



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Ruelle, in the board room at the District Services Center on July 13, 2015 at 7:00 p.m.

Chair Ruelle led the Pledge of Allegiance.

Board Members Present: Enger, Hanson, Ruelle, Sorensen, White, Wolf

Board Members Absent: Rittenour

Administration Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Business Services Cink, Executive Director of Human Resources Mons

A motion was made by Dan White, seconded by Todd Sorensen, to approve the agenda.

Motion carried: 6 – 0

A motion was made by Ben Hanson, seconded by Melissa Enger, to approve the consent agenda, as follows:

- a. Check/wire transfer disbursement summary
- b. Bank reconciliation statement for the following:
 - May 2015
- c. School board minutes as follows:
 - Regular board meeting on June 1, 2015
 - Board study session on June 22, 2015
- d. Resignations, terminations and non-renewals, as follows:
 1. Robert Carter - Head Custodian - TO (effective June 23, 2015)
 2. Kathryn Curran - Early Childhood Screening - EW (effective immediately)
 3. Andy Franklin - Knowledge Bowl Coach - HS (effective end of school year)
 4. Linda Freemark - Third Party Billing Secretary (PT) - DSC (effective June 30, 2015)
 5. Luci Goltz - Secretary - HS (effective June 26, 2015)
 6. Gina Knaus - Birth to 2 Home-based ECSE Teacher - EW (effective June 30, 2015)
 7. Rachel Malsom - Guidance Counselor - HS (effective August 31, 2015)
 8. Jennifer Musto - Special Education Secretary - DSC (effective June 30, 2015)
 9. Jason Phillippi - Asst. Boys Cross Country Coach - HS (effective June 25, 2015)
 10. Debra Schaff - Kids' Company Assistant - GD (effective June 11, 2015)
 11. Katherine Soine - 4th Grade Teacher - WW (effective June 30, 2015)
 12. Aideen Tenzer - Student Support Para (Special Ed) - JP (effective June 11, 2015)
 13. Kristi Tschida - Student Support Para (Special Ed) - EW (effective June 11, 2015)
 14. Joel Volm - Head Robotics Coach - HS (effective immediately)
 15. Olivia Williamson - 9th Grade Girls Soccer Coach - HS (effective immediately)
- e. Membership in Schools for Equity in Education (SEE) for 2015-16
- f. MSBA Membership Renewal 2015-16
- g. Metro ECSU General Services Fee for Membership 2015-16
- h. Membership in Association of Metropolitan School District (AMSD)

Motion carried: 6 - 0

Member White introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS (*full resolution on file at the district office*)

The motion for adoption of the foregoing resolution was duly seconded by Member Wolf, and upon vote being taken thereon, the following voted in favor thereof: Enger, Hanson, Ruelle, Sorensen, White, Wolf
the following voted against the same: none

The foregoing resolution was approved this 15th day of July 2015.

LAKER PRIDE * SPECIAL RECOGNITION * LAKER SHOWCASE

Special Recognition

PLHS senior Grant Trembley has been chosen as this year's Prior Lake Optimist Club art winner. Trembley's water color, Alice in Wonderland was chosen for its vivid colors and attention to detail. The Optimist Club purchased the art and will donate it to PLSAS where it will be displayed at the District Services Center. Presenting the check was the PLSOC President Anita Drentlaw.

Board Chair Ruelle called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and there were none.

Executive Director of Human Resources Mons presented candidates for employment.

A motion was made by Dan White seconded by Rich Wolf, to approve the candidates for employment as follows:

Certified:

- Jamie Banken – Targeted Services Summer School – FH (reassignment)
- Kathleen Bores – Targeted Services Summer School Teacher – FH (reassignment)
- Brad Bulver – Summer School Teacher – HS (reassignment)
- Candi Clausen – Targeted Services Coordinator – FH (reassignment)
- Jay Clawson – Science Teacher – HS (resignation)
- Allison Cowley – Special Education (CID) Teacher – GW (reassignment)
- Jessica Erickson – Targeted Services Summer School Teacher – WW (reassignment)
- Amanda Fay – Technology Integration Specialist (TOSA) – DSC (new position)
- Hannah Flasher – Targeted Services Summer School Teacher – WW (reassignment)
- Dallas Giles – School Social Worker – JP (leave of absence)
- Becky Gordon – Summer School Teacher – RR (reassignment)
- Lisa Henningsen – Gr. 4 Teacher – WW (resignation)
- Natalie Holm – Social Studies Teacher (.7 reg, .2 LTS) – HO/TO/HS (new position, resignation, leave of absence)
- Candice Jenkins – Special Education Teacher – HS (resignation)
- Candice Jenkins – Summer School Teacher – HS (reassignment)
- Mackenzie Kegley – English Teacher – HS (new position)
- Jill Kind – Secondary Curriculum Specialist (TOSA) – DSC (new position)
- David Lawson – Summer School Teacher – HS (reassignment)
- Lisa Lind – Targeted Services Summer School Teacher – WW (reassignment)
- Susan Mahowald – Special Ed Evaluation Teacher – Dist. (new position)
- Jessica McMahan – Digital Learning Specialist (TOSA) – DSC (new position)
- Divya Mekala – Science 9/Physical Science Teacher – HS (resignation)
- Laura Obrycki – Targeted Services Summer School Teacher – FH (reassignment)
- Michele Perkins – Targeted Services Summer School Teacher – GW/WW (reassignment)
- Julie Pokaski – English Teacher (LTS) – HS (leave of absence)
- Jessica Randol – Targeted Services Summer School Teacher – FH (reassignment)

