



## INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE  
Prior Lake, Minnesota 55372

### Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Sorensen, in the board room at the District Services Center on February 10, 2014 at 7:00 p.m.

Chair Sorensen led the Pledge of Allegiance.

Board Members Present: Murray, Rittenour, Ruelle, Shimek, Sorensen, White, Wolf, Student Representative Babcock

Administration Present: Superintendent Gruver, Assistant Superintendent Holmberg, Director of Human Resources Mons, Director of Business Affairs Cink

A motion was made by Stacey Ruelle, seconded by Rich Wolf, approve the agenda.

Motion carried: 7 – 0

A motion was made by Dan White, seconded by Lee Shimek, to approve the consent agenda, as follows:

- a. Check/wire transfer disbursement summary
- b. Bank reconciliation statement for December 2013
- c. Approval of school board minutes as follows:
  1. Organizational Meeting - January 13, 2014
  2. Regular Board Meeting - January 13, 2014
  3. Board Study Session - January 27, 2014
- d. Resignations, terminations, non-renewals, as follows:
  1. Linda Bican - Student Support Para (Special Ed) - HS (effective May 29, 2014)
  2. Candice Duval - Special Education Teacher (.5 FTE) - WW (effective February 3, 2014)
  3. Kathy Deis - Noon Supervisor - HS (effective February 7, 2014)
  4. Mary Engnell-Anderson - Noon Supervisor - FH (effective February 18, 2014)
  5. Linda Hallen - Student Support Para (Special Ed) - EW (effective January 22, 2014)
  6. Lisa Nelson - Food Service Assistant Manager - JP (effective January 13, 2014)
  7. Elizabeth Stendara - Custodian - HO (effective February 13, 2014)
  8. Margo Swanson - ECFE Assistant - EW (effective immediately)
  9. Haley Woldstad - Kids' Company Assistant - WW (effective January 22, 2014)

Motion carried: 7 - 0

Member White introduced the following resolution and moved its adoption:

#### **RESOLUTION FOR ACCEPTANCE OF GIFTS**

*(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Wolf and upon vote being taken thereon, the following voted in favor thereof: Murray, Rittenour, Ruelle, Shimek, Sorensen, White, Wolf and the following voted against the same: none

The foregoing resolution was approved this 10<sup>th</sup> day of February 2014.

#### ***Laker Pride – Special Recognition – Laker Showcase***

1. Kiyrie Abernethy, Candidate for the United States Presidential Scholars Program
2. School Board Recognition Week - February 17-21, 2014  
A resolution will be posted, declaring February 17-21, 2014 as School Board Recognition Week in ISD 719.

Board Chair Sorensen called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and there were none.

Director of Human Resources Mons presented candidates for employment.

A motion was made by Chad Rittenour, seconded by Dan White, to approve the following candidates for employment:

Certified:

- Chelsea Anderson – 5<sup>th</sup> Grade Teacher (MTS) – JP (leave of absence)
- Karmen Blakeborough – 1<sup>st</sup> Grade Teacher (MTS) – JP (leave of absence)
- Lindsay Comstock – Targeted Services Teacher (Before School Program) – JP (reassignment)
- Nancy Duehn – Targeted Services Teacher (Before School Program) – JP (reassignment)
- Kayla Gill – 1<sup>st</sup> Grade Teacher (MTS) – RR (leave of absence)
- Jeff Hager – Special Education Teacher (Level III CID) (MTS) – GW (leave of absence)
- Gina Hendrickson - .5 Speech Pathologist (ECSE) – EW (reassignment)
- Patty Kraushaar – Targeted Services Teacher (Before School Program) – JP (reassignment)
- Scott Richardson – Special Education Teacher (LD) – WW (new position)
- Lindsey Smaka – Science Teacher (.1 FTE) – HS (new position)
- Lindsey Smaka – Industrial Technology (.1 FTE) – HS (new position)
- Marissa Springer – 1<sup>st</sup> Grade Teacher (MTS) – JP (leave of absence)
- Rojin Urrutia – Special Education Teacher (LD) (MTS) – HS (leave of absence)
- David Wygant – English Teacher (MTS) – Bridges ALC (leave of absence)

Coaches/Advisors:

- Mark Buenz – Assistant Robotics – HS (new position)
- Nathan Gutshall – Assistant Strength Coach (Winter) – HS (resignation)
- Julie Lundquist – Assistant Nordic Ski Coach – HS (new position)

