



Finance Advisory Committee Minutes

March 23, 2023 | 8:00 to 9:35 am

Community Members Roster: Cheryl Coombs, Allan Ege, Brian Fleming, William Markert, Stephanie Williamson, (not in attendance: Michael Hoban, Gabriel Benson, Sara Shower and Mackenzie Meyer)

PLSAS Administration Roster: Tammy Fredrickson, Executive Director of Business Services; Emily Herman, Executive Director of Human Resources; Maureen Mullen, Asst Director of Operations; Transportation, and Health & Safety; Andrea Bradford, Controller; Joe Kuboushek, Principal of Twin Oaks Middle School; Julie Bernick, School Board Treasurer; Amy Bullyan, School Board Director; Dr. Michael Thomas, Superintendent;

MEETING MINUTES
Tammy Fredrickson welcomed all in attendance and introduced new committee members: Cheryl Coombs and Brian Fleming
Tammy Fredrickson presented Qualtrics and: <ul style="list-style-type: none">• reviewed a financial dashboard from Omaha School district• viewed a rough draft of the PLSAS dashboard• the committee gave input on what an ideal dashboard would be for the community
Tammy Fredrickson presented the 2023-24 Preliminary Budget
Tammy Fredrickson presented the 2023-24 current enrollment numbers
Tammy Fredrickson presented upcoming and possible legislative changes that impact public schools
9:35 Meeting Adjourned
Next Meeting is June 1, 2023 @ 8:00 am at the District Services Center

2022-23

Current Year	% of Benefits: 41%		Assumes: 98.85% increase in expenses						
	Salary & Wages	Employee Benefits	Purchased Services	Supplies & Materials	Capital Expenditures	Other	Utilities	Special Education Tuition Billing	Health Insurance
July	\$ 1,045,746	\$ 548,952	\$ 1,350,492	\$ 120,256	\$ 1,285,625	\$ 63,510	\$ 73,793	\$ (2,893)	\$ 136,507
August	\$ 1,135,286	\$ 362,293	\$ 512,659	\$ 283,733	\$ 1,654,796	\$ 18,161	\$ 148,105	\$ 4,406	\$ 148,296
September	\$ 5,064,693	\$ 2,028,253	\$ 496,829	\$ 291,596	\$ 762,808	\$ 2,633	\$ 48,165	\$ 947	\$ 1,023,929
October	\$ 5,686,571	\$ 2,147,229	\$ 1,215,483	\$ 521,052	\$ 348,466	\$ 19,699	\$ 172,738	\$ 12,012	\$ 1,037,626
November	\$ 5,125,094	\$ 2,764,698	\$ 1,158,146	\$ 504,797	\$ 162,254	\$ 2,141	\$ 207,940	\$ 11,033	\$ 1,043,041
December	\$ 5,246,892	\$ 2,086,503	\$ 1,528,986	\$ 232,514	\$ 74,383	\$ 1,836	\$ 177,582	\$ 8,017	\$ 1,036,276
January	\$ 5,118,240	\$ 2,055,360	\$ 1,091,147	\$ 229,671	\$ 630,504	\$ 786	\$ 172,324	\$ 16,226	\$ 1,038,771
February	\$ 5,502,655	\$ 2,117,061	\$ 1,222,204	\$ 325,129	\$ 94,461	\$ 338	\$ 141,977	\$ 4,931	\$ 1,041,272
March	\$ 5,065,647	\$ 1,964,159	\$ 1,228,851	\$ 217,955	\$ 204,703	\$ (3,472)	\$ 221,191	\$ 12,324	\$ 973,977
April	\$ 5,260,267	\$ 1,986,957	\$ 1,136,223	\$ 221,193	\$ 630,401	\$ 3,860	\$ 175,538	\$ 11,991	\$ 973,156
May	\$ 4,919,618	\$ 1,990,413	\$ 1,075,750	\$ 273,262	\$ 112,836	\$ 2,500	\$ 131,877	\$ 13,123	\$ 973,547
June	\$ 13,086,561	\$ 5,241,723	\$ 1,386,748	\$ 109,390	\$ (3,188)	\$ 365,335	\$ 167,330	\$ 23,786	\$ 2,602,602
Total	\$ 62,257,270	\$ 25,293,601	\$ 13,403,516	\$ 3,330,549	\$ 5,958,048	\$ 477,328	\$ 1,838,559	\$ 115,904	\$ 12,029,000
TOTAL FY 23 EXPENSES:						\$ 110,720,311			

