# Finance Advisory Committee Minutes 

April 16, 2024 | 8:00 to 9:00 am
Community Members Roster: Stephanie Williamson, Cheryl Coombs, Sara Shower and Mackenzie Meyer
PLSAS Administration Roster: Tammy Fredrickson, Executive Director of Business Services; Emily Herman, Executive Director of Administrative Services; Maureen Mullen, Asst Director of Operations; Transportation, and Health \& Safety; Andrea Bradford, Controller; Joe Kuboushek, Principal of Twin Oaks Middle School

## MEETING MINUTES

Tammy Fredrickson welcomed all in attendance

- Reviewed Budget
- Reviewed Morris Leatherman Survey
- Discussion regarding a referendum

9:00 Meeting Adjourned

Next Meeting will be June 18, 2024 at 8:00 a.m.

Date: April 16, 2024
Time: $\quad$ 8:00am to 9:00am
Location: District Services Center - PDC
Facilitator: Tammy Fredrickson, Executive Director of Business Services
Attendees: Emily Herman, Executive Director of Human Resources; Maureen Mullen, Asst Director of Operations; Transportation, and Health \& Safety; Andrea Bradford, Controller; Joe Kuboushek, Principal of Twin Oaks Middle School; Julie Bernick, School Board Treasurer; Amy Crosby, School Board Director; Dr. Michael Thomas, Superintendent; and Community Members: Gabriel Benson, Cheryl Coombs, Allan Ege, Bryan Fleming, Michael Hoban, William Markert, Mackenzie Meyer, Sara Shower, Stephanie Williamson

## Purpose of Meeting

To assist the Prior Lake-Savage Area School District in financial analysis, long-range financial planning and to provide valuable input as a community member. The purposes of the committee are as follows:

- To understand school district finances in order to properly evaluate and make recommendations to district administration.
- To monitor Strategic Direction \#2: Continue fiscal accountability through operational excellence and the alignment of human, financial and physical resources to district goals.
- To review, study, and make recommendations regarding specific financial issues as identified by the school board or district administration.