Educational Support:

- Jodi Boller – Kids' Company Assistant – RR (resignation)
- Kathleen Bores – Student Support Para (Kindergarten) – GD (new position)
- Lisa Bradley – Student Support Para (Special Ed – ECSE) – EW (reassignment)
- Mary Cross – Kids' Company Assistant – WW (reassignment)
- Laura Hallen – Student Support Para (Special Ed-CID) – TO (new position)
- Amy Hennen – Student Support Para (Special Ed-CID) – GW (resignation)
- Sandi Huderle – Student Support Para (additional .5 hrs/day) – FH (new position)
- Dawn Knudsen – Kids' Company Assistant – WW (resignation)
- Erin Leveille – Food Services Helper – HO (resignation)
- Nicholas Machacek – Kids' Company Assistant (additional .5 hrs/day) – WW (resignation)
- Lynne May – Student Support Para (Kindergarten) – GD (new position)
- Lisa Nelson – Food Services Site Manager – JP (resignation)
- Nancy Pold – Student Support Para (additional 1 hr/day) – FH (new position)
- Sue Schultz – Student Support Para (Special Ed-Lifeskills) – RR (resignation)
- Tami VanderPlaats – Student Support Para (Targeted Services) – GW (reassignment)
- Christine Veldman – Student Support Para (additional 1 hr/day) – FH (new position)
- Kelli Vycital – Student Support Para (Special Ed-Level III) – RR (reassignment)
- Karen Wold – Special Education Secretary – GD (resignation)

Motion carried: 7 – 0

Director of Human Resources Mons presented leaves of absence.

A motion was made by Rich Wolf, seconded by Stacey Ruelle, to approve the following leaves of absence:

1. Kim Anderson - Student Support Para (Special Ed) - WW (family leave - January 27, 2014 - TBD)
2. Jaime Chilson - 1st Grade Teacher - FH (family leave - September 2-November 25, 2014)
3. Jenna Ebersviller - Communications Teacher - HS (family leave - 2014-15 school year)
4. Joyce Heithier - Special Education Teacher - GW (medical leave - February 20-April 2, 2014)
5. Heather Moffitt - Special Education Teacher - FH (maternity leave - May 28-30, 2014)
6. Melissa Olson - English Teacher - Bridges ALC (medical leave - December 10, 2013-March 7, 2014)

Motion carried: 7 – 0

Director of Human Resources Mons presented the proposed collective bargaining agreement between ISD 719 & PLSEA for 2013-15.

A motion was made by Lee Shimek, seconded by Stacey Ruelle, to approve the collective bargaining agreement for 2013-15, as presented.

Voting in Favor: Murray, Rittenour, Ruelle, Shimek, Sorensen, Wolf

Voting Against: White

Motion carried: 6 – 1

Director of Human Resources Mons presented an additional staffing request for 2013-14.

A motion was made by Stacey Ruelle, seconded by Dan White, to approve the following 2013-14 additional educational support staff:

1. Assistant Boys Track Coach (1.25)
2. Boy Lacrosse B-Squad Coach (1.)

Motion carried: 7 - 0

Director of Human Resources Mons presented a standard, annual resolution for board approval.

Board Member Rittenour introduced the following resolution and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFORE**

WHEREAS, the financial condition of the school district and a reduction in student course enrollment dictates that the school board must reduce expenditures immediately, and

WHEREAS, this reduction in expenditure must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

THEREFORE BE IT RESOLVED, by the School Board of Independent School District No. 719 as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions as per the board fund balance policy.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member White and upon vote being taken thereon, the following voted in favor thereof: Murray, Rittenour, Ruelle, Shimek, Sorensen, White, Wolf

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Technology Coordinator Milazzo, Technology Integration Specialist Soukup and Professional Development Coordinator Tressel presented a technology update that included PLSAS iPad integration and 1:1 initiative. This was a report only. No board action was requested.

Director of Operations/Transportation Dellwo and Nexus Solutions Representative Todd Richter presented a district facility (Group A Projects) update. This was a report only. No board action was requested.

Director of Operations/Transportation Dellwo and Nexus Solutions Richter requested the board to consider funding additional group B projects.

