation)
- Robert Klossner – Assistant Boys Lacrosse Coach – HS (resignation)
- Joe McCarthy – Assistant Track Coach – HS (resignation)
- Bridget Ortner – Head Cheer Coach – HS (resignation)
- Brent Stufft – MS Track Coach (2) – TO/HO (resignation)
- Alex Van Krevelen – Assistant Track & Field Coach (Half-time) – HS (resignation)

Educational Support Staff:

- Kathleen Allen – Breakfast Supervisor – FH (reassignment)
- Marilyn Ash- Noon Supervisor – GD (resignation)
- Christine Blake – Head Secretary (11 month) – JP (resignation)
- Diane Boomgaarden – Building Monitor – CES (resignation)
- William Butler – Custodian – GD (reassignment)
- Erin Certain – Student Support Para (Special Ed-CID) – GW (resignation)
- Trevor Ewert – Summer Swim: Locker Room Supervisor, ASI – CES (reassignment)
- Zach Fuller – Summer Swim: Locker Room Supervisor – TO (reassignment)
- Darlene Hasch – Child Nutrition Assistant Helper (MTS) – WW (leave of absence)
- Tiyana Owens – Noon Supervisor – WW (resignation)
- Rebecca Schultz – Kids’ Company Assistant – FH (resignation)
- Julie Stark – Special Ed Para (Co-Curricular – Soccer) – Dist. (reassignment)
- Jacalyn Suda – Student Support Para (Testing Monitor) – TO (reassignment)
- Patricia Tasse – Child Nutrition Assistant (Helper) – HS (resignation)
- Emersen Thomas – Summer Swim: Locker Room Assistant, Lifeguard, WSI – CES (reassignment)
- Jessie Westman – Summer Swim: Locker Room Supervisor, ASI – CES (reassignment)
- Rachel Wormer – Summer Swim: Locker Room Supervisor, Lifeguard, WSI – CES (reassignment)

Summer Swim Employee Rehires

(list available at the district office)

Motion carried: 7 – 0

Executive Director of Human Resources Mons presented district retirements.

A motion was made by Todd Sorensen, seconded by Rich Wolf, to approve the following district retirements with gratitude for their years of service:

- Carole Burge - Child Nutrition Helper - HS (15 years of service)
- Robin Gunning - Media Specialist - HS (26 years of service)
- Jerry Kroyer - Outside Maintenance - Dist. (16 years of service)
- Terry Lewis - Science Teacher - HS (33 years of service)
- Walt Schweer - Network Systems Specialist - DSC (11 years of service)
- Deb Sunderman - Physical Education Teacher - FH (37 years of service)

Motion carried: 7 – 0

They will be honored at the district retirement celebration on Thursday, May 19, 2016 at Twin Oaks Middle School from 3:30 to 5:30 p.m.

Executive Director of Human Resources Mons presented leaves of absence.

A motion was made by Dan White, seconded by Todd Sorensen, to approve the following leaves of absence, as presented:

1. Michelle Bahr - Physical Ed/Health Teacher - GD (medical leave - April 7 - May 20, 2016)
2. Kimberly Hall - Special Ed (EBD) Teacher - TO (medical leave - March 9-June 10, 2016)
3. Lee Korby - Science Teacher - HS (maternity leave - August 29-November 11, 2016)
4. Karri Nesbitt - Special Ed (CID) Teacher - GW (maternity leave - August 29 - November 21, 2016)
5. Annette Peterson - 1st Grade Teacher - GW (family leave - August 29, 2016 - June 9, 2017)
6. Roxanne Scheffert - Head Building Secretary - GD (medical leave - March 28-April 22, 2016)
7. Allison Wenderski - Physical Ed/Health Teacher - HO (maternity leave - September 6 - November 16, 2016)

Motion carried: 7 – 0

Executive Director of Human Resources Mons presented proposed classroom FTE for 2016-17.

A motion was made by Ben Hanson, seconded by Todd Sorensen to approve the following proposed FTE, as presented:

Elementary:

- 5.0 FTE Classroom
- 1.0 FTE Specialists

Middle School:

- 1.15 FTE Classroom

High School:

- 3.45 FTE Classroom

Motion carried: 7 - 0

Executive Director of Human Resources Mons presented additional staffing for 2016-17 (licensed).

A motion was made by Todd Sorensen, seconded by Ben Hanson, to approve the following licensed staffing, as presented:

- Circle of Friends Full Day 4 Year Old Pre-K (1.51 FTE) at JP/GW
- Circle of Friends 3 and 4 Year Old Pre-K (1.3 FTE) at EW
- Circle of Friends Summer 3 to 5 Year Old Pre-K (.11 FTE) at EW

A motion was made by Chad Rittenour, seconded by Melissa Enger, to table the above motion until further research at a study session.

Voting in favor: Enger, Rittenour, White

Voting against: Hanson, Ruelle, Sorensen, Wolf

Motion failed: 3 - 4

The main motion was brought back to the table to approve the licensed staffing for 2016-17, as presented:

Voting in favor: Hanson, Ruelle, Sorensen, Wolf

Voting against: Enger, Rittenour, White

Motion carried: 4 – 3

Additional information on this program will be brought to the April 28, 2016 board study session.

Executive Director of Human Resources Mons presented additional staffing for 2016-17 (ESS).

A motion was made by Todd Sorensen, seconded by Rich Wolf, to approve the following educational support staff, as presented:

- Elementary Head Secretary work year addition (moving 11 month to 12 month)
- Circle of Friends Summer 3-5 Year Old Teacher Assistant – (152 hours)
- Baseball Assistant Coach - \$4,005
- Baseball B-Squad Coach - \$3,738
- Baseball 9th Grade Coach - \$3,471
- Boys Lacrosse B-Squad Coach - \$3,738
- Girls Track and Field Assistant - \$4,005

The coaching positions are booster funded.