Budget Update<br>8:00am- 8:30am<br>Speaker: Tammy Fredrickson

## Notes:

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## Referendum Discussion

8:30am-9:00am
Speaker: Tammy Fredrickson

## Meeting Adjourn

|  | Schools | Departments | Total Projected Expenses | Total Projected Revenue | Difference Revenue vs Expenses |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Discretionary Dollars |  |  |  |  |  |  |
| General Fund | \$43,417,312 | \$10,507,028 | \$53,924,340 | \$55,150,969 | \$1,226,629 | added activities, wolf ridge, investment earnings, etc |
| Referendum | \$14,501,853 |  | \$14,501,853 | \$14,501,853 | \$0 |  |
| Substitutes - TOC | \$709,880 | \$145,200 | \$855,080 | \$855,080 | \$0 |  |
| Utilities | \$2,124,536 | \$289,709 | \$2,414,245 | \$2,414,245 | \$0 |  |
| Communications |  | \$267,000 | \$267,000 | \$267,000 | \$0 |  |
| Learning \& Development | \$2,129,935 |  | \$2,129,935 | \$2,095,907 | -\$34,028 |  |
| Operations - Non-Salary |  | \$831,207 | \$831,207 | \$831,207 | \$0 |  |
| Operations - Salary | \$4,288,111 | \$667,042 | \$4,955,153 | \$4,955,153 | \$0 |  |
| Transportation | \$6,799,618 |  | \$6,799,618 | \$6,799,618 | \$0 |  |
| Categorical Dollars |  |  | \$0 |  | \$0 |  |
| Gifted \&Talented |  | \$405,180 | \$405,180 | \$124,914 | -\$280,266 |  |
| Professional Development |  | \$1,446,892 | \$1,446,892 | \$1,310,830 | -\$136,062 |  |
| Capital |  | \$2,080,690 | \$2,080,690 | \$2,080,690 | \$0 |  |
| Long Term Facilities Maintenance |  | \$890,015 | * \$890,015 | \$1,105,091 | \$215,076 |  |
| State Special Education | \$21,241,384 |  | \$21,241,384 | \$16,560,966 | -\$4,680,418 |  |
| Career Tech Education | \$693,339 |  | \$693,339 | \$585,748 | -\$107,591 |  |
| ALC Targeted Services | \$1,022,051 | \$25,673 | \$1,047,724 | \$1,004,259 | -\$43,465 |  |
| Achievement \& Integration |  | \$941,900 | * \$941,900 | \$941,900 | \$0 |  |
| American Indian Education |  | \$116,100 | * \$116,100 | \$116,100 | \$0 |  |
| Q-Comp |  | \$2,687,531 | * \$2,687,531 | \$2,303,348 | -\$384,183 |  |
| English Learner Basic Skills | \$513,717 |  | \$513,717 | \$513,717 | \$0 |  |
| Compensatory Educ Basic Skills | \$1,409,927 |  | \$1,409,927 | \$1,409,927 | \$0 |  |
| Safe Schools |  | \$365,081 | \$365,081 | \$345,917 | -\$19,164 |  |
| Grants/Other funding |  |  | \$0 |  | \$0 |  |
| ADSIS |  | \$1,364,038 | \$1,364,038 | \$1,364,038 | \$0 |  |
| Federal Special Education |  | \$1,378,021 | \$1,378,021 | \$1,378,021 | \$0 |  |
| IDEA Special Education |  | \$62,322 | \$62,322 | \$62,322 | \$0 |  |
| Carl Perkins |  | \$12,000 | \$12,000 | \$12,000 | \$0 |  |
| Title I, II, III, IV |  | \$332,465 | \$332,465 | \$328,545 | -\$3,920 |  |
| COVID |  | \$70,000 | \$70,000 | \$70,000 | \$0 |  |
| County Funds |  | \$81,201 | \$81,201 | \$50,000 | -\$31,201 |  |
| 3rd Party Billing |  | \$219,028 | \$219,028 | \$300,000 | \$80,972 |  |
| Elem and Secondary Indian Education |  | \$30,971 | \$30,971 | \$30,971 | \$0 |  |
| Total | \$98,851,663 | \$25,216,294 | \$124,067,957 | \$119,870,336 | -\$4,197,621 |  |
|  |  |  |  |  |  |  |
| * part of allocation will be supporting schoo |  |  |  |  |  |  |
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| Proposed Reductions |  |  |  |  |  |  |
| Class Sizes to Target Numbers | -\$1,795,200 |  |  |  |  |  |
| Targeted Staff Reductions | -\$200,000 | -\$877,200 |  |  |  |  |
| Special Education Tuition to Federal \$'s |  | \$0 |  |  |  |  |
| Sunset Software Programs |  | -\$117,950 | exclude Schoology |  |  |  |
| Move Overhead Costs to Funds 2 \& 4 |  | -\$87,320 |  |  |  |  |
| Reduce Support for Initiatives \& Projects |  | -\$82,863 |  |  |  |  |
| Salary Adjustments for Executive Team |  | -\$24,218 |  |  |  |  |
| Reduce Professional Development |  | -\$5,400 |  |  |  |  |
| Other Miscellaneous \& Supplies |  | -\$39,000 |  |  |  |  |
| TBD |  | -\$968,470 |  |  |  |  |
|  |  |  |  |  |  |  |
| Total After Reductions | \$96,856,463 | \$23,013,873 | \$119,870,336 |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Risks to be considered: |  |  |  |  |  |  |
| Enrollment is currently 219 short of projections for revenue |  |  |  |  |  |  |
| Special Education student increases - 45 students needing OT service, 82 needing Speech services, 26 new center-based and 58 students in evaluation |  |  |  |  |  |  |
| Any increases arising from collective bargainning agreements not already included in the budget |  |  |  |  |  |  |

Vendor contracts increases over budgeted amount
Currriculum costs if MDE does not approve current vendor for READ Act
Training costs for READ Act implementation
Training costs for any new software
Largest high school cohort will graduate in June 2025.