	YTD	Difference	2023	2022
Salary	5.12%	\$ 1,653,446	\$ 33,925,176	32,271,730
Benefits	3.51%	\$ 477,847	\$ 14,110,349	13,632,502
Purch Service	6.96%	\$ 557,800	8,575,945	8,018,145
Supplies	-0.36%	\$ (9,109)	2,508,748	2,517,857
Capital Exp	44.01%	\$ 1,532,120	5,013,295	3,481,175
Other	-0.42%	\$ (464)	109,105	109,569
Total	7.02%	\$ 4,211,640	\$ 64,242,618	\$ 60,030,978

	YTD	Difference	Expenses	Budget
Est Act Tot % of budget	99.23%	\$ (861,435.93)	\$ 110,720,311	\$ 111,581,747.00

2021-22

Current Year	% of Benefits: 41%								
	Salary & Wages	Employee Benefits	Purchased Services	Supplies & Materials	Capital Expenditures	Other	Utilities	Special Education Tuition	Health Insurance
July	\$ 924,296	\$ 1,102,757	\$ 993,103	\$ 559,107	\$ 1,078,876	\$ 57,413	\$ 61,302	\$ -	\$ 129,964
August	\$ 1,041,359	\$ 398,797	\$ 935,234	\$ 191,248	\$ 660,512	\$ 8,272	\$ 134,038	\$ -	\$ 141,934
September	\$ 4,847,673	\$ 1,885,936	\$ 773,109	\$ 425,909	\$ 354,897	\$ 30,731	\$ 104,047	\$ 2,725	\$ 952,082
October	\$ 5,206,142	\$ 2,188,287	\$ 1,288,328	\$ 373,505	\$ 210,401	\$ 5,781	\$ 144,899	\$ 9,573	\$ 953,445
November	\$ 4,785,081	\$ 1,889,718	\$ 879,601	\$ 198,688	\$ 333,327	\$ 3,240	\$ 99,798	\$ 13,422	\$ 952,825
December	\$ 4,807,731	\$ 1,894,562	\$ 1,110,549	\$ 314,499	\$ 203,998	\$ 1,054	\$ 163,788	\$ 16,871	\$ 952,338
January	\$ 4,938,132	\$ 1,906,701	\$ 888,341	\$ 221,131	\$ 569,879	\$ 2,712	\$ 93,996	\$ 11,329	\$ 950,273
February	\$ 5,721,317	\$ 2,365,742	\$ 1,149,881	\$ 233,769	\$ 69,285	\$ 366	\$ 209,596	\$ 14,241	\$ 1,243,453
March	\$ 5,124,549	\$ 1,986,998	\$ 1,243,139	\$ 220,489	\$ 207,084	\$ (3,512)	\$ 223,763	\$ 12,468	\$ 985,302
April	\$ 5,321,432	\$ 2,010,061	\$ 1,149,435	\$ 223,765	\$ 637,731	\$ 3,905	\$ 177,580	\$ 12,130	\$ 984,472
May	\$ 4,976,822	\$ 2,013,557	\$ 1,088,259	\$ 276,440	\$ 114,148	\$ 2,529	\$ 133,410	\$ 13,276	\$ 984,867
June	\$ 13,238,728	\$ 5,302,672	\$ 1,402,873	\$ 110,662	\$ (3,225)	\$ 369,583	\$ 169,276	\$ 24,063	\$ 2,632,865
Total	\$ 60,933,262	\$ 24,945,790	\$ 12,901,850	\$ 3,349,213	\$ 4,436,913	\$ 482,073	\$ 1,715,492	\$ 130,097	\$ 11,863,820
TOTAL FY 22 EXPENSES:						\$ 107,049,101			