Voting in favor: Hanson, Ruelle, Sorensen, White, Wolf

Voting against: Enger, Rittenour

Motion carried: 5 - 2

Joel Sutter, representing Ehlers, Inc., congratulated the district for the recent upgrading of the district's credit rating from AA3 to AA2 according to Moody's Investor Services.

Mr. Sutter presented the information on the sale of general obligation school building refunding bonds, Series 2016A.

Member Chad Rittenour introduced the following resolution and moved its adoption:

RESOLUTION AWARDING THE SALE, DETERMINING THE FORM AND DETAILS, AUTHORIZING THE EXECUTION, DELIVERY, AND REGISTRATION, AND PROVIDING FOR THE PAYMENT OF GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2016A

The motion for the adoption of the foregoing resolution was duly seconded by Member White and upon vote being taken thereon the following voted in favor thereof: Enger, Hanson, Rittenour, Ruelle, Sorensen, White, Wolf and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

(full resolution on file at the district office)

Superintendent Staloch and Director of Communications Mussman presented a referendum update that included site team training, website and the district video. This was a report only.

Member Enger introduced the following resolution and moved its adoption:

RESOLUTION APPOINTING ELECTION JUDGES FOR THE MAY 24, 2016 SCHOOL DISTRICT SPECIAL ELECTION

The motion for the adoption of the foregoing resolution was duly seconded by Member White and upon vote being taken thereon the following voted in favor thereof: Enger, Hanson, Rittenour, Ruelle, Sorensen, White, Wolf and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

(full resolution on file at the district office)

Activities Director Reetz presented a co-curricular winter report. This was a report only. No board action was requested.

Director of Special Education Kern presented a Targeted Service summer programs proposal. This was a report only. No board action was requested.

Director of Special Education Kern presented a Special Education child count report. This was a report only. No board action was requested.

Executive Director of Business Services Cink presented the 2016-17 budget assumptions. This was a report only. No board action was requested.

Director of Operations/Transportation Dellwo presented a roof repair proposal for Twin Oaks Middle School. The roof was damaged during a recent storm and needs repair. The proposal is to complete all roofing at Twin Oaks Middle School using the 2015 contract. The projected would be funded using LTFMP funding along with the insurance claim.

A motion was made by Dan White, seconded by Ben Hanson, to approve the proposal to complete all roofing at Twin Oaks Middle School, as presented.

Motion carried: 7 – 0

Director of Operations/Transportation Dellwo and Executive Director of Business Services Cink, presented a 2017-2020 transportation contract with the Prior lake School Bus Association, Inc.

A motion was made by Melissa Enger, seconded by Chad Rittenour, to approve the 4 year agreement, as presented.

Motion carried: 7 – 0

The following proclamations were read:

- National Teacher Appreciation Day is Tuesday, May 3, 2016
- Child Nutrition Employee Week is May 2-6, 2016
- Volunteer Appreciation Week is April 18-22, 2016

(full proclamations available at the district office)

Board Chair Ruelle presented a proposed timeline for the evaluation of the superintendent. The superintendent will present the goal achievement for 2015-16 at the board study session on April 25, 2016. Links to the survey will be sent to board and administrators on April 26, 2016.

Due to several workshops/meetings that take place on June 20, 2016, the board agreed to change the June study session to June 27, 2016.

POLICY

The Policy Committee presented the following policies for a second and final reading.

A motion was made by Dan White, seconded by Rich Wolf, to approve the following policy:

- Policy 213: School Board Committees

Motion carried: 7 – 0

A motion was made by Dan White, seconded by Rich Wolf, to approve the following policy:

- Policy 521: Student Disability Nondiscrimination Policy

Includes: Student Disability Nondiscrimination, Grievance Procedure, Procedural and Reporting Form

Motion carried: 7 – 0

REPORTS

Superintendent's Report

Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.

- Congratulations for all the work on the recent upgrading of our bond credit rating from AA3 to AA2.
- Minnesota Job Fair at the Minneapolis Convention Center coming up on April 18th.
- This year we will be honoring 18 teachers and support staff throughout our district. The celebration will be held at Twin Oaks on May 19 from 3:30-5:30 p.m.
- Big news for our high school choir students! Twenty five students were invited to perform with the rock band FOREIGNER live on stage at Mystic Lake last Saturday night! Congratulations to teachers Randi Erlandson and Rob Hahn.
- The Prior Lake Rotary has announced its lineup for the 7th annual Lakefront Music Fest. This year's lineup features O-A-R, BoDeans and Eric Hutchinson on Friday, July 15 for rock night; and Martina McBride, Love and Theft, and Lauren Alaina on Saturday, July 16 for country night.

Administrative Reports

None

Board Reports

- Student Council Rep Theisen reported on attendance at the State Leadership Conference. Seven members, along with next year's NHS executive board, were able to participate in the discussion of current topics. Theisen also mentioned the upcoming prom on April 30th at Brackett's Crossing.
- Director Rittenour mentioned that the Community Education Job Fair that was recently held was highly successful.
- Vice-Chair Sorensen reported that MusicFest Volunteer sign-up is available online.

A motion was made by Dan White, seconded by Chad Rittenour, to close the meeting.

Motion carried: 7 – 0

The meeting was closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy at 8:50 p.m.

A motion was made by Dan White, second by Ben Hanson, to open the meeting.

Motion carried:

Meeting re-opened at 9:01 p.m.

A motion was made by Dan White, seconded by Chad Rittenour, to adjourn.

Motion carried:

Meeting adjourned at 9:02 p.m.

Dan White, Clerk/Treasurer
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

DW/mw