- Rebecca Richardson – Early Childhood Manager – EW (new position)
- Hannah Runquist – Targeted Services Summer School Teacher – FH (reassignment)
- Susan Schnackenberg – Summer School Teacher – RR (reassignment)
- Justin Schramm – Music Teacher (.2 FTE) – HS (new position)
- Aaron Shetka – Summer School Teacher – RR (reassignment)
- Ryan Smith – Guidance Counselor – HS (resignation)
- Stephanie Soderling – Study Strategy Teacher – HO (reassignment)
- Stephanie Soderling – Gr. 6-7 Science Teacher – HO (resignation)
- Kayla Stormo – Targeted Services Summer School Teacher – GW/WW (reassignment)
- Abby Thompson – Math Teacher – HS (resignation)
- Thomas Vermillion – Special Education (CID) Teacher – TO/HS (reassignment)
- Jena Wagner – Targeted Services Summer School Teacher – FH (reassignment)
- Andrew Weis – Science 9/Physical Science Teacher – HS (new position/resignation)

Returning Summer School Teachers 2015:

Michelle Goracke	Kristin Jordan	Anne Nelson
Lia Quinn	Linda Anderson	Laura Obrycki
Britney Kraushaar	Kim Soeffker	Vicki Jensen
Kelley Gerdes	Emily Sickmann	Nick Ingles

Educational Support:

- Deanne Adams – Special Needs Nurse (ESY) – RR (reassignment)
- Denise Beers – Student Support Para (Summer School) – WW (reassignment)
- Kay Bergman – Student Support Para (Special Ed) (Summer School) – WW (reassignment)
- Ellen Bittner – Kids' Company Custodian – KC (temporary)
- Sarah Carpenter – Kids' Company Custodian – KC (temporary)
- Kelly Daniel – Student Support Para (Special Ed) – KC (reassignment)
- Linda Freemark – Special Education Secretary – DSC (resignation)
- Joanie Freidlund – Kids' Company Custodian – KC (temporary)
- Hollie Huntley – Student Support Para (Special Ed) (ESY) – GW (reassignment)
- Duane Johnson – Kids' Company Custodian – KC (temporary)
- Emma Mariscal – Student Support Para (Summer School) – GD (temporary)
- Jennifer Musto – Technology Help Desk Technician – DSC (new position)
- Carleen Needham – ECFE Teacher Assistant – EW (reassignment)
- Danielle Novack – Sign Language Interpreter – TO (resignation)
- Jeffrey Olson – Student Support Para (Special Ed) (add'l hours) – HO (reassignment)
- James Pierce – Custodian (MTS) – HO (leave of absence)
- Kay Pierson – Student Support Para (Special Ed) – WAVE (reassignment)
- Nancy Rausch – ECFE Assistant (Summer) – EW (reassignment)
- Dylan Thompson – Custodian (MTS) – HS (reassignment)
- Denise Tremmel – ECFE Assistant (Summer) – EW (reassignment)

Motion carried: 6 - 0

Executive Director of Human Resources Mons presented leaves of absence.

A motion was made by Melissa Enger, seconded by Ben Hanson, to approve the following leaves of absence, as presented:

1. Scott Booth – Head Custodian – HO (family leave – June 29, 2015 – TBD)
2. Eileen Hanson – Kids' Company Site Leader – GW (medical leave – June 25-July 24, 2015)
3. Linda Ringstad – CES Specialist – DSC (medical leave – July 28 –September. 8, 2015)

Motion carried: 6 - 0

Executive Director of Human Resources Mons presented a district retirement.

A motion was made by Dan White, seconded by Melissa Enger, to approve, with gratitude for 27 years of service to the district, the retirement of:

- Tom Hassig – Vocal Music Teacher – HS

Motion carried: 6 – 0

Executive Director of Human Resources Mons presented a building substitute update. This was a report only. These positions will be re-evaluated at the end of the school year. No board action was requested.