FY24 Revenue Budget: \$ 112,601,757 with 4% formula allowance

2023-24

% of Benefits: 41%		Assumes: 103.00% increase in expenses							Special Education Tuition Billing	Health Insurance
Current Year	Salary & Wages	Employee Benefits	Purchased Services	Supplies & Materials	Capital Expenditures	Other	Utilities			
July	\$ 1,077,118	\$ 565,420	\$ 1,391,006	\$ 123,864	\$ 1,324,194	\$ 65,415	\$ 76,007	\$ (2,979)	\$ 140,602	
August	\$ 1,169,345	\$ 373,162	\$ 528,039	\$ 292,245	\$ 1,704,440	\$ 18,706	\$ 152,548	\$ 4,539	\$ 152,744	
September	\$ 5,216,634	\$ 2,089,101	\$ 511,733	\$ 300,344	\$ 785,692	\$ 2,712	\$ 49,609	\$ 976	\$ 1,054,647	
October	\$ 5,857,168	\$ 2,211,646	\$ 1,251,947	\$ 536,683	\$ 358,920	\$ 20,290	\$ 177,920	\$ 12,373	\$ 1,068,755	
November	\$ 5,278,847	\$ 2,847,638	\$ 1,192,890	\$ 519,941	\$ 167,121	\$ 2,205	\$ 214,178	\$ 11,364	\$ 1,074,333	
December	\$ 5,404,298	\$ 2,149,098	\$ 1,574,855	\$ 239,489	\$ 76,614	\$ 1,892	\$ 182,910	\$ 8,257	\$ 1,067,364	
January	\$ 5,271,787	\$ 2,117,020	\$ 1,123,882	\$ 236,561	\$ 649,419	\$ 810	\$ 177,494	\$ 16,712	\$ 1,069,934	
February	\$ 5,667,734	\$ 2,180,573	\$ 1,258,870	\$ 334,883	\$ 97,295	\$ 348	\$ 146,236	\$ 5,078	\$ 1,072,510	
March	\$ 5,217,616	\$ 2,023,084	\$ 1,265,716	\$ 224,494	\$ 210,845	\$ (3,576)	\$ 227,826	\$ 12,694	\$ 1,003,197	
April	\$ 5,418,075	\$ 2,046,566	\$ 1,170,310	\$ 227,829	\$ 649,313	\$ 3,976	\$ 180,805	\$ 12,351	\$ 1,002,351	
May	\$ 5,067,207	\$ 2,050,126	\$ 1,108,023	\$ 281,460	\$ 116,221	\$ 2,575	\$ 135,833	\$ 13,517	\$ 1,002,753	
June	\$ 13,479,158	\$ 5,398,975	\$ 1,428,350	\$ 112,672	\$ (3,284)	\$ 376,295	\$ 172,350	\$ 24,500	\$ 2,680,680	
Total	\$ 64,124,987	\$ 26,052,409	\$ 13,805,622	\$ 3,430,465	\$ 6,136,789	\$ 491,648	\$ 1,893,716	\$ 119,381	\$ 12,389,870	
TOT FY 23 EXP:							\$ 114,041,920	\$ (1,440,163)	over budget	