## Prior Lake-Savage Area Schools <br> Est.Tax Impacts - Pay 2028 \$4,158,000 Reduction in Debt Levy

|  | Key Assumptions |
| :--- | :---: |
| Debt Levy Reduction | $\$ 4,158,000$ |
| Assumed Net Tax Capacity | Pay $2024+3 \%$ |


| Types of Property | Estimated Market Value | Estimated Annual Tax Impact | Estimated Monthly Tax Impact |
| :---: | :---: | :---: | :---: |
| Residential Homestead | \$200,000 | (\$79) | (\$6.57) |
|  | 300,000 | (126) | (10.53) |
|  | 400,000 | (174) | (14.49) |
|  | 450,000 | (196) | (16.35) |
|  | 500,000 | (218) | (18.16) |
|  | 800,000 | (381) | (31.78) |
|  | 1,000,000 | (490) | (40.86) |
|  |  |  |  |
| Commercial / Industria\|** | \$250,000 | (\$118) | (\$9.82) |
|  | 500,000 | (256) | (21.36) |
|  | 750,000 | (395) | (32.91) |
|  | 1,000,000 | (534) | (44.46) |

*Tax impact chart illustrates only the tax changes related directly to anticipated reduction in the debt service levy for taxes payabel in 2028 and do not include levies for other

|  | Scenario A |  | Scenario B |  | Scenario C | Scenario D |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | FY 26 - FY 28 | FY 29 - FY 35 | FY 26 - FY 28 | FY 29 - FY 35 | FY 26 - FY 35 | FY 26 - FY 35 |
| New Referendum | \$1,404 | \$1,834 | \$1,803 | \$2,248 | \$2,220 | \$2,248 |
| Referendum Increase | \$780 | \$430 | \$1,179 | \$445 | \$1,596 | \$1,624 |
| Additional Revenue | \$7,143,951 | \$3,938,047 | \$10,798,177 | \$3,953,180 | \$14,484,233 | \$14,751,358 |
| Additional Aid | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Additional Levy | \$7,143,951 | \$3,938,047 | \$10,798,177 | \$3,953,180 | \$14,484,233 | \$14,751,358 |
| RMV (Pay 2024+3\%) | 9,060,350,620 | 9,060,350,620 | 9,060,350,620 | 9,060,350,620 | 9,060,350,620 | 9,060,350,620 |
| Tax Rate Increase | 0.078849\% | 0.043465\% | 0.119181\% | 0.043632\% | 0.159864\% | 0.162812\% |

Estimated Tax Impact

|  |  | Annual | Monthly | Annual | Monthly | Annual | Monthly | Annual | Monthly | Annual | Monthly | Annual \$244 | Monthly |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | \$150,000 | \$118 | \$10 | $\$ 65$ | \$5 | \$179 | \$15 | $\$ 65$ | \$5 | $\$ 240$ | \$20 | $\$ 244$ | \$20 |
|  | \$200,000 | \$158 | \$13 | \$87 | \$7 | \$238 | \$20 | \$87 | \$7 | \$320 | \$27 | \$326 | \$27 |
|  | \$300,000 | \$237 | \$20 | \$130 | \$11 | \$358 | \$30 | \$131 | \$11 | \$480 | \$40 | \$488 | \$41 |
|  | \$400,000 | \$315 | \$26 | \$174 | \$14 | \$477 | \$40 | \$175 | \$15 | \$639 | \$53 | \$651 | \$54 |
|  | \$450,000 | \$355 | \$30 | \$196 | \$16 | \$536 | \$45 | \$196 | \$16 | \$719 | \$60 | \$733 | \$61 |
|  | \$500,000 | \$394 | \$33 | \$217 | \$18 | \$596 | \$50 | \$218 | \$18 | \$799 | \$67 | \$814 | \$68 |
|  | \$600,000 | \$473 | \$39 | \$261 | \$22 | \$715 | \$60 | \$262 | \$22 | \$959 | \$80 | \$977 | \$81 |
|  | \$800,000 | \$631 | \$53 | \$348 | \$29 | \$953 | \$79 | \$349 | \$29 | \$1,279 | \$107 | \$1,302 | \$109 |
|  | \$1,000,000 | \$788 | \$66 | \$435 | \$36 | \$1,192 | \$99 | \$436 | \$36 | \$1,599 | \$133 | \$1,628 | \$136 |
|  | \$1,500,000 | \$1,183 | \$99 | \$652 | \$54 | \$1,788 | \$149 | \$654 | \$55 | \$2,398 | \$200 | \$2,442 | \$204 |

