



2024 School Board Committees

Board Committees:	Duties of Board Member	Board Reps 2024
<p>Executive Committee <i>(Meets as needed)</i></p>	<ul style="list-style-type: none"> ▪ Previews all human resources issues, including contracts. ▪ Previews all legal issues. ▪ Builds and monitors the working relationship of the board and superintendent, addressing relationship issues as they occur, including routine matters related to the superintendent's contract and employment; and issues or concerns regarding the superintendent's conditions of employment, and communication with the board regarding same. ▪ Develops procedures and an evaluation instrument for the superintendent's evaluation. ▪ Coordinates board self-evaluation procedures, instruments and training. ▪ Orients new board members, and identifies training and educational opportunities for board members to become better informed about school board governance issues. ▪ Develops guidelines for effective communication of board committee work to the board, district administration, and public. ▪ Assists with strategic and long-term plans and goals that are consistent with the district mission. ▪ Performs other duties assigned to the committee by the board. ▪ Proposes annual comprehensive legislative platform, per input from committees, to the board. 	<p>Board Chair: Mary Frantz (Committee Chair)</p> <p>Board Vice-Chair/Clerk: Amy Bullyan</p> <p>Board Treasurer: Julie Bernick</p>
<p>Finance Advisory Committee <i>(Meets every other month)</i></p>	<ul style="list-style-type: none"> ▪ Collaborate with the district's business services director and superintendent in reviewing and providing feedback to the district on financial issues. ▪ This committee deals with matters pertaining to the school system's budget development and related recommendations to the board. 	<ol style="list-style-type: none"> 1. Board Treasurer: Julie Bernick 2. Amy Crosby
<p>Teaching and Learning Advisory Committee <i>(meets every month)</i></p>	<ul style="list-style-type: none"> ▪ Collaborate with the district's teaching and learning director and superintendent to coordinate and advance district instructional programs. ▪ Makes recommendations to the board on matters relating to teaching and learning, including the instructional programs used in schools and programs and their relevance and alignment to local contexts. 	<ol style="list-style-type: none"> 1. Jessica Olstad 2. Lisa Atkinson
<p>Policy Advisory Committee <i>(meets every other month)</i></p>	<ul style="list-style-type: none"> ▪ Reviews existing policies and writes new policies to provide broad governance guidance and address changes in legislation, statutes, case law and legal decisions, as well as district social and educational issues. Board policies act as guidelines for the internal procedures of the district. ▪ Stays abreast of local, state and federal laws and regulations to determine and apply implications for district policy development and revisions. ▪ Works closely with the appropriate staff to draft new or refine current policies, processes and protocols that are then brought to the board for formal action. All district policies should be reviewed over a three year period (Policy 208). 	<ol style="list-style-type: none"> 1. Amy Bullyan 2. Enrique Velazquez

District-Wide Advisory Council Representatives		
	Duties of Board Member	Board Reps 2024
Minnesota Center for Advanced Professional Studies (MNCAPS)	<ul style="list-style-type: none"> ▪ Serve on advisory council 	1. Amy Crosby
Community Education Services Advisory Council (CES) <i>(meets four times a year)</i>	<ul style="list-style-type: none"> ▪ Serve on advisory council ▪ Community partnership representative ▪ District Wellness events 	1. Lisa Atkinson
Early Learning Advisory Council (ELAC) <i>(meets four times a year)</i>	<ul style="list-style-type: none"> ▪ Serve on advisory council 	1. Amy Bullyan
Special Education Advisory Council (SEAC) <i>(meets four times a year)</i>	<ul style="list-style-type: none"> ▪ Serve on advisory council 	1. Enrique Velazquez
Educational Equity & Excellence Advisory Council	<ul style="list-style-type: none"> ▪ Serve on advisory council 	1. Jessica Olstad
External Agency and Association Representatives		
	Duties of Board Member	Board Reps 2024
SW Metro Intermediate District <i>(meets monthly)</i>	<ul style="list-style-type: none"> ▪ Attend agency meetings 	1. Enrique Velazquez
Metro ECSU (Educational Cooperative Service Unit)	<ul style="list-style-type: none"> ▪ Attend agency meetings 	1. Lisa Atkinson
MSHSL (Minnesota State High School League) and 3AA Rep.	<ul style="list-style-type: none"> ▪ Attend agency meetings 	1. Jessica Olstad
SCALE (Scott County Area Leaders for Efficiency) <i>(meets monthly)</i>	<ul style="list-style-type: none"> ▪ Attend agency meetings 	1. Amy Crosby
Association of Metropolitan School Districts (AMSD)	<ul style="list-style-type: none"> ▪ Attend agency meetings 	1. Board Chair
Strategic Plan Core Team <i>(meets 5 times Jan-June)</i>	<ul style="list-style-type: none"> ▪ Attend team meetings 	1. Board Chair: Mary Frantz 2. Board Vice-Chair/Clerk: Amy Bullyan 3. Board Treasurer: Julie Bernick