FY24 Revenue Budget: \$ 111,285,049 with 2% formula allowance

2023-24

% of Benefits: 41%		Assumes: 103.00% increase in expenses							Special Education Tuition Billing	Health Insurance
Current Year	Salary & Wages	Employee Benefits	Purchased Services	Supplies & Materials	Capital Expenditures	Other	Utilities			
July	\$ 1,077,118	\$ 565,420	\$ 1,391,006	\$ 123,864	\$ 1,324,194	\$ 65,415	\$ 76,007	\$ (2,979)	\$ 140,602	
August	\$ 1,169,345	\$ 373,162	\$ 528,039	\$ 292,245	\$ 1,704,440	\$ 18,706	\$ 152,548	\$ 4,539	\$ 152,744	
September	\$ 5,216,634	\$ 2,089,101	\$ 511,733	\$ 300,344	\$ 785,692	\$ 2,712	\$ 49,609	\$ 976	\$ 1,054,647	
October	\$ 5,857,168	\$ 2,211,646	\$ 1,251,947	\$ 536,683	\$ 358,920	\$ 20,290	\$ 177,920	\$ 12,373	\$ 1,068,755	
November	\$ 5,278,847	\$ 2,847,638	\$ 1,192,890	\$ 519,941	\$ 167,121	\$ 2,205	\$ 214,178	\$ 11,364	\$ 1,074,333	
December	\$ 5,404,298	\$ 2,149,098	\$ 1,574,855	\$ 239,489	\$ 76,614	\$ 1,892	\$ 182,910	\$ 8,257	\$ 1,067,364	
January	\$ 5,271,787	\$ 2,117,020	\$ 1,123,882	\$ 236,561	\$ 649,419	\$ 810	\$ 177,494	\$ 16,712	\$ 1,069,934	
February	\$ 5,667,734	\$ 2,180,573	\$ 1,258,870	\$ 334,883	\$ 97,295	\$ 348	\$ 146,236	\$ 5,078	\$ 1,072,510	
March	\$ 5,217,616	\$ 2,023,084	\$ 1,265,716	\$ 224,494	\$ 210,845	\$ (3,576)	\$ 227,826	\$ 12,694	\$ 1,003,197	
April	\$ 5,418,075	\$ 2,046,566	\$ 1,170,310	\$ 227,829	\$ 649,313	\$ 3,976	\$ 180,805	\$ 12,351	\$ 1,002,351	
May	\$ 5,067,207	\$ 2,050,126	\$ 1,108,023	\$ 281,460	\$ 116,221	\$ 2,575	\$ 135,833	\$ 13,517	\$ 1,002,753	
June	\$ 13,479,158	\$ 5,398,975	\$ 1,428,350	\$ 112,672	\$ (3,284)	\$ 376,295	\$ 172,350	\$ 24,500	\$ 2,680,680	
Total	\$ 64,124,987	\$ 26,052,409	\$ 13,805,622	\$ 3,430,465	\$ 6,136,789	\$ 491,648	\$ 1,893,716	\$ 119,381	\$ 12,389,870	
TOT FY 23 EXP:							\$ 114,041,920	\$ (2,756,871)	over budget	

FY23 Revenue Budget: \$ 111,581,747

2022-23

% of Benefits: 41%									Special Education Tuition Billing	Health Insurance
Current Year	Salary & Wages	Employee Benefits	Purchased Services	Supplies & Materials	Capital Expenditures	Other	Utilities			
July	\$ 1,045,746	\$ 548,952	\$ 1,350,492	\$ 120,256	\$ 1,285,625	\$ 63,510	\$ 73,793	\$ (2,893)	\$ 136,507	
August	\$ 1,135,286	\$ 362,293	\$ 512,659	\$ 283,733	\$ 1,654,796	\$ 18,161	\$ 148,105	\$ 4,406	\$ 148,296	
September	\$ 5,064,693	\$ 2,028,253	\$ 496,829	\$ 291,596	\$ 762,808	\$ 2,633	\$ 48,165	\$ 947	\$ 1,023,929	
October	\$ 5,686,571	\$ 2,147,229	\$ 1,215,483	\$ 521,052	\$ 348,466	\$ 19,699	\$ 172,738	\$ 12,012	\$ 1,037,626	
November	\$ 5,125,094	\$ 2,764,698	\$ 1,158,146	\$ 504,797	\$ 162,254	\$ 2,141	\$ 207,940	\$ 11,033	\$ 1,043,041	
December	\$ 5,246,892	\$ 2,086,503	\$ 1,528,986	\$ 232,514	\$ 74,383	\$ 1,836	\$ 177,582	\$ 8,017	\$ 1,036,276	
January	\$ 5,118,240	\$ 2,055,360	\$ 1,091,147	\$ 229,671	\$ 630,504	\$ 786	\$ 172,324	\$ 16,226	\$ 1,038,771	
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March	\$ 5,065,647	\$ 1,964,159	\$ 1,228,851	\$ 217,955	\$ 204,703	\$ (3,472)	\$ 221,191	\$ 12,324	\$ 973,977	
April	\$ 5,260,267	\$ 1,986,957	\$ 1,136,223	\$ 221,193	\$ 630,401	\$ 3,860	\$ 175,538	\$ 11,991	\$ 973,156	
May	\$ 4,919,618	\$ 1,990,413	\$ 1,075,750	\$ 273,262	\$ 112,836	\$ 2,500	\$ 131,877	\$ 13,123	\$ 973,547	
June	\$ 13,086,561	\$ 5,241,723	\$ 1,386,748	\$ 109,390	\$ (3,188)	\$ 365,335	\$ 167,330	\$ 23,786	\$ 2,602,602	
Total	\$ 62,257,269	\$ 25,293,601	\$ 13,403,516	\$ 3,330,549	\$ 5,958,048	\$ 477,328	\$ 1,838,559	\$ 115,904	\$ 12,029,000	
TOT FY 22 EXP:							\$ 110,720,311			