Executive Director of Human Resources Mons presented an educational support staffing request for 2015-16. A motion was made by Todd Sorensen, seconded by Melissa Enger, to approve the ESS staffing request as follows:

- Kitchen Helper (3 hours/day) – Edgewood
- Custodian (4 hours/day) – Edgewood/Bridges ALC/WestWood
- Secretarial Support in the Activities Office – Prior Lake High School

Motion carried: 6 – 0

Activities Director Reetz presented a proposal to increase activity fees for 2015-16.

A motion was made by Ben Hanson, seconded by Rich Wolf, to increase the activities fees for all sports by \$10.00, as presented.

Voting in favor: Enger, Hanson, Ruelle, Sorensen, Wolf

Voting against: White

Motion carried: 5 – 1

Activities Director Reetz presented a recap of student admissions to all activities.

A motion was made by Todd Sorensen, seconded by Dan White, to approve the continuation of offering free admission for all PLHS students, Gr. 9-12, with student identification, to all activities with the exception of football, boy's hockey and musicals for 2015-16.

Motion carried: 6 – 0

Director of Food Services Peterson presented bakery products and milk & dairy contract award recommendations for 2015-16.

A motion was made by Melissa Enger, seconded by Ben Hanson, to approve Hastings Coop Creamery as the low bidder for milk and dairy products, and Earth Grains as the low bidder for bakery products in 2015-16, as presented.

Motion carried: 6 - 0

Executive Director of Business Services Cink presented the City of Prior Lake Liaison Officer contract for 2015-16.

A motion was made by Rich Wolf, seconded by Dan White, to approve the City of Prior Lake Liaison Officer contract for services in the amount of \$47,130, as presented.

Motion carried: 6 - 0

Executive Director of Business Services Cink presented student enrollment for 2015-16. Numbers will shift within the next month prior to the start of school. This was a report only. No board action was requested.

Director of Operations/Transportation Dellwo presented school attendance areas for new developments.

A motion was made by Todd Sorensen, seconded by Dan White, to approve the following:

- All students moving into the Ryland development north on 27 by Savage City Hall will be part of Jeffers Pond Elementary school boundaries.
- All students moving into the Prior Lake Aggregates development, just south of PLHS, will be assigned to Grainwood Elementary School.

Motion carried: 6 - 0

Director of Operations/Transportation Dellwo presented a health and safety budget proposal. A motion was made by Ben Hanson, seconded by Todd Sorensen, to approve the health and safety budget for 2015-16 and school board policy 810 which is part of the budget proposal.
Motion carried: 6 - 0

Executive Director of Business Services Cink reported on a legislative update that requires the district to bring a 10 year deferred maintenance and health & safety plan to the board in August for approval.

Reading of Policies

The Policy Committee presented policies for a second and final reading. The first reading took place at the June 22, 2015 study session.

A motion was made by Dan White, seconded by Todd Sorensen, to approve Policy 429: Workload Limits for Some Special Education Teachers, as presented.
Motion carried: 6 – 0

A motion was made by Dan White, seconded by Rich Wolf, to approve the Facility Use Guidelines and rates, as presented.
Motion carried: 6 – 0

A motion was made by Todd Sorensen, seconded by Ben Hanson, to approve Policy 509: Enrollment of Students and the Lottery Guidelines, as presented.
Motion carried: 6 – 0

A motion was made by Melissa Enger, seconded by Dan White, to approve the major magnitude field trips (MMFT) policy as presented and a request to review the summer field trip language for the next revision.
Motion carried: 6 - 0

REPORTS

Superintendent's Report

Superintendent Staloch reported on:

- The first two week recap and the warm welcome by all.
- PLSAS Earns Certificate of Excellence in Financial Reporting for fiscal year ending 2014.

Administrative Reports

None

Board Reports

- Member Enger reported on the CAPS Summer Huddle taking place next week. Representatives from Lakeville and PLSAS will meet on the innovation zone initiative.

A motion was made by Dan White, seconded by Rich Wolf, to close the meeting.
Motion carried: 6 – 0

At this time, the board closed the meeting in accordance with the Open Meeting Law (MN. Statute 13D.03) for the purpose of discussing negotiation strategy.

Meeting closed at 7:57 p.m.

A motion was made by Dan White, seconded by Rich Wolf, to open the meeting.
Motion carried: 6 - 0

Meeting opened at 8:10 p.m.

A motion was made by Dan White, seconded by Rich Work, to adjourn.
Motion carried: 6 – 0

Meeting adjourned at 8:12 p.m.

Dan White, Clerk/Treasurer
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

DW/mw