*Additional Revenue, Aid and Levy is based on changes to the operating referendum and equity revenues.
*Assumes APU of 9608.80 \& 3\% increase in districtwide RMV from Pay 2024 to Pay 2025 taxes

# Prior Lake-Savage Area School District 2024 Residential Study 

The Morris Leatherman Company

## Survey Methodology

 2024 Prior Lake-Savage Area School District500 random household sample of Prior Lake-Savage Area School District residents
© Projectable within +/- $4.5 \%$ in 95 out of 100 cases

- Telephone interviews conducted between March 14th and 26th, 2024
- Average interview time of 10 minutes
- Non-response level of $4.5 \%$
- Cellphone Only Households: 59\%
- Landline Only Households: 9\%
- Both Landline and Cellphone Households: 32\%


## Demographics I 2024 Prior Lake-Savage Area School District



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## Demographics II 2024 Prior Lake-Savage Area School District



## Demographics III 2024 Prior Lake-Savage Area School District



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## Quality of Education 2024 Prior Lake-Savage Area School District



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## Meeting Learning Needs 2024 Prior Lake-Savage Area School District



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## Quality Over Time

 2024 Prior Lake-Savage Area School District

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## Specific Perceptions I 2024 Prior Lake-Savage Area School District



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# Specific Perceptions II 2024 Prior Lake-Savage Area School District 



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## Specific Perceptions III 2024 Prior Lake-Savage Area School District



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# Job Performance Ratings 2024 Prior Lake-Savage Area School District 



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## Financial Management 2024 Prior Lake-Savage Area School District



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## Property Tax Climate 2024 Prior Lake-Savage Area School District



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## Adequately Funded

## 2024 Prior Lake-Savage Area School District



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## Class Sizes <br> 2024 Prior Lake-Savage Area School District



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# Referendum Predisposition 2024 Prior Lake-Savage Area School District 



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## Tax Increase for District Operations

 2024 Prior Lake-Savage Area School District

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# Property Tax Increase for.... 2024 Prior Lake-Savage Area School District 



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## \$1,624 PPU Operating Levy (Pretest)

 2024 Prior Lake-Savage Area School District

## Reason for Levy Position 2024 Prior Lake-Savage Area School District



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## Arguments in Support 2024 Prior Lake-Savage Area School District



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## Arguments in Opposition 2024 Prior Lake-Savage Area School District



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## \$1,624 PPU Operating Levy (Post Test)

## 2024 Prior Lake-Savage Area School District



# Primary Source of Information 2024 Prior Lake-Savage Area School District 



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## Level of Information 2024 Prior Lake-Savage Area School District



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## Satisfied with the Amount of Print 2024 Prior Lake-Savage Area School District



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## Sources of Information I 2024 Prior Lake-Savage Area School District



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## Sources of Information II 2024 Prior Lake-Savage Area School District



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## Newspapers 2024 Prior Lake-Savage Area School District



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## Best Way to Receive Information 2024 Prior Lake-Savage Area School District



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