GENERAL FUND REVENUES
FY 23-24

Pupil Unit Data Used in Calculations		line on levy report
Adjusted Pupil Unit	9,592.8	57
Extended Time Adjusted Pupil Unit	70.8	88
English Learner Eligible	248.0	118
Year Round Pupil Units	103.77	167
Adjusted Pupil Units of charter school transported	669.40	315

State Aid Description	Rate	Calculation Basis	Estimated \$ Amt	line on levy report	Notes:
Basic Revenue	\$7,000	per ADJ PU	\$67,152,094	102	Assumes 2% increase of formula allowance
Declining Enrollment	\$1,922	per # fewer ADJ PU from FY 22-23	\$26,134	105	
Pension Adjustment	\$19.30	per ADJ PU + FY23 retire salary * pension adj rate	\$823,664	111	
Gifted & Talented	\$13	per ADJ PU	\$124,706	112	
Extended Time	\$5,117	per EXT ADJ PU	\$362,284	113	
Compensatory	-	per comp ed report	\$1,307,871		Based on Comp Ed revenue report 1/11/23
English Learner	\$704	per eligible EL	\$174,592	120	
English Learner	\$250	concentration of EL students = (% eligible /ADM) x 0.24063243	\$14,920	125	
Transportation Sparsity	\$0.80	per APU based on attendance square miles/resident PU	\$7,674	162	
Operating Capital	\$213.59	per APU x \$31 x year round PU - levy	\$1,272,161	168/231	Avg bldg age = 23.48 age index = 1 + (0.01 x 23.48) = 1.2348
Local Optional Tier 1 Aid	0.158689	RMV / RPU /\$880,000 equalization factor	\$456,681	309	
Alternative Attend Adj	\$321	transportation sparsity allowance x APU of charter school transports	\$214,623	320	
Q Comp (65% aid 35% levy)	\$260	Est Oct 1 2022 enrollment at participating sites(8,788)	\$1,509,172	329	Aid prorated to .98779065
Special Education	(reimbursed - tuition + excess cost aid)		\$13,828,597	340	
EL Cross Subsidy Reduction Aid		Cross Subsidy	\$6,319	342	
Integration (60% aid 40% levy)	\$350	per ADJ PU x % protected enr (24.6%)	\$642,281	358	
Non Public Transportation			\$126,069	341	Reg transportation excess cost + bus depreciation / Reg + excess FTE x Non pub FTE x 1.04
Literacy Aid		MN Statue 124D.98	\$458,500		This is an estimate as the tests were not done due to COVID and MDE is using a 3 year average of scores.
Total Aids			\$88,508,342		