A motion was made by Dan White, seconded by Rich Wolf, to approve funding of the following:

1. Domestic Water Piping at TOMS ..... \$450,000
2. Pneumatic Controls at TOMS ..... \$237,000
3. Administration Air Handler ..... \$ 75,000
4. Inside Painting at TOMS ..... \$ 88,000
5. District Roofing at GW ..... \$450,000
6. Fuel Storage Tank at HOMS ..... \$ 35,000
7. Valve Replacement at HOMS ..... \$116,000

Motion carried: 7 – 0

Director of Operation/Transportation Dellwo requested the board allow Master Electric to retract their bid. A motion was made by Stacey Ruelle, seconded by Dan White, to accept the retraction of the bid for Twin Oaks Middle School from Master Electric, as requested.

Motion carried: 7 - 0

Director of Operations/Transportation Dellwo presented the 2014 building improvements package. A motion was made by Dan White, seconded by Stacey Ruelle, to approve the following apparent low bidders for the building improvements package:

- |                                      |                              |             |
|--------------------------------------|------------------------------|-------------|
| • Work Scope #1: General Conditions  | Black/Dew LLC                | \$ 768,000  |
| • Work Scope #2: Fire Protection     | Gorham Oein Mechanical Inc.  | \$ 116,000  |
| • Work Scope #3: Plumbing & Piping   | Klamm Mechanical Contractors | \$1,358,500 |
| • Work Scope #4: HVAC Ventilation    | Thelen Heating Roofing, Inc. | \$ 982,000  |
| • Work Scope #5: Test and Balance    | <i>Included in the above</i> |             |
| • Work Scope #6: Electrical          | Phasor Electrical Company    | \$ 789,000  |
| • Work Scope #7: Building Automation | Uhl Company, Inc.            | \$ 343,000  |

Motion carried: 7 – 0

The purpose of open enrollment has been to balance out class sizes and fill grade levels. Open enrollment puts our buildings to the most efficient usage. Each year at the February meeting, the school board takes action on open enrollment and designating what grade level(s) are open and closed.

Member Shimek introduced the following resolution and moved its adoption:

#### RESOLUTION RELATING TO 2014-15 OPEN ENROLLMENT

WHEREAS the school board seeks to maintain continuity of programs, curriculum, and services through consistent student enrollment, and

WHEREAS the school board recognizes that sufficient student enrollment ensures high quality course offerings for resident students as well as students enrolling under the enrollment options program, and

WHEREAS the State of Minnesota has established an enrollment options program permitting students to attend nonresident district (Minnesota Statute §124D.03), and

WHEREAS the State of Minnesota has also established criteria for school districts to approve or deny open enrollment applications based upon capacity of a program, class, or school building (Minnesota Statute §124D.03 Subdivision 6).

BE IT THEREFORE RESOLVED that open enrollment has been closed at the high school level due to school building capacity and

BE IT FURTHER RESOLVED that open enrollment now be closed for the 2014-15 school year after accepting 40 open enrollments for Prior Lake High School, grades 9-12.

The motion for the adoption of the foregoing resolution was duly seconded by Member White, and upon vote being taken thereon, the following voted in favor thereof: Murray, Rittenour, Ruelle, Shimek, Sorensen, White, Wolf

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

## REPORTS

### Superintendent Report

Superintendent Gruver reported on:

- Savage Chamber presentation on Tuesday titled "What's Cool in our Schools"
- Have received positive parent feedback on the school closings in January. We have March 20<sup>th</sup> (early release day) and April 18<sup>th</sup> (professional development day) as potential make up days if we have to close school again in the coming months.
- Fab Lab is on track for this fall. Collaboration with the University of Minnesota and other groups in the works.
- Six middle school students created Student Central, which was named one of the "Best in State" winners of the 2014 Verizon Innovative App Challenge.
- Dr. Brenda Cassellius notified the district that we are on track for the 2017 goal of reducing the achievement gap by 50% in math and reading.

### Administrative Reports

Assistant Superintendent Holmberg reported on:

- The next step in the board room electronics process is to present quotes to the board at an upcoming board work session. Board approval will take place at a regular board meeting.

### Board Reports

Student Rep Babcock reported on:

- Upcoming week that includes Snoball coronation on Wednesday, division conference on Thursday with Spirit Days and Snoball Dance in the following week.

A motion was made by Lee Shimek, seconded by Stacey Ruelle, to adjourn.  
Motion carried: 7 - 0

Meeting adjourned at 7:50 p.m.

Lee Shimek, Clerk/Treasurer  
Independent School District 719  
4540 Tower Street SE  
Prior Lake, MN 55372

LS/mw