Levy Description	Rate	Calculation Basis	Estimated \$ Amt	line on levy report	Notes:
Equity	\$50	per ADJ PU + equity index + metro ratio	\$1,329,921	240	
Transition	\$187.12	per ADJ PU	\$26,859	242	
Operating Capital	0.380082	Adjusted Net Tax Capacity / Adj Pupil Unit / \$22,912 equalizaation	\$779,981.84	231	ANTC = \$83,538,272
Local Optional Tier 1	\$300	per ADJ PU	\$2,421,159.34	307	
Local Optional Tier 2	\$424	per ADJ PU	\$4,067,347.20	237	
Referendum Tier 1	\$460	per ADJ PU	\$4,412,688.00	310	
Referendum Tier 2	\$163.97	per ADJ PU	\$1,572,931.42	311	
Q Comp (65% aid 33% levy)	\$260	Est Oct 1 2022 enrollment at participating sites(9,040.39)	\$841,329	333	
Integration (60% aid 40% levy)	\$350	per ADJ PU x % protected enr (64.65%)	\$276,324	356	
Reemployment		100% of estimated expenditures	\$71,176	360	
Safe Schools	\$36	per ADJ PU	\$345,341	362	
Judgments		100% of judgements	\$0	368	
Career & Tech Ed		35% of estimated budget	\$162,922	382	
Long Term Facilities Maint		hold harmless - new debt	\$1,705,437	446	
Disabled Access		FY 1992-2021 approved districts	\$300,000	454	
Lease Levy		based on actual leases	\$1,281,327	499	
Prior year levy adjustments			-\$1,443,037		
Total Levy			\$18,151,707		

Total revenue	\$106,660,049
Grants estimate	\$4,625,000
Total general fund revenue	\$111,285,049

With 4% formula allowance	\$112,601,757
With 5% formula allowance	\$113,260,111

FY 2023-24 Enrollment Projections

Kdg	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
489	572	611	599	619	638	685	681	678	764	756	799	745	8,636.00

FY 2023-24 Actual Enrollment at 3/17/2023

Kdg	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
401	603	616	574	620	645	663	653	661	747	750	782	708	8,423.00

Open
Enrolled

98	2	5	2	3	3	1	1	1	2	0	0	0	118
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Legislative Proposals:

The Governor recommends increasing the general education basic formula for fiscal year (FY) 2024 by 4 percent and FY 2025 by 2 percent, with a tie to inflation for FY 2026 and beyond. This will increase the per -pupil formula by \$275, from \$6,863 to \$7,138 for FY 2024, and increase another \$143 in FY 2025 to a total of \$7,281. . For FY 2026 and beyond, the formula allowance would be equal to CPI - U, but not less than zero nor greater than 3.0 percent. SF 2905 proposes 5% increase on formula.

Revenue in Year 1 at 4% = **\$2.6M** Year 1 at 5% = **\$3.3M**

HF 535/ SF 613 recommends that special education aid be increased by an amount sufficient to cover 50 percent of the state total cross -subsidy. This would be accomplished by increasing the cross -subsidy reduction aid from 6.43 percent to 47. 80 percent of the cross -subsidy in FY 2024 and later years.

Revenue Year 1 = **\$3.1M**

Free universal school breakfast and lunch for students at Minnesota schools participating in the federal SBP, NSLP, and CEP, if eligible , starting in FY 202 4.

Impact Year 1 = should be \$0 as legislation provides reimbursement for difference

HF 1348 and SF 1318; Education Service Professional (ESP) bill

Requires paraprofessionals who work with students with disabilities to be given 16 hours paid time or time during the day to review students' IEPs and annual paid orientation or professional development

Cost to District = 16 hours = \$60,000

Requires health insurance benefits for school employees at specific cost sharing levels (100% premium for single with 50% out of pocket maximum, and 85% of a family premium with 50% of out-of-pocket expenses).

Cost to District = \$800,000 - \$1,000,000 (depends on what option employees would choose)

Raises unlicensed staff wages to at least \$25 per hour.

Cost to District = \$1,500,000

HF827 and SF 680 Giving teachers 5 minutes of prep for every 17 minutes instead of the current 25 minutes

Cost to District = \$2.2M